

Society of American Archivists
***The American Archivist* Editorial Board**

August 13, 2014 | 1PM–5PM
Marriott Wardman Park, Washington, DC
ROOM: **Suite 8222 on Lobby Level**

AGENDA

I. Welcome – Greg Hunter

II. Reports

- A. Online Publication – Paul Conway
- B. Council Liaison – Tim Pyatt
- C. Publishing Program Overview – Teresa Brinati
- D. Publications Board – Christopher J. Prom

III. Review of To-Do List (from August 2013 Minutes) – All

IV. Journal Updates

- A. Editor – Greg Hunter
 - i. Article Submission
 - ii. Peer Review
 - iii. Production
- B. Reviews Editor – Amy Cooper Cary
- C. Reviews Portal – Alexandra Orchard
- D. GoogleAnalytics – Anne Hartman

V. Process Issues

- A. Guidance and Expectations for Article Abstracts – Cal Lee
- B. Feedback in General – All

VI. Publications-Related Activities @ 2014 Joint Annual Meeting

- A. SAA Bookstore | *Weds–Sat morn in Maryland C*
- B. “The Latest Words” Breakfast Forum | *Thurs @ 7am–8am in Balcony A*
- C. American Archivist Brown Bag Lunch Discussions
(led by Katie McCormick & Amy Cooper Cary) | *Thurs @ Noon–1:15pm*
- D. Office Hours (Chairs of Ed Bd, Pubs, Dictionary) | *Thurs @ 6:30pm–7:30pm in Expo Hall Booths 812/814*
- E. "Lemonade Toast to Authors" | *Thurs @ 3:15pm in Maryland C*
- F. "Write Away" Breakfast Forum | *Fri @ 7am–8am in Delaware A*

VII. Any Other Business