

SAA BUSINESS ARCHIVES SECTION (BAS)

Annual Business Meeting Minutes

13 August 2010

The meeting was called to order at 2:04 p.m. by Scott Pitol, Section Chair after attendees introduced themselves. Approximately 74 members were in attendance.

Approval of Minutes

2008 meeting minutes: Motion made by Elizabeth Adkins to approve, seconded by Mike Bullington. Minutes approved.

2009 meeting minutes: Motion made by Scott Grimwood to approve, seconded by Elizabeth Adkins. Minutes approved.

The next order of business was the election of members to the BAS Steering Committee for 2010-11. Chair Scott Pitol announced the election results:

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| Susan Ginter Watson | Vice Chair/Chair-Elect |
| Greg McCoy | Secretary |
| Rochelle McCune | Vice Content Editor |
| Nicole Laflamme | Member-At-Large |

Open Items

Symposium at Saint-Gobain Group Archives, Blois, France, May 2010. Didier Bondeau reported on the symposium titled "Corporate Memory: A Tool Serving Management" held in Blois. Using real life examples and broad international comparisons, the symposium showed how corporate history has become a tool at the service of management, in the form of knowledge management. More than 80 delegates participated including several BAS members. Bondeau gave an overview of each of the sessions and mentioned that a book from the symposium will be coming out soon.

SAA Council update. Rosalee Settles, BAS liaison with SAA Council, provided the SAA Council report and updated members on Council activity and strategic direction. SAA Council met this past Monday and SAA membership was discussed; a dues increase will be discussed at the SAA business meeting. Settles also mentioned the draft statement on diversity (draft was approved) and an SAA gift campaign for the next 75 years.

International Council on Archives benchmarking survey results. Greg Hunter discussed the ICA grant work he and doctoral students have been conducting to provide further analysis of the survey. Deliverables include summarizing the open-ended questions; comparison of the ICA survey results with the A*Census results; statistical analysis and hypothesis testing; and an ICA journal article. Hunter also offered a plug for the SAA trading cards being planned for the 75th anniversary.

New Business

Chair Pitol turned the floor over to Jennifer Johnson, incoming chair of the SAA Committee on Education. Johnson gave an overview of how SAA webinars work and encouraged BAS members to consider putting one or several together. BAS member discussion followed about possible, relevant webinar topics: outreach and advocacy; electronic records management; acquisitions and divestitures and effect on the archives; brand management; preparing business case for the archives; legal issues; business continuity of information; cultivating champions for the archives and what to do when the champion leaves; strategies for acquisition of current materials; working with the press. BAS leadership will send out a survey to members and conduct a vote about which topic(s) to pursue.

Vice Chair Jeff Pirtle stated he is on the SAA Program Committee for the 75th anniversary annual meeting to be held in Chicago, IL. He encouraged members to submit proposals prior to the deadline of October 1. Pirtle also mentioned BAS can endorse several sessions.

Vice Chair Pirtle thanked Chair Pitol for his BAS leadership during the past year.

Meeting adjourned at 3:25 p.m. following a motion made by Hans Naess, seconded by Becky Tousey.

Respectfully submitted,
Sue Watson, SAA BAS Secretary