

# DC 2010

## Archives ★ Records

PRELIMINARY PROGRAM

Marriott Wardman Park  
August 10-15

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AND SAVE!**



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Early Bird Registration Deadline ★ July 6

Hotel Reservation/Conference Rate Deadline ★ July 16

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AND INFORMATION SCIENCE



# Archives ★ Records

The Joint Annual Meeting of the Council of State Archivists, the National Association of Government Archives and Records Administrators, and the Society of American Archivists

## Plan Now to Attend!

### It's:

- ★ The second joint meeting of CoSA, NAGARA, and SAA – and the **premier educational event of the year** for archives and records management professionals...
- ★ **Thought-provoking and informative** plenary sessions...
- ★ **Practical tips** that you can put to use as soon as you return to work – and discussions of research and theory that advance your profession to new heights...
- ★ A chance for **first-timers and new members** to see what it's all about – all in one place and all at one time...
- ★ **In-depth coverage of an archives or records management topic of special interest** to you at Pre-conference Programs...
- ★ A Capital Idea! Technology Expo – packed with fresh ideas, new products, **the tools you need to do your best work...**
- ★ Section and roundtable meetings that **get you in tune with others** who share your special interests...
- ★ Networking and social events that help you **connect with old friends – and make new ones...**

**Your best opportunity all year to meet, learn, reflect, and grow in the company of colleagues from across the country and around the world....**

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# Archives ★ Records

***It's Another Capital Experience!***



*Patricia Michaelis*

Patricia Michaelis  
President, Council of State Archivists



*Tracey Berezansky*

Tracey Berezansky  
President, National Association of Government  
Archives and Records Administrators



*Peter Gottlieb*

Peter Gottlieb  
President, Society of American Archivists

# JOIN US FOR *DC 2010!*

## ***Dear Friends and Colleagues:***

Join us for *DC 2010* – the largest-ever gathering of archives and records professionals and our profession’s most important meeting this year!

If you’ve attended professional conferences before, you know the excitement that comes from hearing about innovative approaches to archives and records challenges, from exploring new ideas, and from engaging with colleagues and renewing friendships. At *DC 2010*, you’ll take that experience to a new level as we bring together the knowledge, wisdom, and interests of our members in a truly CAPITAL EXPERIENCE!

If you’ve never attended an annual meeting of CoSA, NAGARA, or SAA – or haven’t joined us in the past year or two – you’ll find a broad array of opportunities to learn, to explore, to collaborate, and to celebrate the world of archives and records.

Our dynamic Program Committee has presented us with education sessions that reflect the shared interests and values of all our members and that provide the perspectives of both seasoned professionals and new voices. The Committee has done its level best to create a schedule that minimizes conflict, but with such outstanding and informative offerings, we expect that you (and we!) will have some tough decisions to make! From technology to advocacy, from education to ethics, from downsizing to Web 2.0, from copyright to freedom of information – and even a session with “The History Detectives” – there will be something for everyone at *ARCHIVES\*RECORDS / DC 2010*. (See pages 13 – 33 for a complete listing of education sessions.)

To bring us all together every day, we’ve planned three hour-long plenary sessions that address hot topics in our profession.

Plus, *DC 2010* offers:

- ★ The ***Capital Idea! Technology Expo***, your best opportunity all year to learn about new products and services from our “capital” industry partners.
- ★ ***Special-interest group meetings*** that put you in touch with colleagues who understand your daily challenges.
- ★ ***Group tours, repository open houses, and “on your own” explorations and adventures*** – thanks to the hard work of our enthusiastic Host Committee.
- ★ ***Networking opportunities galore***, including receptions at the National Archives Rotunda and Public Vaults and at our very special All-Attendee reception site.
- ★ “Incubator sessions,” the annual membership meetings, the Bookstore, the Networking Café, and so much more....

***DC 2010 will be a CAPITAL EXPERIENCE  
– and we hope to see you there!***

# ARCHIVES ★ RECORDS / DC 2010: A Monumental Experience!

When CoSA, NAGARA, and SAA met together for the first time in August 2006, it was an unprecedented gathering of nearly 2,000 archivists and records professionals from across the country and around the world. *DC 2006* set the stage for increased interaction and cooperation among the three national organizations and provided members with a chance to learn more about their colleagues and the challenges they face.

Four years later, we'll convene again in Washington, D.C., to renew acquaintances, share information and ideas, and brave the mid-Atlantic summer (which may well be welcome after the blustery winter the region suffered!).

The 2010 Program Committee, comprising representatives from each organization, reviewed 158 proposals and selected 12 professional poster presentations and 65 sessions covering more than 40 topical areas that focus on the commonalities among archivists and records administrators in all specializations and in a variety of settings. This program is sure to broaden your perspective, strengthen your skills, and just possibly motivate you to make some changes that would have a "monumental" impact on your program or institution! Here's just a sampling of what's in store.

Where better than in our nation's capital to highlight the importance of government archives issues by "Taking on the Big Issues in Government That Affect Us All"? In this featured session, leaders from the National Archives and three national associations representing state and local governments examine the economy, open government, transparency, "green" policies, IT infrastructure, security, emergency preparedness, civic engagement, and more. Come consider how archives and records management programs are affected and how our profession can make a difference.

We'll gain new insight into the challenges and opportunities inherent in the management of public records and hear from nationally recognized experts in "Privacy, Freedom of Information, Transparency, Accountability, and the Public Record," as they outline policies, procedures, and standards that encourage openness and that are flexible and sustainable in the years ahead.

The economic downturn has had a devastating effect on many archives and records management programs across the nation. You won't want to



**The 2010 Program Committee**, front row: Ben Primer, Princeton University, and Jelain Chubb (co-chairs). Second row: Diane Kaplan, Yale University; Tony Kurtz, Western Washington University; Tara Laver, Louisiana State University, Baton Rouge; Ann Jenks, State Historical Society of North Dakota; Nancy Fortna, National Archives and Records Administration; and Kaye Lanning Minchew, Troup County Historical Society and Archives. Third row: Wayne Moore, Tennessee State Library and Archives; and Carole Prietto, Daughters of Charity. Not pictured: Jennifer Martinez Wormser, Sherman Library and Gardens.

miss "Survivor! Archives and Manuscript Repositories: Managing During Economic Crisis," when panelists from government, religious institutions, and private, endowed universities discuss how they helped their institutions survive despite financial hardships. Take the opportunity to improve your fortunes with the information you gain from "Archival Grant Making Exposed: Federal, State, and Private Program Officers Tell All!"

We've learned the value of collaborative efforts. (This joint meeting is just one such example.) Come hear how, with the help of an IMLS grant, three states joined forces to provide "Archival Training on a Shoestring" for staff and volunteers in institutions holding historical materials. Then venture "Beyond the Ivory Tower" to learn how successful collaborative projects helped identify and facilitate access to at-risk collections related to second-wave feminism and African-American, Latina, and Lesbian women.

Technology has proven to be an ongoing challenge for archivists and records managers. Applications we never thought would relate to our field have given us ingenious ways to reach new audiences, but have also provided ever-evolving challenges. From the National Archives to local historical societies, archival institutions are utilizing social

networking sites like Facebook and Flickr to promote their collections. But how do we treat social networking content for archival purposes? "A Flickr of Hope: Harvesting Social Networking Sites" considers the questions raised by social networking sites in terms of selection, appraisal, accession, and access.

We'll also explore the "Implications of Web-Based Technology in Records Management" through the lens of an ARMA/ANSI Standards Project to address policies, procedures, change management, training, technology, and metadata as related to the use of Web-based technologies and social media, including wikis, blogs, mini-blogs, mash-ups, classification sites, and social networking sites.

Is your collection discoverable by researchers using today's hottest online search engines? Learn techniques for page design, information architecture, and exposure of otherwise hidden Web resources with "Not on Google? It Doesn't Exist! Findability and Search Engine Optimization for Archives."

The "documentation strategy" first articulated by Helen Samuels has been revisited recently for its ideal of researching and documenting society and its institutions – actively, systematically, and comprehensively. In "Sex, Sports, and Parking: From

Documentation Strategy to Documenting Society,” our speakers examine the concept of “value” from the appraisal value of records to the value added by archivists, discuss the challenges posed by both legacy collections and born-digital records, and reflect on the relevance of documentation strategy in a time of technological change.

We also invite you to attend “On the Case with the ‘History Detectives’: Public Television and Archival Advocacy.” The acclaimed PBS television series takes viewers down a path of intrigue that connects a puzzling object to a defining moment in history. This session highlights the producers’ collaboration with archivists and other specialists to create entertaining and insightful programs.

Records of human rights violations and peace-keeping efforts can play a significant role in bringing justice and accountability to perpetrators and devastated communities. “Archives on Trial: How International Justice Is Served” considers the role of archives and documentation for international justice and the role of archivists in providing access to information.

Most archivists and records managers don’t worry about hurricanes, volcanoes, or tsunamis, but those who work in high-risk zones have seen or anticipated the worst. Even if your next disaster involves a broken pipe or a flash flood rather than a lava flow, you can learn from “High-Risk Disaster Preparedness and Response: Lessons for Us All.” Panelists from repositories in potential danger zones discuss steps that reduce or prevent loss, as well as the role of collaboration and communication in preparing archives and records repositories for the next disaster – big or small.

We’ll also have a block of 10 terrific 60-minute sessions on topics that range from “Realities of Authenticity” to “New Perspectives on Cartoons: Art, Archival Objects, Assets” to “Building a National Network of State Historical Records Advisory Boards.”

Growing the next generation of archivists is a priority for all three organizations. What better way to support emerging professionals than by providing a forum to share their research and ideas during the Graduate Student Paper Session? We hope

you’ll attend this three-paper session – as well as the Graduate Student Poster Presentations – to show your support for our next generation.

What else can you expect to experience at *ARCHIVES\*RECORDS / DC 2010*? Take some time to browse through this preliminary program (and be sure to visit the conference website at [www.archivists.org/conference](http://www.archivists.org/conference) for updates) for details on the “full” *DC 2010* experience, including pre-conference workshops; repository tours and open houses; the Research Forum; a host of networking opportunities; SAA Section and Roundtable programs; forums on Accessibility, SAA’s Code of Ethics, and the *Protocols for Native American Archival Materials*; the CoSA, NAGARA, and SAA annual business meetings; and some very special keynote speakers...

