

Business Archives Section  
Steering Committee Conference Call  
Thursday, April 26, 2012

1-866-206-2223  
Conference Code: 39 36 24 60

**Agenda**

1. Discuss Business Archives Colloquium – Wed., August 8, 1-5 pm
  - a. Venue - update
  - b. Topics list:
    - Outreach
    - Advocacy
    - Best practices
    - Social media – what’s worked, what hasn’t
    - Managing international collections, or international companies documenting global work when based in the US
    - Archiving web sites
    - Electronic records
    - Oral histories
    - Anniversaries
  - c. Format for Colloquium
2. Business Archives Section Mixer/Networking Event – update (Scott)
3. Spring BAS newsletter update (Rochelle/Aubrey)
4. SAA BAS microsite/webpage – move to Drupal update (Rochelle/Aubrey)
5. BAS Upcoming Election – schedule for call for nominations (Sue/Greg)
6. Upcoming SAA 2012 deadlines:
  - **June 1:** Deadline to issue calls for nominations for Section elections.
  - **June 15:** Sections submit basic ballot information (message to voters, list of offices, candidate names, links to candidate statements, etc.) to Brian Doyle, SAA.
  - **July 1:** Post supplementary ballot information (optional) to section microsite.
  - **August 6 – 11: Beyond Borders: San Diego 2012, 76th Annual SAA Meeting, San Diego Hilton Bayfront, San Diego, CA**
    - **Business Archives Colloquium – Wednesday, August 8, 1 - 5 pm**
    - **Business Archives Section Meeting - Friday, August, 10, 1 - 3 pm**
7. Next conference call – Thursday, May 24?