

**Society of American Archivists**  
**The American Archivist Editorial Board Meeting**  
**August 19, 2015**  
**9am - 12pm**

Holden Room (Renaissance Cleveland Hotel, 24 Public Square)

**AGENDA**

\* denotes supplementary documentation provided

**I. Welcome** – Greg Hunter

**II. Reports**

- A. Council Liaison – Tim Pyatt
- B. Publications Board – Christopher J. Prom \*
- C. Publishing Program Overview – Teresa Brinati \*

**III. Review of To-Do List** (from August 2014 Minutes) – All \*

**IV. Journal Update**

- A. Allen Press – Teresa Brinati
  - i. Migration of Content
  - ii. Production
  - iii. Manuscript Tracking
- B. Editor – Greg Hunter \*
  - i. Acceptance Statistics
  - ii. Article Submission
  - iii. Peer Review
  - iv. "Dark Content"
- C. Reviews
  - i. Reviews Editor Transition – Greg Hunter \*
  - ii. Reviews Editor Report – Amy Cooper Cary
  - iii. Reviews Portal Report – Alexandra Orchard
- D. Google Analytics – Anne Hartman \*

**V. Publications-Related Events @ ARCHIVES 2015**

- A. SAA Bookstore | Weds. thru Sat. morn | Convention Center, Room 19
- B. Brown Bag Lunch Discussion | Thurs @ 12:15pm–1:30pm
  - American Archivist article - Convention Center, Room 11
  - SAA book - Convention Center, Room 12
- C. Office Hours (Chairs of Pubs Bd, Editorial Bd, Dictionary WG) | Fri @ 12:30pm–1:45pm | Exhibit Hall
- D. "Lemonade Toast to Authors" | Thurs @ 2:45pm | Convention Center, Room 19
- E. "Write Away" Breakfast Forum | Fri @ 7:30am–8:15am | Convention Center, Room 13

**VI. Any Other Business**