

SAA-ACRL/RBMS Joint Task Force on Holdings Counts and Measures
December 8, 2014, 11:00-12:00 PST/1:00-2:00 CST/2:00-3:00 EST

Attending: Conway, Martha (recording); D'Agostino, Rachel; Friedman–Shedlov, Lara; Fritz, Angela; Gustainis, Emily; Miller, Lisa; Rawdon, Katy; Shein, Cyndi.

1. Landscape survey updates/issues discussion

- Some of us expressed uncertainty about where to go next/how far to “drill down” -- what is the purpose of some of the detail that is requested, for example sheet 4 (Additional Terminology)?
- Others had questions about some of the categories (especially “visual material” -- a term apparently used only by SAA) and about the appropriate category for ephemera (visual or printed). Ephemera is a good example of a type of material that might need to be accommodated in multiple categories. [Jackie Dooley confirmed this: in some institutions/repositories ephemera is managed as “visual” or “graphic” material; in others as “printed” material].
- We agreed that it is OK to inquire with colleagues outside of the task force with specific questions about standards, terminology, etc.

2. Review and collaboratively update list of record types grouped by formats being surveyed

- We noted some discrepancies between our categorization and OCLC's (of material by type/format) but did not discuss. Here FYI is how that categorization compares.

Our "Landscape Survey" Work	OCLC Survey
Mixed Materials	Archives and manuscripts (managed as collections)
Single-item Manuscripts	Manuscripts (managed as items)
Printed Materials	Printed volumes
Visual Material	Visual materials
Objects & Realia	Artifacts
Cartographic Materials	Cartographic materials
Audio/Sound Recordings	Audio materials
Born Digital/Electronic	Born-digital materials
Architectural Drawings	[categorized as Visual materials]
Audiovisual Materials	Moving image material
[categorized as Printed Materials]	Microforms

3. Review list of questions for conversation with Jackie Dooley on December 9

- List looks OK -- looking forward to the conversation.

4. Call for survey instruments update

- We'll issue a call for survey instruments sometime in late January or early February

5. RBMS Midwinter Meeting

Date: Sunday 1 February 1:00pm - 2:30pm

Hotel: Swissotel Chicago (across the street from the Sheraton Chicago Hotel and Towers)

Room: Vevey 2 (other JTF is meeting across the hall in the Montreaux Room)

Martha, Rachel, Emily, and Katy will be at the meeting; Angela, Lisa, Lara, and Cyndi will not

ACTION ITEMS

Everyone -- keep working on landscape survey spreadsheets.

Everyone -- upload these as Google sheets (not as Excel or .pdf documents)

Martha -- will initiate a Doodle poll to get best day/time for next meeting (week of 19 January)