

Society of American Archivists – Business Archives Section (BAS)
 Steering Committee Meeting Minutes
 May 27, 2013

Telephone conference, 1 p.m. CST, hosted by Scott Grimwood, SSM Health Care

Participants:

Present (X)	Name	BAS Role	Contact	Organization
X	Scott Grimwood	Chair	scott_grimwood@ssmhc.com	SSM Health Care Corporate Archives
X	Steve Hausfeld	Vice-Chair/Chair Elect	hausfes@nationwide.com	Nationwide Insurance
X	Susan Ginter Watson	Past Chair	susan.watson@kraftfoods.com	Kraft Foods Inc.
X	Sue Topp	Secretary	sue.topp@motorolasolutions.com	Motorola Solutions, Inc.
X	Aubrey Carrier	Content Editor	aubrey.carrier@wellsfargo.com	Wells Fargo & Co.
X	Eric D. Chin	Vice-Content Editor/Editor Elect	eric.d.chin@nbcuni.com	NBCUniversal
X	Nicole Thaxton	Member-at-Large	thaxton_nicole_l@cat.com	Caterpillar Inc.

Upcoming

- Monday, June 3 – Solicit Colloquium proposal input from the Section
- June TBD – Next Steering Committee call
- Saturday, June 15 – Steering Committee nominations due to SAA
- Wednesday, August 14, 1-5 p.m. – Business Archives Colloquium
- Friday, August 16, 12:30-2:30 p.m. – BAS Business Meeting

2013-2014 BAS Steering Committee Nominations – Steve Hausfeld

Steve sent out calls for nominations through the BAS listserv and social media sites. The following slate of candidates has been identified so far. If there are additional candidates, please notify Steve. Final nominations are due to SAA by June 15.

Vice Chair	Jill Swiecichowski, Archivist, UPS
Secretary	Jamie Martin, Sr. Corporate Archivist/Historian, Target Meghan Poepping, Kraft
Vice Editor	Greg McCoy, Senior Archivist, P&G
Member at Large	Jackie Reed, Director, John W. Hartman Center for Sales, Advertising, and Marketing History, Duke University Jennifer McDaid, Norfolk Southern Corp.

Sue Watson recommended that Scott let all candidates know whether they have been elected prior to the SAA annual meeting so they can plan to attend SAA's new officer training.

2013 BAS Colloquium Planning – Steve Hausfeld / Scott Grimwood

Post-Colloquium Social: Steve has confirmed Tommy's Cuisine, 6 p.m.

(<http://www.tommysneworleans.com/>), a restaurant and wine bar in the Warehouse District about ½ mile from the conference hotel. The restaurant will issue checks by table only – not individually. Steve will communicate info on the social to the membership.

Colloquium: Scott reported that SAA has confirmed that we will have a room in the hotel for the Colloquium. We should have space for 100 people. Meeting formats were discussed, including variations on last year's successful World Café approach. Scott agreed to forward to the Committee survey results from last year's Colloquium. One of the survey questions asked for future topic suggestions. The Committee decided to discuss and refine the Colloquium proposal by email with the goal of having a proposal to send to the Section on June 3.

AASLH Corporate History Affinity Group Collaboration – Scott Grimwood

Scott met with Tiffany M. Meng, Director, Delta Air Transport Heritage Museum, in Atlanta. Tiffany leads the AASLH Corporate History Affinity Group. CHAG organizes corporate history tours and a session at the AASLH annual meeting. Scott and Tiffany discussed ways BAS and CHAG might collaborate in the future, such as publicizing each other's events or tapping members to develop shared programming. We believe there is overlap but don't know how many BAS members also belong to CHAG.

Sue Topp recommended that CHAG be invited to send a representative to the BAS annual business meeting to provide an overview of CHAG to BAS members.

Other Business

The Steering Committee noted that Phil Mooney, Coca-Cola, has retired after a long and successful archival career and many contributions to BAS and to the profession. The Committee would like to recognize Phil for his contributions.

Meeting adjourned at 2:10 p.m. CST.

Submitted by Sue Topp, BAS Secretary