**We look forward to welcoming you to Washington in August!**

★ *DC 2010 Program Committee Co-Chairs*  
Jelain Chubb and Ben Primer

## Sustaining Institutional Members

Adelphi University  
Alabama State University  
American Philosophical Society  
Archdiocese of St Louis Archives  
Archives New Zealand  
Arizona Historical Foundation  
Arizona State Library, Archives, and Public Records  
Ateneo De Manila University  
Atlanta University Center  
Bank of America  
Bates College  
Beinecke Rare Book and Manuscript Library  
Bowling Green State University  
Brigham Young University  
California Judicial Center Library  
Catholic University of America  
Centre Canadien D’Architecture  
Chevron Corporation  
Clayton State University  
Command History Office  
Cornell University  
Cutting Corporation  
Deere and Company  
Douglas County History Research Center  
DPNR Division of Libraries and Museums  
Duke University Medical Center Archives  
Eastern Michigan University  
Family Rosary Inc  
Federal Reserve Bank of Dallas  
Food and Agriculture Organization of the

United Nations  
Georgia Archives  
Hampton University  
Harvard College  
Harvard University Archives  
Holy Innocents’ Episcopal School  
IBM Corporation  
Illinois State Archives  
International Monetary Fund  
Jim Moran Foundation  
Kent State University  
Kentucky Department for Libraries and Archives  
Kinkaid School  
Knox County Public Library  
Library and Archives Canada  
Library Associates Companies  
Los Angeles City Harbor Department  
Louisiana State University, Baton Rouge  
Macao Historical Archives  
Mary McLeod Bethune Council House National Historic Site  
Massachusetts Institute of Technology  
Mayo Clinic Arizona  
Middle Tennessee State University  
Missouri State Archives  
National Archives and Records Administration Northeast Region - Boston  
National Gallery of Canada  
National Society Daughters of the American Revolution  
New Jersey State Archives

New York Public Library  
North Carolina State Archives  
North-West University  
Northern State University  
Ohio Historical Society  
Oklahoma Historical Society  
Orange County Community College Learning Resource Center  
Oregon State University  
Paratext  
Pennsylvania Historical and Museum Commission  
Pennsylvania State University  
Pratt Institute, School of Information & Library Science  
Princeton Theological Seminary  
Princeton University  
Rockefeller Archive Center  
Rutgers University  
Rutherford County Archives  
San Jose State University  
Scene Savers  
Simmons College  
Southern Illinois University, Carbondale  
Southern Methodist University  
Stanford University  
Stetson University, College of Law  
Swets Information Services B.V.  
Texas Southern University  
Texas Tech University  
Tuskegee University

University at Albany, SUNY  
University of Arkansas Libraries  
University of Colorado at Boulder  
University of Connecticut  
University of Dundee  
University of Georgia Libraries  
University of Hawaii at Manoa  
University of Iowa  
University of Kansas  
University of Massachusetts, Worcester  
University of Michigan Hatcher Graduate Library  
University of Michigan School of Information  
University of Michigan Bentley Historical Library  
University of New Hampshire  
University of New Mexico  
University of Virginia  
University of Western Ontario  
University of Wisconsin-Madison  
University of Wyoming  
UPS Company Archives  
US Army Heritage and Education Center  
US Geological Survey  
US House of Representatives  
Washington State Archives  
Wyoming State Archives  
Yale University Beinecke Rare Book and Manuscript Library  
Yosemite National Park Archives

– As of March 2010

# Call for Participants ★ Call for Presentations



## RESEARCH FORUM

### "FOUNDATIONS AND INNOVATIONS"

Tuesday, August 10

9 a.m. – 5 p.m.

Marriott Wardman Park, Washington, D.C.

The past three Research Forums have yielded great participant responses, confirming that the full spectrum of research activities—from “pure” research to applied research and innovative practice—is of interest and value to the archives community. The 2010 Research Forum will build on its previous success with a full day of presentations.

Join SAA for the 4th Annual SAA Research Forum if you're:

- Engaged in research.
- Seeking to identify research-based solutions for your institution.
- Willing to participate in the research cycle by serving as a beta site for research trials.
- Simply interested in what's happening in research and innovation.

Researchers, practitioners, educators, students, and those across all sectors of archives and records management are invited to participate. Use the Forum to discuss, debate, plan, organize, evaluate, or motivate research projects and initiatives. The event seeks to facilitate collaboration and help inform researchers about what questions and problems need to be tackled.

As archivists from around the country and the world convene at *ARCHIVES\*RECORDS/DC 2010*, the Research Forum provides a platform to acknowledge current, and encourage future, research and innovation across the broad archives community.



**SOCIETY OF  
American  
Archivists**

## RESEARCH FORUM EVENTS AT *ARCHIVES\*RECORDS/DC 2010*

The following events are planned for 2010:

- **Research Workshop**, Monday, August 9, 9 a.m.–4 p.m.
  - o A one-day session that will provide guidance and advice for conducting research, from defining the scope to presenting the results.
- **Research Presentations and Posters**, Tuesday, August 10, 9 a.m.–5 p.m.
  - o Here's your chance to present, discuss, listen to, or view research reports and results on a variety of topics. The final 30 minutes of this session will seek input for SAA's 2011 Research Forum.
- **“Office Hours” in the Exhibit Hall**, Thursday, August 12, and Friday, August 13
  - o Research Forum organizers will be on hand to hear your ideas about the Forum and for ad hoc discussions about specific research projects.
- **Poster Sessions**
  - o Be sure to visit the poster sessions, which will include practice innovation and research topics.

## CALL FOR PLATFORM AND POSTER PRESENTATIONS

SAA invites submission of abstracts (250 words or less) for either 10-minute platform presentations or poster presentations. Topics may address research on, or innovations in, any aspect of archival practice or records management in government, corporate, academic, scientific, or other setting. Presentations on research results that may have emerged since the Joint Meeting Call for Proposals deadline in September 2009 are welcome, as are reports on research completed within the past three years that you think is relevant and valuable for discussion. Please indicate whether you intend a platform or poster presentation.

Abstracts will be evaluated by a review committee co-chaired by Nancy McGovern (Inter-University Consortium for Political and Social Research, University of Michigan) and Helen Tibbo (University of North Carolina, Chapel Hill).

*Deadline for submission of abstracts: May 3, 2010. You will be notified of the review committee's decision by July 9. Submit to [researchforum@archivists.org](mailto:researchforum@archivists.org).*

# GENERAL INFORMATION

## Pre-conference Programs

For in-depth coverage of archival topics of special interest to you, enhance your conference experience by attending a half-, one-, or two-day workshop or seminar – and return to work brimming with new ideas and approaches! To ensure interaction between the instructor(s) and participants, class size is limited. For more information about these education programs on Sunday, Monday, and Tuesday, see pages 8 – 11.

## Registration Desk Hours

Pre-registrants may pick up their conference materials at the Pre-Registration Desk in the Registration Area. Your registration packet will include a name badge, tickets to special events (if applicable), and an Onsite Program that lists times, locations, and descriptions for all sessions and events. Onsite registrants should register at the Registration Desk. A name badge is required for admission to all sessions, events, and the Expo Hall.

|                              |                   |
|------------------------------|-------------------|
| <b>Tuesday, August 10:</b>   | 8:00 am – 4:00 pm |
| <b>Wednesday, August 11:</b> | 8:00 am – 7:00 pm |
| <b>Thursday, August 12:</b>  | 7:00 am – 5:30 pm |
| <b>Friday, August 13:</b>    | 7:00 am – 5:30 pm |
| <b>Saturday, August 14:</b>  | 7:00 am – 1:00 pm |

## SAA Bookstore

One-stop shopping! Visit the SAA Bookstore to purchase SAA's newest titles, learn more about the Society's role as the leading clearinghouse for archival resources in print, and discuss your ideas with Publishing Director Teresa Brinati. You'll have the chance to browse 100+ titles ranging from basic texts on archival fundamentals and best practices to more advanced readings on electronic records, program management, and the latest information technologies.

### Open longer hours:

|                              |                   |
|------------------------------|-------------------|
| <b>Wednesday, August 11:</b> | Noon – 5:00 pm    |
| <b>Thursday, August 12:</b>  | 7:00 am – 5:00 pm |
| <b>Friday, August 13:</b>    | 7:00 am – 5:00 pm |
| <b>Saturday, August 14:</b>  | 7:00 am – 9:00 am |

## ★ NEW! ★ Networking Café

Are you curious about what programs and activities allied archives and records associations are sponsoring? Wondering about your career options? Want to check your email between sessions? The all-new Networking Café is the place to go to:

- ★ Meet representatives, recruiters, and volunteer career advisors;
- ★ Peruse literature and job vacancy announcements;
- ★ Post your resume; or
- ★ Jump online.

Open: Wednesday, Noon – 5:00 pm; Thursday, 7:00 am – 5:00 pm; Friday, 7:00 am – 5:00 pm; Saturday, 7:00 am – 3:30 pm.

## Attention First-Timers and New Members!

**We understand that being a new member of an organization or of the profession, or attending a large conference for the first time, can be a daunting experience. That's why we provide a variety of services and programs that can help you survive—and thrive!—at DC 2010 and beyond....**

### New Member / First-Timer Orientation

Begin your day on Thursday by joining CoSA President Pat Michaelis, NAGARA President Tracey Berezansky, and SAA President Peter Gottlieb, as well as members of their boards of directors and membership committees, for a casual conversation about how to make the most of your time at the conference. A light continental breakfast will be served. (Thursday, 7:00 – 8:00 am)

### Career Center

Wondering about your career options? Visit the Networking Café to learn about current employment vacancies and opportunities for postgraduate study, or to consult with a career advisor. (Wednesday, NOON – 5:00 pm; Thursday, 7:00 am – 5:00 pm; Friday, 7:00 am – 5:00 pm; Saturday, 7:00 am – 3:30 pm) If you're a job seeker, archival educator, or potential employer, please email SAA at [servicecenter@archivists.org](mailto:servicecenter@archivists.org) or call 866-722-7858 for additional information about recruiting or posting your resumé in the Networking Café.

