

SAA Business Archives Section: Steering Committee Meeting Minutes

Thursday, 16 April 2015

Meeting Called to Order:

Jamal Booker (President), called the meeting to order at 3:00 PM (EST) via teleconference. Joining him on the call were: Greg McCoy (Editor), Elizabeth (Libby) Spatz (Secretary), and Jennifer Steinhardt (Member-at-Large)

Welcome (Jamal)

Bylaws update (Jamal):

Greg sent edited bylaws to Jamal who will add updates and then submit for BAS voting approval.

Annual Meeting/Colloquium Update

Details will be discussed in forthcoming emails. We would like to have a solid idea for the colloquium location and subject theme by end of May.

Candidates for next year's steering committee (Jamal):

Let Jamal and Bill know about any suggestions for candidates for slate of next BAS Steering Committee members. Vacancies will be available for: member at large, secretary, vice content editor, and vice chair.

Content Editor Update (Greg/Sarah)

(include posting minutes to microsite, BAS News Digest Chair Intro)

Greg's has been working on Business Archives workshop and will update content for the last month and a half ASAP.

Minutes have finished being posted; discovered that site was only available to steering committee; "BAS" selection just applies to steering committee; now available to all SAA members; Phil wanted to have people submit brochures of their collections, how do they advertise their collections; got great response; Scott Pietel thought it would be nice to have these materials available online. Sarah updating "News and Resources" page to change to a repository page for these types of materials (collection policies, best practices, etc. Just available to SAA members.

Adjourn:

Meeting was adjourned at 3:22 PM (EST.)