|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Collection Title** | **Collection No.** | **Location (Physical)** | **Location (Box|Folder)** | **Media** | **Max Capacity Amount** | **Max Capacity Unit** | **Title** | **Date** | **Description** | **Required Software** | **Notes** |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|25 | 3.5" floppy disk | 1.44 | MB | Clock and Bell Tower, donations spreadsheet, donations receipt |  | unknown | Floppy disk reader |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|25 | 3.5" floppy disk | 1.44 | MB | Clock and Bell Tower, letter samples,donor list |  | unknown | Floppy disk reader |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|25 | 3.5" floppy disk | 1.44 | MB | Clock Tower |  | unknown | Floppy disk reader |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|25 | 3.5" floppy disk | 1.44 | MB | Clock/Bell Tower, project timeline, print materials, donations |  | unknown | Floppy disk reader |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|25 | 3.5" floppy disk | 1.44 | MB | Clock Tower, prospect donors, donor list, News-Gazette |  | unknown | Floppy disk reader |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|25 | 3.5" floppy disk | 1.44 | MB | no information |  | unknown | Floppy disk reader |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | CD | 700 | MB | Clock Tower, before & after plans | 2004 | unknown | CD-ROM drive |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | CD | 700 | MB | Bell Tower pics | 2009 | JPEG images | CD-ROM drive, JPEG image viewer |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | CD | 700 | MB | Bruce Hannon's Clock & Bell Tower Powerpoint 2007 Slideshow Quicktime Slideshow | 2007 | Powerpoint presentation, Quicktime presentation | CD-ROM drive, MS Powerpoint 1997-2003, Quicktime |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | CD | 700 | MB | Clock Tower Brochure, Nicole Swiss, 403 1295 H, 898 3005 C |  | PSD, EPS, AI | CD-ROM drive, Adobe Illustrator |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | CD | 700 | MB | Clocktower letterhead |  | AI | CD-ROM drive, Adobe Illustrator |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | CD | 700 | MB | Champaign County Courthouse Clock Bruce Hannon email archive 1 | 11/1/2009 | MBOX | CD-ROM drive |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | CD | 700 | MB | Champaign County Courthouse Pic 2 | 11/1/2009 | JPEG images | CD-ROM drive, JPEG image viewer |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | CD | 700 | MB | Champaign County Courthouse Pic 1 | 11/1/2009 | JPEG images | CD-ROM drive, JPEG image viewer |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | DVD | 4.7 | GB | no information |  | Roxio MyDVD DMSD, IFO, VBO, BUP | CD-ROM drive; media player |  |
| Citizens’ Committee for the Restoration of the Clock & Bell Tower | 26 | Tepper, sec. 20 | 1|26 | USB drive | 4 | GB |  | 2009 | JPEG images, TIFF images, MS Word documents, MS Powerpoint presentation, MOV files, PDF, MS Excel spreadsheet, MBOX files | CD-ROM drive; media player, image viewer, MS Office, Adobe Acrobat |  |
| McCandless Photography Collection | 36 | Tepper sec. 46-50 |  | CD | 371 | GB | Photo CDs, # ranges? | ? | unknown | CD-ROM drive, image viewer | 530 CDs |
| Zap the Caps Committee Records | 59 | Sherrie's shelves | 1|6 | 3.5" Floppy Disk | 1.44 | MB | Tax Caps ad duplicate + EPS |  | unknown | Floppy disk reader; unknown software |  |
| Zap the Caps Committee Records | 59 | Sherrie's shelves | 1|6 | 3.5" Floppy Disk | 1.44 | MB | Tax Caps ad (Quark) + fonts |  | unknown | Floppy disk reader; (possible Quark files) |  |
| Zap the Caps Committee Records | 59 | Sherrie's shelves | 1|6 | 3.5" Floppy Disk | 1.44 | MB | Tax Caps | Sept. 1996 | unknown | Floppy disk reader; unknown software |  |