### Mentoring Program Meet-and-Greet

Interested in discussing paths for professional development? Want to share your knowledge and experience with a fresh young talent? Stop by the Networking Café and learn about how SAA's dynamic Mentoring Program can help you make the right connections. (Thursday, 8:00 – 8:30 am)

### Navigator Program

SAA's Women Archivists Roundtable and Membership Committee are pleased to sponsor the Navigator Program, which matches experienced members with new members or first-time attendees. Your navigator can help guide you through the maze of this large meeting! All DC 2010 attendees are welcome to request a navigator or volunteer to serve in this important role. For more information, contact [navigator@forums.archivists.org](mailto:navigator@forums.archivists.org). You'll be contacted in mid-July and matched with a partner. **The deadline to request a navigator is July 1.**

For more information about distributing information, job vacancies, or resumés in the Networking Café, please contact SAA at [servicecenter@archivists.org](mailto:servicecenter@archivists.org) or 866-722-7858.



**DC 2010 is a smoke-free meeting.**



## GENERAL INFORMATION (continued)

### And If You're a Student....

**DC 2010 offers lots of opportunities for you to network, exchange ideas, learn, and grow. Be sure to take advantage of these events, designed with you in mind:**

#### Alumni Mixers

Enhance your conference experience with this chance to mix and mingle informally with alumni from your education institution. The schedule will be posted on the conference website as plans are made; for a complete list of mixers, see the Onsite Program. (Thursday, August 12, 7:45 – 9:45 pm)

#### Student Forum

The Student Forum has been cancelled for *DC 2010* due to a National Archives Reception at "Archives I" on Wednesday, August 11, 7:00 – 9:00 pm. We'll catch up with you next year!

#### Student Poster Presentations

Join your student colleagues in the Exhibit Hall to view their poster presentations, ask questions, share your ideas, and network. (Thursday, August 12, 5:30 – 7:30 pm; and Friday, August 13, 11:30 am – 12:30 pm)

#### Student Paper Presentations

Support your student colleagues as they discuss their work at this special "Emerging Archivists Paper Session" (#307) on Friday, August 13, 8:00 – 9:30 am.

#### "Office Hours"

*DC 2010* is a wonderful place to meet and greet – and CoSA, NAGARA, and SAA are delighted to offer representatives from our own and related organizations an opportunity to answer your questions and hear your ideas. Check the Onsite Program for the "Office Hours" schedule and location in the Exhibit Hall.

#### Posters, Posters Everywhere!

*DC 2010* features four different sets of poster presentations – all of which are certain to be of interest to you!

**Professionals' Poster Presentations**, which were reviewed and accepted by the 2010 Program Committee as part of the program proposal process, will be on display from Thursday through Saturday. Presenters are expected to be with their posters to discuss them with viewers on Thursday, August 12, from 4:00 to 4:30 pm, and on Friday, August 13, from 4:00 to 4:30 pm. See page 35 for a list of Professional Posters.

**Research Forum Poster Presentations** will be reviewed and accepted for presentation at the 4th Annual SAA Research Forum on Tuesday, August 10, and will be available for viewing from Thursday through Saturday. For information about submitting a poster or paper to the Research Forum, see the Call for Papers and Posters on page 5.

**Graduate Student Poster Presentations** were selected by the Student Program Subcommittee of the 2010 Program Committee. They will be on display in the Exhibit Hall throughout Expo Hall hours, and students are expected to be with their posters to discuss them with attendees on Thursday, August 12, from 5:30 to 7:30 pm, and on Friday, August 13, from 11:30 am to 12:30 pm. See page 37 for a list of Graduate Student Posters.

Do you know what a SHRAB is? Do you wonder what your state's SHRAB does? Stop by the **SHRAB Poster Session** to learn more about the Historical Records Advisory Board that plans for your state's historical records – or to look for ideas from your neighbors.

#### Repository Tours and Open Houses

Your Washington-area colleagues work in some of the most popular and important repositories in the country – many of which are offering special behind-the-scenes access for *DC 2010* attendees on Tuesday, August 10, and Wednesday, August 11. Please check the conference website at [www.archivists.org/conference](http://www.archivists.org/conference) for more information and updates provided by our dynamic Host Committee!

#### Audio Recordings

Extend your learning even after the conference ends! Many education sessions will be audio-recorded, and CDs will be available for purchase during and after the meeting. Check the Onsite Program for a list of sessions that are being recorded.

#### Child Care

Please contact Allison Perrelli at Conference and Logistics Consultants (410-571-0590) to learn about child care options. Per a 1984 vote of the SAA membership, a small portion of each SAA Annual Meeting registration is assessed to help subsidize the cost of child care at the meeting.



As a courtesy to presenters and attendees, please refrain from using your cell phone during sessions.

# PRE-CONFERENCE PROGRAMS

Maximize your training budget and pack in all the education you can! Add to your conference experience by attending a half-day, full-day, or two-day workshop before the meeting, and return to work with new knowledge and skills that you can implement right away! Class size is limited to ensure interaction between the instructor(s) and participants. For individual Pre-conference Program fees, see the registration form on page 47.

## SUNDAY, AUGUST 8 & MONDAY, AUGUST 9

### Understanding Archives: An Introduction to Principles and Practices

**MARRIOTT WARDMAN PARK**

**9:00 AM – 5:00 PM (Lunch on your own)**

Although they have much in common with librarians, records managers, and museum staff, archivists must use different practices to protect the integrity of historical records. A strong archives program puts into practice long-standing archival principles. What are those principles and how do you implement them? This workshop provides an overview of the core archival functions of appraisal, accessioning, arrangement and description, preservation, reference, and access.

#### *In this workshop you'll:*

- ★ Learn archives and historical records terminology and get an overview of the body of knowledge needed, ethical responsibilities, and resources for continuing professional development;
- ★ Learn the principles of archival organization and functions: provenance, *respect de fonds*, and original order;
- ★ Find out about core policy statements, professional standards, and best practices, and learn how to evaluate your current program and determine needed improvements;
- ★ Develop the knowledge base needed to make choices for balancing access to and preservation of historical records and holdings; and
- ★ Gain a greater understanding of the role of the archives in fulfilling the mission of the institution.

#### *Who should attend?*

Librarians, records managers, museum staff, and administrators who have responsibility for archival records but little or no archives training.

**Attendance is limited to 35.**

**Instructors:** Polly Darnell, Archivist and Librarian,

*Shelburne Museum, Shelburne, Vermont; and Anne Ostendarp, Consulting and Project Archivist, Sunderland, Massachusetts.*

### Planning New and Remodeled Archival Facilities

**DAY 1: MARRIOTT WARDMAN PARK**

**DAY 2: NATIONAL ARCHIVES**

**(700 Pennsylvania Avenue, NW)**

**9:00 AM – 5:00 PM (Lunch on your own)**

When faced with the task of renovating a building or planning a new one, archivists often are unfamiliar with the building process and information needed by architects and contractors. This two-day workshop provides you with the knowledge and skills required to work successfully with architects, engineers, and/or facilities managers to design and build new or remodeled work, reference, storage, and public spaces that meet the needs of individual archival programs, staff, and users.

Using lectures, case studies, and exercises, the instructors address such issues as technical requirements, building renovation, equipment (e.g., shelving), and moving an archives collection into the facility. A tour of a recently remodeled facility concludes the program on day two.

#### *In this workshop you'll:*

- ★ Acquire a clear understanding of the design and building processes involved in creating new or remodeled facilities;
- ★ Learn about the various roles of those involved in the design process and what the archivist must do to ensure that the final building design meets collection, staff, and user needs; and
- ★ Develop an awareness of the technical requirements needed for archival facilities and how to communicate those needs to architects and engineers who are unfamiliar with those standards.

#### *Who should attend?*

Archivists who are planning new or remodeled facilities and who have a basic understanding of archival principles and procedures and of how

those principles interact with archival facilities.

This workshop is also useful for managers of larger archival facilities who carry out minor or major renovation projects on an ongoing basis.

**Attendance is limited to 35.**

**Instructors:** Thomas Wilsted, Archival Consultant; and Ted Ling, retired from the National Archives of Australia.

### Managing Architectural, Design, and Construction Records

**MARRIOTT WARDMAN PARK**

**9:00 AM – 5:00 PM (Lunch on your own)**

Architectural design and construction records are valuable sources for understanding and preserving the built environment. Because they document a complicated work process, these records are typically oversized and produced in great volume, and they often include fragile materials and fugitive media. Implementing the basic archival functions of appraisal, arrangement, description, preservation, and reference can present a formidable task.

In this two-day workshop, you'll learn how to identify, manage, preserve, and provide access to design and construction records. The first day addresses the process of design, legal issues, appraisal, types of records, arrangement, and description. The second day focuses on media and support identification, preservation, reformatting, reference, and patron use. Taking into consideration the access needs of different types of repositories, as well as the reality of limited space and budgets, you'll learn ideal practices as well as practical solutions.

#### *Upon completion of this workshop you'll be able to:*

- ★ Understand the process of design and how it affects processing this material;
- ★ Understand the special legal issues that design records create;
- ★ Identify types of records and their unique content;

- ★ Develop methodologies for appraisal, arrangement, and description that are appropriate for different repositories;
- ★ Identify specific media and supports;
- ★ Recognize common types of deterioration and the actions needed for holdings maintenance or for referral to professional conservators;
- ★ Select storage and housing methods appropriate for your institution and budget;
- ★ Make informed decisions about reformatting design and construction records for access and preservation; and
- ★ Address specialized handling, reproduction, and use needs when providing reference and access for this material.

#### **Who should attend?**

Archivists, town clerks, curators, librarians, and others responsible for architectural and other design and construction records in archives, municipal and government agencies, museums, libraries, and historical societies.

#### **Attendance is limited to 35.**

**Instructors:** *Waverly B. Lowell, Curator, Environmental Design Archives, University of California, Berkeley; and Tawny Ryan Nelb, President, Nelb Archival Consulting Inc.*

## MONDAY, AUGUST 9

### **A Guide to Balancing Legal Issues in Photograph Collections**

**MARRIOTT WARDMAN PARK**  
9:00 AM – 5:00 PM (Lunch on your own)

Uneasy about copyright when it comes to your repository's photographic collections? Need some practical advice? This workshop provides down-to-earth guidance to help you deal with copyright issues relevant to photographic materials in archives and library collections.

