

**Society of American Archivists
Council Meeting Agenda
January 23 – 26, 2014
SAA Headquarters, Chicago, Illinois**

Written background report for discussion and possible action.

* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

THURSDAY, JANUARY 23 5:00 pm – 9:00 pm Silversmith Hotel, Chicago Room (Lobby Level) (Working Dinner, 5:00 pm – 6:00 pm)			
I.	COUNCIL BUSINESS		
	A. Adoption of the Agenda (0114-I-A-Agenda)		Bell
	B. August 2013 Minutes (Reference, Approved 10/7/13) (0114-I-B-081213Minutes-AsAdopted) (0114-I-B-081713-AsAdopted)		Bell
	C. Status of Council Action List		Bell
II.	CONSENT AGENDA		
	A. Approve Archives and Archivists of Color Roundtable Bylaws (0114-II-A-AACRTBylaws) #		Light
	B. Approve St. Catherine University Student Chapter (0114-II-B-StudentChap-StCatherine) #		Bell
III.	ACTION ITEMS		
	A. Standards Committee: TF on Standardized Holdings Metrics for Archives and Special Collections (0114-III-A-StdsComm-HoldingsMetricsTF) #		Pyatt
	B. Standards Committee: TF on Standardized User and Use Metrics for Archives and Special Collections (0114-III-B-StdsComm-UserMetricsTF) #		Pyatt

	C. Standards Committee: Best Practices for Internships as a Component of Graduate Archival Education (0114-III-C-StdsComm-BestPractices-Internships) #		Pyatt
	D. Code of Conduct for SAA Events and Websites (0114-III-D-CodeofConduct) #		Bell
	E. Annual Meeting Site Selection Policy (0114-III-E-AMSiteSelection) #		Bell
	F. Appoint Members to Fellows Selection Committee (0114-III-F-FellowsSelect) #		Roe
	G. Committee on Education: Expand DAS Subcommittee (0114-III-G-DASSubcomm) #		Huth
	H. Other Action Items from Council Members		Bell
	I. Executive Session (as needed)		Bell
FRIDAY, JANUARY 24 8:00 am – 5:00 pm 17 North State Street, Room 820 (Breakfast: 8:00 am – 8:30 am) (Group Dinner and Activity: TBD)			
IV.	MEGA ISSUE DISCUSSION (8:30 am – Noon)		
	Discussion Topic: Employment Issues		Bell / Facilitator
V.	STRATEGIC PLANNING (1:00 pm – 5:00 pm)		
	A. Current Strategic Plan (Reference, Adopted 5/16/13) (0114-V-A-StratPlanReference) *		
	B. Review and Adoption of Strategic Plan Actions and Timelines (0114-V-B-StratPlanActions) *		Bell / Facilitator
	C. Discuss “What to Kill” List Drafted at 0113 Strategic Planning Session		Bell / Facilitator

SATURDAY, JANUARY 25
8:00 am – 5:00 pm
17 North State Street, Room 820
(Working Breakfast, 8:00 am – 8:30 am)
(Dinner: On Your Own)