| Zap the Caps Committee Records | 59 | Sherrie's shelves | 1|6 | 3.5" Floppy Disk | 1.44 | MB | crowd.tif, school.tif, money.tif, money1.tif |  | 4 TIFF files (at least) | Floppy disk reader; TIFF image viewer |  |
| Zap the Caps Committee Records | 59 | Sherrie's shelves | 1|6 | 3.5" Floppy Disk | 1.44 | MB | More tax cap | Sept. 1997 | unknown | Floppy disk reader; unknown software |  |
| Zap the Caps Committee Records | 59 | Sherrie's shelves | 1|6 | 3.5" Floppy Disk | 1.44 | MB | tax caps | Sept. 1996 | unknown | Floppy disk reader; unknown software |  |
| Zap the Caps Committee Records | 59 | Sherrie's shelves | 1|6 | 3.5" Floppy Disk | 1.44 | MB | no title |  | unknown | Floppy disk reader; unknown software |  |
| Douglass County Cemetery Listings | Acc2012-0027 | Folder on F drive-->ARCHIVES-->Special Collections-->Douglass County Cemetery Listings |  | Born digital material | 17.3 | MB | Douglass County Cemetery Listings |  | MS Word documents | MS Word 1997-2003 | 68 files |
| Memoir: Sober Wishes Sometimes Stray. By Harry J. Turnell | Acc2014-0011B | Folder on F drive-->ARCHIVES-->Accessions-->Accessions and Gifts |  | Born digital material | 7.8 | MB | 2014\_0011B\_Harry Turnell memoir |  | PDF | Adobe Acrobat | 1 file |
| Audio Files | Includes Acc2012-0035 | Folder on M drive-->Audio Files |  | Digitized material/Born digital material | 41 | GB | McCandless Oral History, OLLI, Oral History Masters, bertha layman, early black pioneers, history of philo |  | VLC media files (mp3), MS Word document | MS Word 1997-2003; media player | 73 files |
| Image Files | Includes Acc2013-0018 | Folder on M drive-->Image Files |  | Digitized material/Born digital material | 64.4 | GB | various |  | TIFF images, JPEG images, PDF, MS Word documnets, MS Excel documents, text files | MS Word 1997-2003, TIFF image viewer, JPEG image viewer, MS Excel 1997-2003, Notepad, Adobe Acrobat | 21, 072 files |
| Digital Donations |  | Folder on F drive -->ARCHIVES-->Accessions-->Accession and Gifts-->"Digital Donations" |  | Digitized material | 8.43 | MB | Pearl + Bert Grindley, July 4, 1899 |  | JPEG image | JPEG image viewer | 350, file is corrupted |
| Digital Donations |  | Folder on F drive -->ARCHIVES-->Accessions-->Accession and Gifts-->"Digital Donations" |  | Digitized material | 6.42 | MB | Bert Grindley house, June 1, 1900 |  | JPEG image | JPEG image viewer | 356 |
| Digital Donations |  | Folder on F drive -->ARCHIVES-->Accessions-->Accession and Gifts-->"Digital Donations" |  | Digitized material | 4.2 | MB | Sadorus Methodist Church, 1929 |  | JPEG image | JPEG image viewer | 367 |
| Digital Donations |  | Folder on F drive -->ARCHIVES-->Accessions-->Accession and Gifts-->"Digital Donations" |  | Digitized material | 10.8 | MB | Ben Grindley, May 1, 1900 |  | JPEG image | JPEG image viewer | 346 |
| Digital Donations |  | Folder on F drive -->ARCHIVES-->Accessions-->Accession and Gifts-->"Digital Donations" |  | Digitized material | 11.2 | MB | Champaign District East Bay Camp |  | JPEG image | JPEG image viewer | 54A |
| Digital Donations |  | Folder on F drive -->ARCHIVES-->Accessions-->Accession and Gifts-->"Digital Donations" |  | Digitized material | 10.9 | MB | Methodist Youth Institute |  | JPEG image | JPEG image viewer | 55A |
| Jean Burkholder |  | Folder on F drive-->ARCHIVES-->Accessions-->Jean Burkholder-all sccanned documents and newspaper clippings |  | Digitized material | 167 | MB | Jean Burkholder-all sccanned documents and newspaper clippings |  | MS Word documents, TIFF image, PDF | MS Word 1997-2003, TIFF Image viewer, Adobe Acrobat |  |
| City Directories |  | Folder on F drive-->ARCHIVES-->Special Collections-->City Directories |  | Digitized material | 505 | MB | Champaign-Urbana City Directories 1904, 1918, 1920, 1922-1924, 1928-1932, 1940, 1945, 1950 |  | PDF | Adobe Acrobat | 14 files |