#### **During this workshop you'll:**

- ★ Discuss the copyright framework for archives;
- ★ Use real-life examples to assist in understanding specific copyright issues that archivists confront, such as fair use, public domain, or heritage collections;
- ★ Examine such documents as deeds of gift, loan agreements, copyright notices, etc.;
- ★ Survey options for permissions;

- ★ Explore options when information is lacking; and
- ★ Consider ethical and privacy guidelines for access and use.

#### **Who should attend?**

Archivists and others whose collections include photographs.

#### **Attendance is limited to 40.**

**Instructors:** *Leslie C. Waggener, Associate Archivist, University of Wyoming, American Heritage Center; and Heather Briston, University Historian and Archivist, University of Oregon.*

### **Introduction to Basic Imaging: How to Do a Small Digitization Project**

**MARRIOTT WARDMAN PARK**  
8:30 AM – NOON AND 1:00 PM – 4:30 PM

Is your institution modest and lacking the budget for a digitization project? Knowing how to do a low-impact digitization project – and seeing its impact – can lead to additional projects and more funding. In this introductory workshop, you'll learn about the advantages, limitations, ideal applications, and benefits of a small digital imaging project and about the process of digitization. (The instructor will demonstrate a project on one type of scanner, and then discuss other scanning options for the same project.) You'll also become familiar with the guidelines emerging from the Federal Agencies Digitization Guidelines Initiative: Still Image Working Group.

#### **Upon completing this half-day workshop, you'll be able to:**

- ★ Understand the basics of emerging practices in digitization projects;
- ★ Define a low-cost digitization project;
- ★ Identify objects that are appropriate for a low-cost system;
- ★ Understand the basics of color management, including the creation of profiles; and
- ★ Convey basic information on implementing and operating the system to create archival digital scans.

#### **Who should attend?**

Archivists, curators, collections managers, rights and reproduction staff who require digital images from archival collections, and digitization proposal reviewers.

#### **Attendance is limited to 35.**

**Instructor:** *Ken Allen, Managing Partner of Ken Allen Studios (NYC) and Ken Allen Digital, Alexandria, Virginia.*

## MONDAY, AUGUST 9 & TUESDAY, AUGUST 10

### **Emergency Management for Archives**

**MARRIOTT WARDMAN PARK**  
9:00 AM – 5:00 PM (Lunch on your own)

Preparation for and response to disasters are among the most important things that archivists can do to safeguard collections! As recent disasters have taught us, this involves more than just writing a disaster plan. A plan must be updated and read, and communication with colleagues and first responders is essential. In this workshop you are introduced to the basics of emergency management pertaining to archivists. The four phases of a disaster (mitigation, preparedness, response, and recovery) are discussed, as well as how to conduct a risk assessment, write a disaster plan, prioritize collections, and sustain preparedness. In addition to more theoretical planning, you'll get tips and tools to help you get started.

#### **Upon completing this workshop, you'll be able to:**

- ★ Identify the four phases of emergency management;
- ★ Specify how you can mitigate risks associated with your collections;
- ★ Conduct a basic risk assessment and write a disaster plan;
- ★ Determine priority items in your collection;
- ★ Establish relationships with emergency managers and first responders; and
- ★ Help educate your co-workers about the importance of emergency management.

#### **Who should attend?**

Archivists, curators, librarians, and others responsible for collections.

#### **Attendance is limited to 35.**

**Instructors:** *Aimee Primeaux, Preservation Consultant, Northeast Document Conservation Center; and Kara M. McClurken, Head of Preservation Services, University of Virginia Alderman Library Preservation Services.*

## Copyright: The Archivist and the Law

MARRIOTT WARDMAN PARK

9:00 AM – 5:00 PM (Lunch on your own)

This two-day workshop provides you with the basis for administration of copyright in daily archives work. One of the profession's acknowledged experts, William Maher, brings you up to date on issues you need to track in the current age of information commerce—including an assessment of the bad news and the good news in the Supreme Court's Eldred decision.

### During this workshop you'll:

- ★ Recognize the complex issues relating to authors', owners', and users' rights in intellectual property;
- ★ Obtain grounding in the historical rationale for copyright law, including major legislative and judicial developments;
- ★ Discover the relevance of U.S. federal law for archives and manuscripts;
- ★ Examine the current law; and
- ★ Determine the sequence of decision making needed for your management of copyright issues.

Participants are invited to submit specific questions related to copyright within their own institutions up to two weeks prior to the workshop start date.

### Who should attend?

Archivists and other professionals who have copyright concerns.

**Attendance is limited to 30.**

**Instructor:** William J. Maher, University Archivist and Professor, University of Illinois, Urbana-Champaign.

## Managing Electronic Records in Archives and Special Collections

MARRIOTT WARDMAN PARK

8:30 AM – 4:30 PM (Lunch on your own)

In this workshop you'll get more than policy and theory! After review and discussion about electronic records issues that colleges and universities face, participants break into groups to discuss case studies and report findings. Day two is devoted to "hands-on" experience with electronic records. Attendees learn about and use open source tools for ingest and management of electronic records.

### Upon completing this workshop you'll:

- ★ Understand the basic elements of an electronic records program, including file formats, authenticity, and management strategies;
- ★ Know strategies for working with records creators ranging from university employees to donors of personal papers; and
- ★ Have a basic understanding of the open source tools available for ingest and management of electronic records.

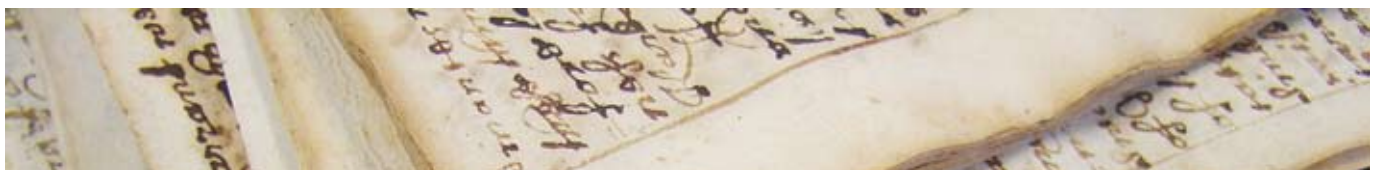
### Who should attend?

College and university archivists, records managers, and special collections curators whose activities include ingest and management of electronic records. Participants should have basic knowledge of records management issues as they pertain to electronic records, a basic understanding of file formatting, and how to install and run software on a PC.

**Registrants MUST bring a laptop to participate successfully in this workshop.**

**Attendance is limited to 40.**

**Instructors:** Timothy (Tim) Pyatt, University Archivist and Associate Director of Special Collections, Perkins Library, Duke University; and Seth Shaw, Electronic Records Archivist, Duke University Archives.

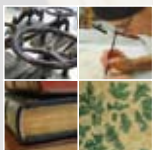


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## TUESDAY, AUGUST 10

### Producing It Online: Planning and Expanding Your Exhibitions

MARRIOTT WARDMAN PARK  
8:30 AM – NOON

Online exhibitions can offer an alternative to archives/library displays, but how easy are they to create? This introductory workshop provides a practical guide to using tools and creating e-resources. Discussions cover ideas, planning methods, and workflow process, giving participants the know how to set up/design large or small virtual exhibitions.

#### *During this workshop you'll:*

- ★ Learn how to create an online exhibition that follows best standards and practices and that presents your collections in the best way possible;
- ★ Learn how to conceptualize an online exhibition and write compelling proposals for it;
- ★ Understand best website design principles and practices;
- ★ Gain knowledge of project management tools with practical, hands-on group exercises;
- ★ Become acquainted with the technical skills behind website architecture and how specific elements function; and
- ★ Recognize the differences among an online exhibition, an online educational resource, and a basic website.

#### *Who should attend?*

Archivists and special collections staff faced with the challenge of creating online content with limited technical experience, technical support, and resources. Managers and other archives staff responsible for outreach, public relations, or archival education seeking some practical skills and advice on ways to (virtually) engage students and staff in special collections and archives material.

**Attendance is limited to 35.**

**Instructor:** *Rose Roberto, Arts Faculty Team Librarian, University of Leeds, United Kingdom.*

### When It's All about the Money: Leveraging Your Economic Impact

MARRIOTT WARDMAN PARK  
1:00 PM – 4:30 PM

While you're looking for new revenue streams or just trying to stay afloat, those managing the purse strings often want to know about the impact on their bottom line. This workshop introduces you to economic impact analysis and provides you with the basics to help you recognize opportunities, apply appropriate techniques, and develop new stakeholder relationships based on impact results.

#### *Upon completing this workshop, you'll be able to:*

- ★ Understand basics of economic impact analysis;
- ★ Identify previously unidentified potential stakeholders; and
- ★ Develop strategies for discussing the value of archives with stakeholders.

#### *Who should attend?*

New and experienced archivists in management roles, archivists responsible for "selling" their archives, or archivists who plan to make the jump into management positions.

**Attendance is limited to 40.**

**Instructors:** *Rosemary Pleva Flynn, CA, Librarian and Manager, Library and Information Services Energy and Environmental Research Center, University of North Dakota; and Dr. David T. Flynn, Director, Bureau of Business and Economic Research, Associate State Director, North Dakota Small Business Development Center, Associate Professor of Economics, College of Business and Public Administration, University of North Dakota.*

### Advocating for Archives



MARRIOTT WARDMAN PARK  
9:00 AM – 5:00 PM (Lunch on your own)

You value your profession, but you're not sure you have the words or know how to make an impact? This workshop provides information on how to identify goals, develop and deliver a message, and implement methods for advocating for archives programs and archives issues. Practical approaches, tangible models, and examples of materials needed to advocate for your archives programs and issues are offered as well. (Free for conference registrants; \$50 for those not registered for DC 2010. Badge required for admission.)

#### *In this workshop you'll learn how to:*

- ★ Develop a focused statement of an advocacy goal for your institution or an archives issue of concern;
- ★ Create a profile of the audience/individual to whom your advocacy efforts will be directed and develop a plan for how to approach that person/organization;
- ★ Craft advocacy support materials as part of the effort;
- ★ Deliver a three- to five-minute "pitch" to support your advocacy goal; and
- ★ Construct a framework (plan) for reaching your advocacy objectives.

#### *Who should attend?*

Archivists, librarians, and museum curators at any experience level who want to enhance their skills in advocating for archives programs and issues.