VI.	DISCUSSION ITEMS (8:00 am – 5:00 pm)		
	A. Annual Review of Equal Opportunity/Nondiscrimination Policy (0114-VI-A-EqualOppPolicy) #		Bell
	B. DRAFT Advocacy Agenda Issue Briefs (0114-VI-B-IssueBriefs) # 1. Presidential Records Act (0114-VI-B-1-IssueBrief-PRA) # 2. Freedom of Information Act (0114-VI-B-2-IssueBrief-FOIA) # 3. Closing of Archives (0114-VI-B-3-IssueBrief-ClosingArchives) # 4. Orphan Works (0114-VI-B-4-IssueBrief-OrphanWorks) # 5. Health Information Portability and Accountability Act (0114-VI-B-5-IssueBrief-HIPAA) # 6. Funding of Government Archives Programs (0114-VI-B-6-IssueBrief-FundingGovtArch) #		Zanish- Belcher
	C. Sense of Council: FY15 Budget Planning (0114-VI-C-FY15BudgetPlanning) # 1. Funding for Roundtable AV 2. Funding for Council Members to Attend August Meetings 3. Funding for External Representatives		Duffy
	D. LACCHA: 2014 Priorities and Projects (0114-VI-D-LACCHAProjects) #		Zanish- Belcher
	E. Update on SAA Records Project (0114-VI-E-SAARecords) #		Kaplan
	F. 2014 Joint Annual Meeting Schedule and Planning 1. New Member/First-Timer Orientation and Forum 2. Leadership Orientation and Forum 3. Draft Schedule (See 0114-VII-E5-AnnMtg) #		Baxter LM/TP/HS Beaumont
	G. Council Exemplary Service Award Ideas (0114-VI-G-CouncilSvcAward) #		Bell
	H. Other Discussion Items		Bell

SUNDAY, JANUARY 26
8:00 am – 12:00 pm
17 North State Street, Room 820
(Working Breakfast: 8:00 am – 8:30 am)
(Lunch To Go)

VII.	REPORTS (8:00 am – 11:00 am)		
	A. Executive Committee (0114-VII-A-ExecComm) *		Landis
	B. President (0114-VII-B-Prez) *		Bell
	C. Vice President / President-Elect (0114-VII-C-VP) *		Roe
	D. Treasurer		Duffy
	YTD Financials (0114-VII-D-FinRevFY14) *		
	E. Staff		
	1. Executive Director (0114-VII-E1-ExecDir) *		Beaumont
	2. Membership (0114-VII-E2-Memb) *		Beaumont
	3. Education (0114-VII-E3-Educ) *		De Sutter
	4. Publications (0114-VII-E4-Pubs) *		Brinati
	5. Annual Meeting (0114-VII-E5-AnnMtg) *		Beaumont
	6. Technology (0114-VII-E6-Tech) *		Black
	7. Update on Progress Toward Council-Adopted Recommendations of Communications Task Force (0114-VII-E7-CommTFRecs) *		Beaumont/ Brinati/ Black
	F. American Archivist Editor (0114-VII-F-AAEditor) *		Pyatt
	G. Publications Editor (0114-VII-G-PubsEditor) *		Light
	H. Committee on Ethics and Professional Conduct (Annual Report) (0114-VII-H-CEPC) *		Landis
	I. Diversity Committee (Annual Report) (0114-VII-I-DivComm) *		Zanish- Belcher
	J. Standards Committee (Annual Report) (0114-VII-J-StdsComm) *		Pyatt
	K. Membership Committee (Annual Report) (0114-VII-K-MembComm) *		Baxter
	L. Committee on Archives, Libraries, and Museums (CALM) (Annual Report) (0114-VII-L-CALM) *		Kaplan

	M. 2014 Program Committee (Interim Report) (0114-VII-M-ProgComm2014) *	Bell
	N. Intellectual Property Working Group (Annual Report) (0114-VII-N-IPWG) *	Mangiafico
	O. Cultural Heritage Working Group (Annual Report) (0114-VII-O-CHWG) *	Smith
	P. Glossary Working Group (Annual Report) (0114-VII-P-GlossaryWG) *	Smith
	Q. Task Force on Member Affinity Groups (Interim Report) (0114-VII-Q-MembAffinityGroupsTF) *	Bell
	R. Section / Roundtable Annual Reports (Compiled) (0114-VII-R-SectRTAnnReports2013) *	Bell
	S. External Representatives' Reports (Compiled) (0114-VII-S-ExtRepReports2013) *	Bell
	T. Other Reports from Council Members / What Are You Hearing from Members?	Bell
VI.	COUNCIL BUSINESS (11:00 am – 12:00 pm)	
	A. Review of January 2014 Action List	Bell
	B. Review of January 2014 Talking Points	Bell
	C. Adjournment	Bell