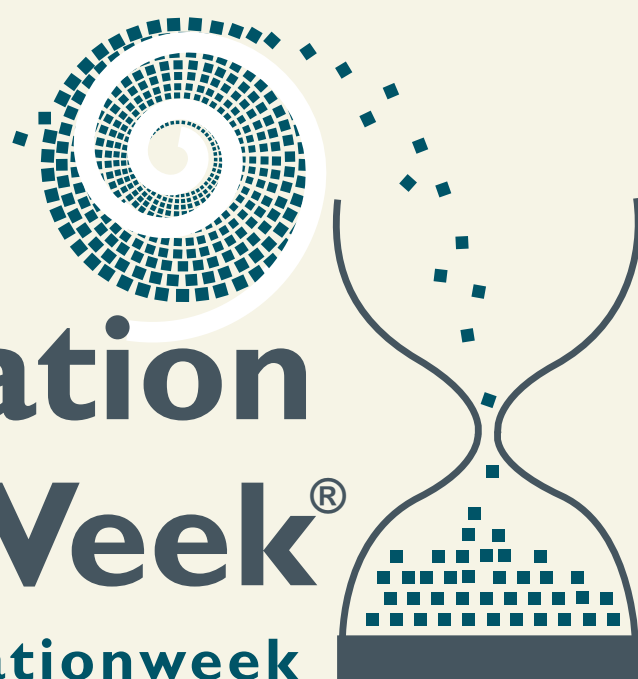


pass it on . . .



Preservation

April 21–27, 2013 **Week[®]**

www.ala.org/preservationweek

Back Up Your Stuff!

Take a few simple steps to make sure you preserve what is most important to you.



Select

Identify what data you have and what you want to save.

Manage

Arrange and store your data in order to be able to locate it later.

Preserve

Make multiple copies of your data and store it in separate locations, such as an external hard drive and in the cloud.