**Attendance is limited to 60.**

**Instructors:** *Kathleen D. Roe, Director of Operations, New York State Archives; and David W. Carmicheal, Director, Georgia Archives.*

# Meet the "History Detectives" at DC 2010!



**Tukufu Zuberi**  
*History Detectives*  
Host



Come meet History Detectives host Tukufu Zuberi and colleagues who have worked with the acclaimed PBS series at our Atlas Systems booth on Friday from 11:30-1:00 during the all-attendee Exhibit Hall lunch buffet.

Atlas is proud to be partnering with Oregon Public Broadcasting to present a panel session on public television and archival advocacy that will feature the History Detectives. It will give you a behind-the-scenes look at how the series' intriguing and entertaining episodes are produced. Session 401 will be held on Friday morning from 10:00-11:30am, just before the Exhibit Hall luncheon.

*For me, history is very important, but it's easy to lose the meaning of history if you ignore the ordinary individuals who make up history and the social forces that influence and help shape the context of our past.*

*Be sure to make a note about both of these special events on your conference calendar.*

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# DAY-BY-DAY SCHEDULE OF EVENTS

Plan your conference attendance using this comprehensive listing of meetings, forums, education sessions, social events, and more! For registration fees, see pages 46 – 47. For the most complete and up-to-date information, refer to the “Conference Schedule” on the conference website at [www.archivists.org](http://www.archivists.org).

## SUNDAY, AUGUST 8

9:00 AM – 5:00 PM

**Pre-conference Programs:** See descriptions on pages 8 – 11 for the following workshops:

- Understanding Archives: Introduction to Archival Principles and Practices (Day 1 of 2)
- Planning New and Remodeled Archival Facilities (Day 1 of 2)
- Managing Architectural Design and Construction Records (Day 1 of 2)

## MONDAY, AUGUST 9

8:00 AM – 5:00 PM

**Society of American Archivists Council**

8:30 AM – NOON

**Pre-conference Programs:** See descriptions on pages 8 – 11 for the following workshops:

- Introduction to Basic Imaging: How to Do a Small Digitization Project

9:00 AM – 5:00 PM

- Managing Electronic Records in Archives and Special Collections (Day 1 of 2)
- Copyright: The Archivist and the Law (Day 1 of 2)
- Emergency Management for Archives (Day 1 of 2)
- A Guide to Balancing Legal Issues in Photographic Collections
- Understanding Archives: Introduction to Archival Principles and Practices (Day 2 of 2)
- Managing Architectural Design and Construction Records (Day 2 of 2)
- Planning New and Remodeled Archival Facilities (Day 2 of 2)

1:00 PM – 4:30 PM

- Introduction to Basic Imaging: How to Do a Small Digitization Project

## TUESDAY, AUGUST 10

8:00 AM – 4:00 PM

**Registration Open**

8:30 AM – NOON

**Pre-conference Programs:** See descriptions on pages 8 – 11 for the following workshops:

- Producing It Online

9:00 AM – 5:00 PM

- Managing Electronic Records in Archives and Special Collections (Day 2 of 2)
- Copyright: The Archivist and the Law (Day 2 of 2)
- Emergency Management for Archives (Day 2 of 2)

**SAA Standards Committee**

**2010 Research Forum: “Foundations and Innovations”**

The past three Research Forums have yielded excellent participant responses, confirming that the full spectrum of research activities – from “pure” research to applied research to innovative practice – is of great interest and value to the archives community. This Forum builds on previous success by continuing with a full day of presentations. If you’re engaged in research ... seeking to identify research-based solutions for your institution ... willing to participate in the research cycle by serving as a beta site for research trials ... or simply interested in what’s happening in research and innovation – then join us for the 4th Annual SAA Research Forum! See the Call for Participants / Call for Presentations on page 5. Free to conference registrants; \$50 / \$25 (students) for those not registered for *DC 2010* (badge required for admission). See Registration Form on page 47.

**Advocating for Archives**

You value your profession, but you’re not sure you have the words or know how to make an impact? This workshop provides information on how to identify goals, develop and deliver a message, and implement methods for advocating for archives programs and archives issues. Practical

approaches, tangible models, and examples of materials needed to advocate for your archives programs and issues are offered as well. Presented by Kathleen Roe of the New York State Archives and David Carmicheal of the Georgia Archives. See page 11 for more information. Free for conference registrants; \$50 for those not registered for *DC 2010* (badge required for admission). Attendance is limited to 60. *Please indicate on Registration Form (page 47) if you plan to attend.*

10:00 AM – 1:00 PM

**SAA Diversity Committee**

1:00 PM – 5:00 PM

**SAA Committee on Ethics and Professional Conduct**

1:30 PM – 4:30 PM

**Pre-conference Program:** See description on pages 8 – 11 for the following workshop:

- When It’s All About the Money: Maximizing Your Economic Impact

2:00 PM – 6:00 PM

**SAA 75th Anniversary Task Force**

2:00 PM – 5:00 PM

**SAA Membership Committee**

2:00 PM – 4:00 PM

**SAA Awards Committee**

3:00 PM – 9:00 PM

**Council of State Archivists Board of Directors**

3:00 PM – 5:00 PM

**SAA Finance Committee**

5:00 PM – 8:00 PM

**American Archivist Editorial Board / SAA Publications Board Joint Meeting**

**CoSA, NAGARA, SAA: PAHR Joint Task Force**

**National Coalition for History Policy Board**

# Board, Committee, Task Force, and Working Group Meetings

## Monday, August 9

8:00 AM - 5:00 PM SAA Council

## Tuesday, August 10

9:00 AM - 5:00 PM SAA Standards Committee  
 10:00 AM - 1:00 PM SAA Diversity Committee  
 1:00 PM - 5:00 PM SAA Committee on Ethics and Professional Conduct  
 2:00 PM - 6:00 PM SAA 75th Anniversary Task Force  
 2:00 PM - 5:00 PM SAA Membership Committee  
 2:00 PM - 4:00 PM SAA Awards Committee  
 3:00 PM - 9:00 PM CoSA Board of Directors  
 3:00 PM - 5:00 PM SAA Finance Committee  
 5:00 PM - 8:00 PM *American Archivist* Editorial Board / SAA Publications Board Joint Meeting  
 PAHR Joint Task Force  
 National Coalition for History Policy Board

## Wednesday, August 11

8:00 AM - 5:00 PM NAGARA Board of Directors  
 8:00 AM - NOON *American Archivist* Editorial Board  
 SAA Committee on Education  
 SAA Government Affairs Working Group  
 SAA Standards Committee (continued)  
 8:00 AM - 11:00 AM CoSA Board of Directors (continued)  
 9:00 AM - 4:00 PM Academy of Certified Archivists Board  
 9:00 AM - NOON ALA/SAA/AAM Joint Committee  
 9:00 AM - 11:30 AM SAA Intellectual Property Working Group  
 SAA Cultural Property Working Group  
 9:00 AM - 10:30 AM *DC 2010* Program Committee  
 10:30 AM - NOON SAA 2011 Program Committee  
 11:30 AM - 2:30 PM SAA Publications Board  
 11:30 AM - 12:30 PM SAA Native American Protocols Forum Planning Group  
 NOON - 6:00 PM CoSA Work Session

8:00 AM - 11:00 AM

**CoSA Board of Directors**

8:30 AM - 12:30 PM

**Academy of Certified Archivists Certification Examination**

9:00 AM - 5:00 PM

**Group Tours, Repository Open Houses, On-Your-Own Explorations**

9:00 AM - 4:00 PM

**Academy of Certified Archivists Board of Directors**

9:00 AM - NOON

**ALA/SAA/AAM Joint Committee**

9:00 AM - 11:30 AM

**SAA Intellectual Property Working Group**

**SAA Cultural Property Working Group**

9:00 AM - 10:30 AM

**DC 2010 Program Committee**

10:30 AM - NOON

**SAA 2011 Program Committee**

11:30 AM - 2:30 PM

**SAA Publications Board**

11:30 AM - 12:30 PM

**SAA Native American Protocols Forum Planning Group**

NOON - 5:00 PM

**Bookstore Open**

**Networking Café Open**

NOON - 6:00 PM

**Council of State Archivists Work Session**

During CoSA's annual Work Session, CoSA members discuss issues of current interest and hear reports on the progress of legislative and other initiatives.

1:00 PM - 5:00 PM

**SAA Business Archives Section Colloquium**

The Business Archives Section hosts an in-depth review and lively discussion of a topic that is pertinent to business archivists. You need not be a business archivist to attend. More details will be available as the event draws nearer on the current news portion of the Section website at <http://www.archivists.org/saagroups/bas>.

## WEDNESDAY, AUGUST 11

8:00 AM - 7:00 PM

**Registration Open**

8:00 AM - 5:00 PM

**NAGARA Board of Directors**

8:00 AM - NOON

***American Archivist* Editorial Board**

**SAA Committee on Education**

**SAA Government Affairs Working Group**

**SAA Standards Committee (continued)**



1:00 PM – 3:00 PM

**Roundtable Meetings**

Each of SAA's 29 Roundtables meets at *DC 2010* to conduct business and share information. Roundtable meetings are open to both SAA members and nonmembers. (For additional Roundtable meetings, see Wednesday, 3:15 – 5:15 pm and 5:30 – 7:30 pm.)

**Architectural Records**

John Powers of the Information Security Oversight Office (ISOO) at the National Archives and Records Administration discusses executive orders regarding the confidentiality of architectural plans and other records for federal government buildings and how this affects repositories holding such materials. The Roundtable also conducts its annual business meeting.

**Archivists and Archives of Color**

AAC welcomes all who support its mission of identifying and addressing concerns faced by racial minorities, promoting wider participation of minorities in our profession, and ensuring preservation of archival materials pertaining to minorities.

**Archivists' Toolkit™**

To promote and facilitate community support, presentations by AT users include demonstrations of reports, statistics, and charts generated from AT, a reference module, and an update on the AT/Archon integration. The AT Roundtable provides a forum for support and networking among AT users. We invite you to join us!

**Congressional Papers**

Got Congressional papers? Please join the 150+ colleagues who share a passion for political papers and the "People's Business." We help make democracy work. Look for pre-conference activities on our website under the events link: <http://www.archivists.org/saagroups/cpr/index.asp>.