| Oral History Transcripts |  | Folder on F drive-->ARCHIVES-->Special Collections-->Oral History Transcripts-->TRANSCRP |  | Digitized material | 4.5 | MB | Oral History Transcripts |  | MS Word documents | MS Word 1997-2003 | 94 files |
| Preservation and Conservation Association |  | Folder on F drive-->ARCHIVES-->Special Collections-->PACA-->PACA UI Building Surveys |  | Digitized material | 2.47 | GB | PACA Building Surveys and supporting documents |  | MS Word documents, PDF, MS Excel documents | Adobe Acrobat; MS Word 1997-2003; MS Excel 1997-2003 | 1,077 files |
| Urbana + Chamapign Sanitary District |  | Folder on F drive-->ARCHIVES-->Special Collections-->Sanitary District |  | Born digital material | 164 | MB | Urbana + Chamapign Sanitary District Board Packet Materials, 2008-2010 |  | MS Word documents, PDF | Adobe Acrobat; MS Word 1997-2003; MS Excel 1997-2003 | 39 files |
| Central Illinois Mosque and Islamic Center |  | Folder on F drive-->ARCHIVES-->Community Organizations-->Central Illinois Mosque and Islamic Center |  | Born digital material | 1.24 | GB | Central Illinois Mosque and Islamic Center |  | MS Powerpoint presentations, zip files, JPEG images, MS Word documents, PDF, VLC media file (mp3), TIFF images | Adobe Acrobat; MS Word 1997-2003; JPEG image viewer, TIFF image viewer, MS Powerpoint 1997-2003, media player | 102 files |
| Central Illinois Orchid Society |  | Folder on F drive-->ARCHIVES-->Community Organizations-->CIOS; also Folder on F drive-->ARCHIVES-->Digital Collections-->CIOS |  | Born digital material | 32.1 | MB | Central Illinois Orchid Society Newsletters, 2007-2015 |  | PDF | Adobe Acrobat | 68 files |
| Latino Partnership |  | Folder on F drive-->ARCHIVES-->Community Organizations-->Latino Partnership |  | Born digital material | 12.7 | MB | Latino Partnership Meeting Minutes, 2004-2011 |  | MS Word documents, JPEG images, MS Powerpoint presentation, PDF | Adobe Acrobat; MS Word 1997-2003; JPEG image viewer, MS Powerpoint 1997-2003 | 108 files |
| Plat book of Champaign County, Illinois, 1893, 1913, 1929 |  | Folder on F drive-->ARCHIVES-->Digital Files-->Atlas |  | Digitized material | 146 | MB | Atlas files for 1893, 1913, 1929 |  | PDF | Adobe Acrobat | 3 files |
| Autograph Books |  | Folder on F drive-->ARCHIVES-->Digital Files-->Autograph Books |  | Digitized material | 23.6 | MB | Cunningham autograph album |  | PDF | Adobe Acrobat | 1 file |
| PACA Newsletters |  | Folder on F drive-->ARCHIVES-->LSTA-->PACA Newsletters-->PDF-->Newsletters |  | Digitized material | 469 | MB | PACA Newsletters |  | PDF | Adobe Acrobat | 224 files |
| Library Services and Technology Act Grant - Historic Champaign County: Neighborhoods + Homes |  | Folder on F drive-->ARCHIVES-->LSTA-->Photographs |  | Digitized material | 256 | MB | Historic Champaign County: Neighborhoods + Homes Photographs |  | JPEG images, MS Excel documents, Text files | JPEG image viewer, MS Excel 1997-2003, Notepad | 845 files |
| Oral History Transcripts |  | Folder on M drive-->Oral History Transcripts |  | Digitized material/Born digital material | 27.2 | MB | various |  | PDF | Adobe Acrobat | 25 files |
| Pediment Book |  | Folder on M drive-->Pediment Book |  | Digitized material | 432 | MB | Public Scans, The Urbana Free Library |  | 2 zip files containing JPEG images, MS Excel documents | JPEG image viewer, MS Excel 1997-2003 |  |
| Urbana Historic Preservation Commission |  | Folder on M drive-->Urbana Historic Preservation Commission |  | Digitized material | 537 | MB | 2009, 2010, Historical Resource Survey |  | PDF | Adobe Acrobat | 267 files |
| Video Files |  | Folder on M drive-->Video Files |  | Digitized material | 1.97 | GB |  |  | IFO, VOB, and BUP files | media player | 8 files |
| News-Gazette Negative Collection |  | Tepper |  | 3.5" floppy disk, CD, DVD, Harddrives | 5.2 | TB |  | 2002- | unknown | CD-ROM drive, Floppy disk reader, unknown | 226 DVDs, 185 CDs, 3 3.5"Floppy Disks, 2 Hardrives |
|  |  |  |  |  |  |  |  |  |  |  |  |