

**Society of American Archivists
Council Meeting Agenda
February 1, 3, 2023
Virtual Meeting**

Written background report for discussion and possible action.

* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

WEDNESDAY, FEBRUARY 1 1:00 pm – 4:00 pm Central Time [RSVP Here for Zoom Info]		
I.	COUNCIL BUSINESS (10 minutes)	
	A. Adoption of the Agenda (0223-I-A-Agenda)	Baxter
	B. Status of Council To-Do List (Via email)	Baxter
	C. Declare Conflict(s) of Interest	Price Osafo
II.	CONSENT AGENDA (2 minutes)	
	A. Ratify Executive Committee Interim Actions (0223-II-A-ExecCommInterimActions) #	Mosley
	B. Approve November 2022 Council Meeting Minutes [CONFIDENTIAL] ([CONF] 0223-II-B-Approve1122Minutes) #	Baxter
	C. Updates to Documenting in Times of Crisis Toolkit (0223-II-C-CrisisToolkitUpdate) #	Winston
III.	STRATEGIC PLANNING (30 minutes)	
	A. Current Strategic Plan (Reference, Adopted November 2018) (0223-III-A-StratPlanReference) *	Baxter
	B. Work Plan on DEIA (Reference, Adopted November 2021) (0223-III-B -WorkPlanDEIA) *	Baxter

30 min	C. Approve Updated 2023-2025 Strategic Plan Actions and Timelines (Adopted April 2022, Updated January 2023) (0223-III-C-StratPlanDashboard-Update) *	Baxter
IV.	ACTION ITEMS (60 minutes)	
20 min	A. Appoint Members to Committee on the Selection of SAA Fellows (0223-IV-A-FellowsSelectComm) #	Appiah
20 min	B. Petition for New Section on User Experience (0223-IV-B-NewSectionUserExp) #	Baxter
	C. Other Action Items from Council Members	Baxter
15 min	D. Executive Session (Confidential) <i>American Archivist</i> Editor Evaluation	Baxter
V.	DISCUSSION ITEMS (25 minutes)	
	A. Developing Organizational Support for Archival Workers Labor Needs (0223-V-A-ArchLaborSupport) #	Baxter
FRIDAY, FEBRUARY 3 1:00 pm – 4:00 pm Central Time [RSVP Here for Zoom Info]		
V.	DISCUSSION ITEMS (75 minutes)	
60 min	A. Developing Organizational Support for Archival Workers Labor Needs (0223-V-A-ArchLaborSupport) #	Baxter
5 min	B. Update on Constitution & Bylaws Referendum (Verbal)	Mosley
5 min	C. Section Health Assessment Update (Verbal)	Luster, Jones, Gabiola, Tang
5 min	D. 2023 Annual Meeting Planning (Verbal)	Price Osafo
5 min	E. Other Discussion Items from Council Members	Baxter
VI.	REPORTS (20 min)	
	A. President (0223-VI-A-Prez) *	Baxter
	B. Vice President / President-Elect (0223-VI-B-VP) *	Wong Smith

	C. Treasurer (0223-VI-C-FY23FinRev) *	Bhatia
	D. Staff	
	1. Executive Director (Verbal)	Price Osafo
	2. Membership (0223-VI-D-2-Memb) *	Newell
	3. Education (0223-VI-D-3-Educ) *	Salzmann
	4. Publications (0223-VI-D-4-Pubs) *	Christian
	5. Annual Meeting (Verbal)	Price Osafo
	6. Technology (0223-VI-D-6-Tech) *	Newell
	E. American Archivist Editor (0223-VI-E-AAEditor) *	Gabiola
	F. Publications Editor (0223-VI-F-PubsEditor) *	Luster
	G. SAA Foundation Board (0223-VI-G-SAAF) *	Mangiafico
	H. Other Reports from Council Members / What Are You Hearing from Members?	Baxter
I.	COUNCIL BUSINESS (continued) (5 min)	
	C. Review of February 2023 To-Do List and Talking Points	Price Osafo / Owens
	D. Meeting Debriefing	Baxter
	E. Adjournment	Baxter