## ★ NEW! ★

**Human Rights Archives**

The Human Rights Archives Roundtable's inaugural meeting, held in conjunction with the Latin American and Caribbean Cultural Heritage Archives Roundtable, features "Silence No More! Archives Threatened by Political Instability," a presentation on the Human Rights Electronic Evidence Study by the Center for Research Libraries. Leadership elections also will be held.

**Labor Archives**

The Labor Archives Roundtable conducts its annual business meeting, followed by a

presentation (details to be determined) and a celebration of the Roundtable's 25th anniversary.

**Performing Arts**

No program description received by press time. See the conference website at [www.archivists.org/conference](http://www.archivists.org/conference) for updates.

**Records Management**

Following the Roundtable's business meeting, John J. Treanor, Vice Chancellor for Archives and Records at the Archdiocese of Chicago and 2005 SAA Distinguished Fellow, presents a program titled, "Building an Enterprise-Wide ERM Environment: Tales From the Trenches."

**Women Archivists**

The Women Archivists Roundtable meeting includes discussion of topics that affect the status of women within the profession and the Society of American Archivists, specifically work-life balance issues, how that balance affects workers, and the opportunities for balance.

3:15 PM – 5:15 PM

**Roundtable Meetings**

Each of SAA's 29 Roundtables meets at *DC 2010* to conduct business and share information. Roundtable meetings are open to both SAA members and nonmembers. (For additional Roundtable meetings, see Wednesday, 1:00 – 3:00 pm and 5:30 – 7:30 pm.)

**Archival History**

In this kickoff meeting for the year-long celebration of SAA's 75th, AHRT reviews the plans developed by the Anniversary Task Force, including activities to be undertaken by the AHRT. Then join us for a panel discussion of archival history literature, current research projects, and new topics for research.

**Encoded Archival Description**

Archivists interested in archival encoding are welcome to join us for presentations on the development and application of EAD and other encoding standards. Business items on the agenda include the upcoming revision of EAD, the release of EAC-CPF 2010, and the election of a new vice chair.

**Issues and Advocacy**

This past year's push for PAHR has given many archivists new firsthand experience lobbying their legislators. A panel, including Kathleen Roe and members of the Roundtable, share the practical lessons learned about how to work effectively with your representatives to advocate for archives funding.

**Latin American and Caribbean Cultural Heritage Archives**

This year the LACCHA and Human Rights Archives roundtables co-host an extraordinary joint panel session, "Silence No More!" on Central American archives at risk. Plan to attend LACCHA's business meeting, too! Learn about projects spotlighting collections of Latin American/Caribbean materials and U.S. collections created by diaspora groups from these regions.

**Native American Archives**

The NAAR serves as a forum for understanding the complexities and beauty of the record as it exists within traditional indigenous communities. We do this by promoting international collaboration through education and cultural awareness. Please attend our regular business meeting and join us in a dialogue on the mutual respect for the record.

**Privacy and Confidentiality**

A presentation on ethical issues that processors face in various settings follows the Roundtable business meeting, which includes updates, announcements, elections, and "Privacy and Confidentiality in the News." Tim Pyatt discusses revision of the SAA Code of Ethics. Visit the Roundtable's website (<http://www.archivists.org/saagroups/privacy/index.asp>) for a complete agenda and program information.

## ★ NEW! ★

**Public Library Archives / Special Collections**

Please join us for our first meeting and forum! The Public Library Archives / Special Collections (PLASC) Roundtable was formed to encourage advocacy for and education about archives, manuscripts, local history, genealogy, and other historical and special collections within public libraries of all sizes. Come meet others working in or interested in public libraries, and let us know what PLASC can do for you. All are welcome!

**Recorded Sound**

The Recorded Sound Roundtable includes members of the Society of American Archivists who are interested in audio preservation and the management of recorded sound collections. The Roundtable serves as a forum for discussing the creation, management, and use of sound recordings in archives and other repositories.

**Women's Collections**

The Women's Collections Roundtable welcomes Allida Black, professor at George Washington University's Elliott School of International Affairs,

to speak about her work as Project Director and Editor of the Eleanor Roosevelt Papers (<http://www.gwu.edu/~erpapers>). Afterwards, join us for a presentation sponsored by the Alexander Street Press highlighting the company's women's history products (<http://alexanderstreet.com/products/women.htm>).

5:30 PM - 7:30 PM

### Roundtable Meetings

Each of SAA's 29 Roundtables meets at *DC 2010* to conduct business and share information. Roundtable meetings are open to both SAA members and nonmembers. (For additional Roundtable meetings, see Wednesday, 1:00 - 3:00 pm and 3:15 - 5:15 pm.)

### Archival Educators

Join us for the Archival Educator's Roundtable annual business meeting to discuss activities, initiatives, and concerns/issues related to archival education. Full-time faculty, part-time faculty, adjuncts, and doctoral students are encouraged to attend, but everyone interested in archival education is welcome.

### Archives Management

"Project Management for Archivists: the 'Tweet' Version": Archivists are always doing projects, both small and large. But does that make us good project managers? Salvador Barragan, Records Section Chief of the Inter-American Development Bank, addresses keys to success and tools to take the heartache out of this necessary - but sometimes tedious - task. Join the lively discussion; business meeting and election follow.

### International Archival Affairs

IAA welcomes any archivist with an interest in international archives or anyone currently working with international colleagues. We anticipate a lively discussion, with participants discussing activities that have taken place during the year and exploring new ideas for collaboration. The Roundtable also welcomes the attendance of foreign archivists attending *DC 2010*.

### Lesbian and Gay Archives

Vote on proposed revisions to our bylaws, elect a co-chair, and hear featured speaker Mark Meinke of the Rainbow History Project, and an additional speaker from the LGBT community. Meet at the Archives Center, National Museum of American History, 14th & Constitution (<http://www.archivists.org/saagroups/lagar/annualmeeting.html>). All LGBT archivists and those interested in LGBT archives are welcome.

### Local Government Records

Please join the combined NAGARA and SAA Local Government Records Roundtables to discuss topics of mutual interest. The session begins with a brief business meeting, including news from NAGARA, CoSA, and NHPRC, and continues with open discussion. Given that so many local governments have to do more with fewer resources, the Roundtables encourage attendees to share ways in which they address fiscal crises in their respective work environments, as well as announcements and project updates. The meeting ends before 7:00 pm to encourage participants to attend the National Archives reception.

### Lone Arrangers

The meeting includes a review of election results; visits from our Council Liaison and a 2011 Program Committee representative; a presentation about appraisal from Craig Orr (Smithsonian); and a brief discussion of some new online tools from Robin Pike (Catholic University of America). The meeting finishes with group discussion.

### Metadata and Digital Object

The Metadata and Digital Object Roundtable promotes discussion, education, and collaboration among archivists interested in digital archival objects and the metadata that enables their access, management, and preservation. Join us for an educational discussion!

### Research Libraries Group

Staff members from RLG Programs, a unit of OCLC Programs and Research, and selected archivists present information on current initiatives - including an update on the report from the WorldCat Local (WCL) Special Collections Task Force, on challenges with web crawling initiatives, on the status of ArchiveGrid, and on other Library-Archives-Museums initiatives.

### Science, Technology, and Health Care

Join us if you have holdings in the natural or physical sciences, technology, or health care! The STHC meeting is a great opportunity to network with colleagues with similar concerns and issues. This year's program includes a report on the National Library of Medicine's finding aid project and a presentation on NASA's archives.

### Security

Join us for a discussion of approaches to protecting our archival holdings from theft and recovering stolen records. Share strategies for promoting internal security, access control, and parcel control. Suggest ways to educate

ourselves, our colleagues, and our constituents in preventing archival theft and advancing sustainable security programs in our repositories.

### Visual Materials Cataloging and Access

VMCAR provides an open forum to discuss issues related to the description and cataloging of visual materials, including standards and guidelines, tools, techniques, and applications for digital imaging projects. Our brief business meeting is amplified by announcements, questions, discussion, and networking - all with professional colleagues who manage visual materials collections.

5:30 PM - 7:30 PM

### SAA Archivists of Religious Collections Section (ARCS) Reception

Check the Section's website (<http://www.saa-arcs.org>) for location information and other details as they become available.

7:00 PM - 9:00 PM

### Reception at the National Archives Rotunda and Public Vaults

Tenth Archivist of the United States David Ferriero invites all *DC 2010* attendees to join him for a

## Networking Café

Are you curious about what programs and activities allied archives and records associations are sponsoring? Wondering about your career options? Want to check your e-mail between sessions? The all-new Networking Café is the place to go to:

- ★ Meet representatives, recruiters, and volunteer career advisors;
- ★ Peruse literature and job vacancy announcements;
- ★ Post your résumé; or
- ★ Jump online.

Open: Wednesday, Noon - 5:00 pm; Thursday, 7:00 am - 5:00 pm; Friday, 7:00 am - 5:00 pm; Saturday, 7:00 am - 3:30 pm.

For more information about distributing information, job vacancies, or résumés in the Networking Café, please contact SAA at [servicecenter@archivists.org](mailto:servicecenter@archivists.org) or 866-722-7858.

reception that transports us inside the amazing world of records – behind the wall of the National Archives Rotunda into NARA’s stacks and vaults. Even experienced archives and records management professionals will be captivated by the Public Vaults exhibits that allow you to explore some of the most interesting documents, photos, and films in the National Archives collection. The National Archives’ new travelling exhibit, “Discovering the Civil War,” will also be open for tour, along with hands-on demonstrations of new classroom tools for primary sources in the Learning Center. Free to conference registrants; no transportation provided. *Please use the Registration Form to indicate your interest in attending so that we can plan ahead.*

## THURSDAY, AUGUST 12

7:00 AM – 5:30 PM

**Registration Open**

7:00 AM – 5:00 PM

**SAA Bookstore Open**

**Networking Café Open**

7:00 AM – 8:00 AM

**New Member / First-Timer Breakfast and Orientation**

Rise and shine! If you’re a new member of CoSA, NAGARA, or SAA or a first-time Annual Meeting attendee, Welcome! Join the sponsoring organizations’ leaders for a casual conversation about how to make the most of your time at *DC 2010*. A light continental breakfast will be served.

8:00 AM – 8:30 AM

**Mentoring Program Meet-and-Greet**

8:30 AM – 10:00 AM

### 101 Taking on the Big Issues in Government That Affect Us All

How can archives and records management programs help address the big issues that governments at all levels are grappling with today? Leaders from the National Archives and three national associations representing state and local governments examine the economy, open government, transparency, green policies, IT infrastructure, security, emergency preparedness, civic engagement, and more. Come consider how archives and records

management programs are affected and how our profession can make a difference.

