Electronic Records Section
Steering Committee Meeting
Minutes
July 27, 2015

Present: Marty Gengenbach, Lawrence Giffin, Anne Graham, Wendy Hagenmaier, Erik Moore, Dan Noonan, Tim Pyatt, Rebecca Schulte, Nat Wilson

Minutes:
1. Assign note-taker for meeting
   Nat volunteered to take notes
2. Microsite updates
   a. Marty has been working with Anne on improvements to the microsite
   b. Anne will be loading Steering Committee meeting notes there
3. bloggERS! update
   a. No post this week
   b. Working on Caption these Bits post possibly for Friday
   c. The next blog meeting is Friday, July 31
   d. Potential post on "Meet the Nominees"
      Only one response
   e. Maybe do posts for current committee members in the future
4. By-laws update
   a. Changes were passed regarding rules for officers
   b. New rules will take effect as of this annual meeting
   c. Nat and Seth will roll off the committee due to these changes
   d. Tim pointed out that the Council will have to approve these changes.
      Marty will get it on their agenda
5. SAA Annual meeting session
   a. Panelists are lining up
   b. Lawrence is working with presenters
   c. Marty asked about agenda and slides for the business meeting
   d. There may be last-minute requests to get on the agenda
6. Elections
   a. By-laws passed
   b. Ann Cooper and Carol Kussman got elected to Steering Committee
   c. No nominee for Chair-Elect this year
   d. Marty may continue as Vice-Chair
   e. Might ask an existing member to fill in for this
   f. Questions
      i. Is there any precedent?
      ii. Do we have an Interim Vice-Chair?
   g. Special election now
   h. Announce another upcoming election at the meeting

7. ERS-Mentoring Program collaboration
    a. Submitted request to send message to poster presenters inviting them to meet with ERS members as discussion partners
    b. We have received two responses so far
    c. With this small number, what would be the best way to pair them with someone in the field?
    d. Erik is working with the Navigators Program and says that there is interest
    e. Marty would like to keep working on this
8. SAA Digital preservation help-desk
    a. About 50% coverage scheduled so far
    b. Dan feels we need more people to participate
    c. Marty will make another call for participants
9. Issues and Advocacy Roundtable pop-up session on Oregon Issue (Wendy)
    a. University of Oregon controversy sparked some discussion about privacy and electronic records
    b. Wendy is working on developing a pop-up session at the annual meeting incorporating multiple sections and/or roundtable representatives
    c. ERS (Wendy and Marty) will be there representing ERS at this session if it happens
10. Next meeting
    Annual meeting!