**David W. Carmicheal, Chair**

Georgia Archives

**Adrienne Thomas**

National Archives and Records Administration

**Matthew Dunlap**

Department of the Secretary of State, State of Maine

President (2010-2011), National Association of Secretaries of State

**Doug Robinson**

National Association of State Chief Information Officers

**Jacqueline Byers**

National Association of Counties

### 102 Structured Data Is Essential for Effective Archival Description and Discovery: True or False?

Nearly three decades after the first archival data structures were implemented, some archivists continue to question their utility, noting that information systems do little to exploit their potential and justify their costs. Fox examines the nature of structured data and suggests unrealized functionalities that would further validate its use. Aikens and Huffman highlight new systems that incorporate powerful Web functionalities and enable user-friendly searching, display, and navigation of aggregated data and associated digital objects.

**Jackie M. Dooley, Chair**

OCLC Research

**Michael J. Fox**

Minnesota Historical Society

*Why Do We Do This to Ourselves? On Being Structured in an Unstructured World*

**Barbara Aikens**

Smithsonian Institution, Archives of American Art

*Web-Appropriate and User-Friendly Displays of EAD and MARC Data at the Archives of American Art*

**Noah G. Huffman**

Duke University

*More Than Just Linking: Integrating MARC and EAD in a Single Discovery Interface at Duke, UNC, and NC State*

### 103 Western Trailblazing: The Movement Toward State and Regional Collaboration

Historical records organizations around the country are faced with unprecedented challenges. Several states are experimenting with collaboration among historical records repositories of various types as an approach to dealing with backlogs, duplication, and fragmented collections. Panelists examine the recent efforts and future plans of archivists in three western states (Oregon, Arizona, and Nevada) to identify common ground and explore coordinated collecting and access both within each state and among states.

**Gabriele G. Carey, Chair**

History Associates Incorporated

**James D. Fox**

University of Oregon, Special Collections and University Archives

*Advice from the Trail: Lessons Learned and Moving Forward with Statewide Collaboration*

**Linda A. Whitaker**

Arizona Historical Foundation

*Marking the Trail: Avoiding Hazards So Others May Follow*

**Peter Michel**

University of Nevada, Las Vegas, Special Collections

*Embarking on the Journey: The University Special Collections Perspective on Statewide Collaboration*

**Jeffrey M. Kintop**

Nevada State Library and Archives

*Embarking on the Journey: The Government Records Perspective on Statewide Collaboration*

**Gregory C. Thompson, Commentator**

University of Utah, J. Willard Marriott Library Special Collections

### 104 Taking Scale Seriously: Practical Metadata Strategies for Very Large Digital Collections

Many archives are now managing very large collections of born-digital or digitized objects. Having archivists enter standard descriptive metadata at the item level doesn’t scale up. What are the other options, and what are the implications for archivists and researchers? The panelists discuss relying on the item-level metadata provided by records creators, reemphasizing the practice of traditional

archival description for digital collections, and understanding what the state of our metadata means for retrieval.

**Megan E. Phillips, Chair**

National Archives and Records Administration

**Kathleen Dillon McClure**

National Archives and Records Administration  
*Presidential Electronic Records: Scale, Metadata, and Lessons Learned*

**Seth Shaw**

Duke University, William Perkins Library  
*Digital-Age Archival Description: Variations on Classic Themes*

**Rachel Taketa**

University of California, San Francisco, Center for Knowledge Management  
*Helping Users Search Ten Million Digitized Documents with Diverse Metadata*

## 105 After the Ice Age: Collection Recovery After the “Recovery” Is Over

When most consider a disaster recovery to be complete, the work on restoring a collection is far from over. This aspect of recovery is often overlooked and underfunded. Davis discusses her continuing work following a 2004 mudslide, Greek discusses his work following a 2007 fire, and Robb speaks about the Library of Congress Preservation Response Team and his involvement in both recovery efforts.

**Mark Greek, Chair**

District of Columbia Public Library, Washingtoniana Division

**Andrew Robb**

The Library of Congress, Conservation Division

**Lynn Ann Davis**

University of Hawaii at Manoa, Preservation Department

## 106 Archival Training on a Shoestring

Supported by an IMLS grant, Louisiana, Mississippi, and Alabama have developed the Archival Training Collaborative (ATC), which organizes frequent, local, and inexpensive training for staff and volunteers in institutions holding historical materials. It uses free archives management content available on the Web. The speakers describe the vision for the collaborative,

explain the training process, and describe administrative and organizational challenges that the ATC effort has addressed, providing attendees with a conceptual model to take home.

**Tracey J. Berezansky, Chair**

Alabama Department of Archives and History

**Shugana C. Williams**

University of Southern Mississippi, Gulf Coast, Katrina Research Center  
*Envisioning Well-Trained Archivists, Regardless How Poor and Small Their Repositories*

**Lisa Holzenthal Lewis**

Catholic Diocese of Baton Rouge, Archives  
*Learning How to Train and Then Doing It*

**Martin T. Olliff**

Troy University Archives of Wiregrass History and Culture  
*Sorting Out in the Details: Administrative and Organizational Challenges*

## 107 Real-World Digitizing for Humble Shops Undertaking Hefty Digitization Projects

The lack of professionally published information regarding real-world time commitments, basic equipment, effective training, and basic financing know-how is a hindrance to effective projects. The impetus for this session arose from planning needs for both institutional budgeting and grant-writing activities. Panelists provide the “down and dirty” regarding accurate time calculations for digitizing varying formats, quick ways to train novices, bartering services with other repositories, realistic deadlines, real-world budgets, and affordable equipment.

**Andrea Ellis Weddle, Chair**

Texas A&M University, Commerce  
*Scanning in the Sticks: Reaching Out to Rural Libraries to Help Them Identify and Digitize*

**Alexis Braun-Marks**

Charles H. Wright Museum of African American History  
*Partnership to the Rescue! Digitizing on a Budget with Volunteers, Graduate Students, and Neighboring Institutions*

**Holly Stevens**

University of Michigan, Flint  
*It Takes How Long to Digitize a Scrapbook?! Real-World Numbers, Equipment, and Software*

**Kim Schroeder**

Wayne State University  
*Tapping Your Inner CEO: Management Tips to Stay on Budget and Deadline*

## 108 Achieving Positive Diversity Outcomes

Among SAA's highest priorities is enabling archivists to be relevant in the ever-changing American society. The United States is experiencing rapid increases in ethnic and racial diversity. What do these demographic trends mean to archivists? Join our invited speaker, V. Chapman-Smith, recipient of the U.S. Archivist Award for Promoting Civic Understanding in a Diverse Society, for a thought-provoking session exploring collection and program strategies for archives that address our country's changing demographics.

**V. Chapman-Smith**

National Archives and Records Administration, Mid-Atlantic Region

## 109 Current Archives and Research Issues from Indian Country

Native American archival materials are held by a wide variety of today's archives, libraries, museums, and government agencies. The speakers discuss providing access and other issues pertaining to these materials in archives across North America, in New Mexico, and at the Smithsonian's National Museum of the American Indian.

**Allison Krebs, Chair**

University of Washington, Information School

**Ann M. Massmann**

University of New Mexico, Center for Southwest Research  
*Navigating Archives for Native American Research*

**Diane Bird**

Museum of Indian Arts and Culture, Laboratory of Anthropology  
*Best Practices: Working with Sensitive Archival Records at the Laboratory of Anthropology in Santa Fe, New Mexico*

**Jennifer R. O'Neal**

Smithsonian Institution, National Museum of the American Indian  
*Serving Indian Country from the Nation's Capitol: Cultural Stewardship and Research at the National Museum of the American Indian Archive Center*



A family gathers together during the Poor People's Campaign in Washington, D.C., 1968. (Oliver Atkins Photograph Collection, Special Collections and Archives, George Mason University Libraries)

9:00 AM - NOON

### Academy of Certified Archivists Item-Writing Workshop

10:30 AM - NOON

## 201 Intellectual Property Legislation and Litigation Update

Archivists in many sectors face a rapidly evolving intellectual property landscape, both in proposed legislation and current litigation. The pace of change makes it challenging to remain current. Bringing together expertise from both the legal and archives worlds, panelists report on the current status of evolving issues and discuss the impact on archives. Topics may include the Google Books case, orphan works, cultural property, and other issues on the horizon.

### Heather Briston, Chair

University of Oregon, Special Collections

### Peter Jaszi

American University, Washington College of Law

### Peter B. Hirtle

Cornell University Library

### William J. Maher

University of Illinois, Urbana-Champaign, Library Archives

## 202 Content in the Cloud: Opportunity or New Risk for Records Managers?

Cloud computing is an emerging strategic IT initiative in many organizations. As computing moves to the "cloud," so does content and records management. What are the "drivers" behind the shift to the cloud? What are the unique advantages of content management in the cloud versus traditional approaches, and what are the implications for records professionals? In answering these and other questions, the speakers cover many aspects of cloud computing and cloud-based records management.

### Mary Beth Herkert, Chair

Oregon State Archives

### Robert Ballard

Microsoft Corporation

### Mark Giguere

National Archives and Records Administration

## 203 Providing Web Access to Medical and Health-Related Visual Materials for Diverse Users

Speakers discuss how archivists are adapting traditional archival practices such as collection development and description to make health-related visual materials collections accessible to diverse groups of users via the Internet. Illustrating the experiences of three different types of repositories, they reflect on the archival value of various types of health-related visual materials and describe strategies for opening these often unprocessed, restricted, or otherwise inaccessible collections to users beyond the traditional archival researcher.

### Timothy Wisniewski, Chair

Johns Hopkins Medical Institutions, Alan Mason Chesney Medical Archives  
*Enhancing Archival Description for Visual Materials Produced Within Academic Health Institutions for Diverse Groups*

### Ginny Roth

National Library of Medicine, History of Medicine Division  
*Images from the History of Medicine (IHM) Online Picture Database*

### Polina Ilieva

University of California, San Francisco, Library and Center for Knowledge Management  
*From Vault to Computer Screen: Sharing Moving Image Treasures from the Legacy Tobacco Documents Library with the Whole World*

## 204 Braving the "New Archives World": Updating the Skills of a New Generation of Mid-Career Archivists and Records Professionals

Archivists in all settings want to refocus their careers because of the demands of their current position or their desire to make a change. Many mid-career professionals are looking to sharpen their skills to better address the challenges and opportunities associated with digital collections and technology in general. Retooling requires retraining and leading archivists to seek continuing education that will provide these new skills. Panelists discuss needs, opportunities, challenges, and success stories.

### Laura Drake Davis, Chair and Commentator

The Library of Virginia

### Kevin L. Glick

Yale University, Manuscripts and Archives

### Peter Botticelli

University of Arizona, School of Information Resources and Library Science

### Susan E. Davis

Drexel University, College of Information Science and Technology

## 205 Emergency Preparedness: Different States, Different Responses

Maryland, Iowa, and Alaska are three of the states awarded an IMLS Connecting to Collections Grant,

implemented to address the issues raised in the 2005 Heritage Health Index Report. These states collaborated with a variety of collecting institutions to improve collections care through disaster preparedness. The speakers share the tools and resources that each state has developed and offer practical solutions to the challenge of implementing disaster planning at state and local levels.

**Nichole Doub, Chair**

Maryland Archaeological Conservation Laboratory

*Maryland's Online Disaster Planning Template and Cooperative Disaster Network*

**Nancy E. Kraft**

University of Iowa

*Building on the June 2008 Flood Experience: The Iowa Disaster Response Plan*

**Glenn Cook**

Alaska State Archives

*Alaska's Archives Rescue Corps and Response to Disaster in the State Archives*

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## 206 Is EAD Too Complex? Breaking Down Barriers to EAD Implementation

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A strong community of practice has developed around Encoded Archival Description (EAD), creating an impressive body of literature and tools. However, many institutions still struggle with philosophical, technological, and financial barriers to EAD implementation. The speakers address barriers to EAD implementation, with a focus on practical ways to navigate obstacles. Discussion includes a recent OCLC Research report and solutions from two recent implementers: a state archives and a statewide consortium representing a variety of institutions.

**Jacquelyn Ferry, Chair**

Wisconsin Historical Society, Library-Archives Division

**Merrilee Proffitt**

OCLC Research

*Over, Under, Around, and Through: A Report from OCLC Research on Getting Past Barriers to EAD Implementation*

**Jay Gaidmore**

Brown University, John Hay Library

*Decreasing Barriers to EAD Implementation: The Consortia Approach*

**Prudence Backman**

New York State Archives, Archival Services  
*Challenges and Opportunities Relating to EAD Implementation at the New York State Archives*

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## 207 Developing a Model Statute for Access to and Ownership of Governors' Records

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The 1978 Presidential Records Act set rules for access to and ownership of presidential records, but no equivalent exists for governors' records. When governors run for senator or president, reporters demand access – but governors may stipulate lengthy time restrictions in the state archives or donate records to a private institution to keep them closed. Panelists offer a model statute to help sort out what belongs to the state, when it's open, and what is personal.

**Patricia Michaelis, Chair**

Kansas State Historical Society, State Archives and Library Division

**Thomas M. Susman**

American Bar Association, Governmental Affairs Office

**Timothy H. Ingram**

Law Offices of Timothy H. Ingram, Manhattan Beach, California

**Christopher LaPlante**

Texas State Library and Archives Commission (Retired)

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## 208 The Federal Agencies Digitization Guidelines Initiative: Case Studies of the Guidelines at Work

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Since 2007, fourteen federal agencies and vendors have collaborated to develop shared guidelines for content reproduced as still images or in audiovisual formats and for related embedded and technical metadata. The guidelines and conceptual frameworks are intended to bring greater consistency of practice to internal or contracted digitization projects. Presenters provide an overview of the Initiative and highlight the efforts of participating organizations to implement its recommendations and tools. The Initiatives website is <http://www.digitizationguidelines.gov>.

**Riccardo A. Ferrante, Chair**

Smithsonian Institution Archives, Electronic Records Program

**Carl Fleischhauer**

The Library of Congress, National Digitization Information Infrastructure and Preservation Program

**Stephanie Christensen**

Smithsonian Institution, National Anthropological Archives

**Kate Murray**

National Archives and Records Administration

**Michael Stelmach, Commentator**

The Library of Congress, Office of Strategic Initiatives

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## 209 Archivist or Educator? Meet Your Institution's Goals by Being Both

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As archival collections become available online and using primary sources is mandated by state education standards, archivists must blend archives management skills with information on classroom programming. The panelists are trained archivists who provide programming for K-16 classes. Learn how training in archives can benefit educational programming, what training is needed to provide effective programs, how to develop and fund programs, how to reach the educational community, and how to work as the “sole” educator or on a larger team.

**Dorothy Dougherty, Chair**

National Archives at New York City

**Mark E. Harvey**

State Archives of Michigan

**Danna C. Bell-Russel**

The Library of Congress

**Julie Daniels**

New York State Archives

NOON - 1:30 PM

**Lunch on Your Own**

**Council of State Archivists Business Meeting**

During CoSA's annual Business Meeting, members receive reports on the organization's current financial status, hold elections, and hear presentations from NHPRC and other partner organizations.

12:15 PM - 1:30 PM

**Progressive Archivists Caucus Brown Bag Lunch**

**Open Forum: SAA Code of Ethics**

SAA's Committee on Ethics and Professional Conduct has been engaged in analysis and review

of the current Code of Ethics, and in February received approval by the SAA Council to undertake a revision process that involves seeking broad member comment on possible revisions. Take this opportunity to learn about the proposed revision and participate in a conversation about the Code of Ethics and how it might be changed to be most effective.

#### **Open Forum: Protocols for Native American Archival Materials**

See description in highlighted box on this page.

#### **Archival Accessibility for All: An Awareness Forum**

Access and disability issues are human issues. They affect and include everyone. Join distinguished speakers and fellow archivists for SAA's first community forum focused on the very real issues of physical accessibility and access for colleagues and patrons in our archives. SAA has made a commitment as a professional organization to promote accessible work places and research centers for all colleagues and patrons. Since 2008, a small SAA Working Group (Archives Management/Records Management Roundtables Joint Working Group on Diversity in Archives and Records Management) has been working to study and report on the status of employees and patrons with physical disabilities in archives, identify the challenges to accessibility, and develop tools and recommendations. The July 2008 survey of employees with disabilities resulted in two preliminary papers (both 2009): "Recommendations for Working with Archives Employees with Physical Disabilities" and "Recommendations for Working with Archives Researchers with Physical Disabilities."

(See: <http://www.archivists.org/saagroups/archmgmt/diversity.asp> for the group's work.) This Forum will provide an opportunity for an honest discussion of accessibility issues in the archives profession. Join us – and help chart a course for the future as we work together to create a foundation for addressing accessibility issues.

#### **Daria D'Arienzo, Chair**

#### **Mark Greene**

University of Wyoming

#### **Patrick Timony**

Martin Luther King, Jr., Memorial Library,  
Washington, D.C.

#### **Venetia V. Demson**

D.C. Regional Library for the Blind and Physically Handicapped

**Thursday, August 12, 12:15 PM – 1:30 PM**

## **Forum on *Protocols for Native American Archival Materials***

The essence of the *Protocols for Native American Archival Materials* is the creation of open and honest dialog between people who often have different goals, different methods, and even different views of the world and archives' place in it. This dialog should be based on respect – for other people, for their perspectives, and for their desires.

In 2006, the *Protocols* were developed to identify best professional practices for culturally responsive care and use of American Indian archival material held by non-tribal organizations. In 2007, the authors of the *Protocols* asked for SAA endorsement. The SAA Council responded by forming a Task Force and requesting comments from both members and other interested parties. The Task Force issued its report in 2008. In response to that report, the SAA Council decided to create a three-session forum (in 2009, 2010, and 2011) to promote open dialog among SAA members about the *Protocols* and their application in their institutions.

There have been several opportunities for comment on the *Protocols*, and the 2009 session was designed to continue to focus that discussion for future sessions by inviting participants to clearly state their support, opposition, concerns, suggestions, or any other comments on the *Protocols*.

The 2010 Forum, which continues in a moderated town hall format, focuses on what is happening with regard to the use of the *Protocols* in actual situations. It will highlight what is working, what has not worked, variations in approach, and the effect of using the *Protocols* on the relationships of the participants. As with earlier efforts, the audience is a key component of the Forum's success and it will be structured to maximize participation.

The 2011 session will focus on the future. It will use the experiences of the 2010 Forum and any intervening projects to produce various best practices from the archivist side to match the strategies in the *Protocols*. It might also include the development of a statement from SAA outlining the nature and level of support it may have for the processes in the *Protocols*.

We encourage all archives and allied professionals to participate in this dialog.

★ Native American Protocols Forum Working Group of the SAA Diversity Committee and Native American Archives Roundtable

**1:30 PM – 2:00 PM**

#### **Joint Meeting of Government Archivists**

Sponsored by CoSA, NAGARA, SAA Government Records Section, SAA Local Government Records Roundtable, NAGARA Local Government Records Roundtable.

**1:45 PM – 3:45 PM**

#### **SAA Section Meetings**

Each of SAA's 13 Sections meets at *DC 2010* to conduct business and share information.

You must be an SAA member to belong to a Section. (For additional Section meetings, see Friday, August 13, 1:00 – 3:00 pm.)

#### **Archivists of Religious Collections**

Following a business meeting, selected members lead a discussion of the challenges that religious archives face as well as of ways to network

effectively with one another to better meet these challenges. For information about the ARCS Reception on Wednesday, from 5:30 to 7:30 pm, see the Section's website (<http://www.saa-arcs.org>).

#### **Business Archives**

The Business Archives Section meeting is open to anyone interested in the archiving of business records. Members review Section business and new opportunities and announce Section election results. Join us for a bit of networking and discussion of the challenges of the current business environment.

#### **College and University Archives**

The Section meeting includes reports on our two goals for the past year: amendments to Section bylaws that bring the Section into compliance with SAA guidelines and recommendations for the



Seated in the Presidential Box, U.S. President Dwight D. Eisenhower prepares to throw the opening pitch at a game between the Washington Senators and the Baltimore Orioles at Griffith Stadium in Washington, D.C., 1950s. (Oliver Atkins Photograph Collection, Special Collections and Archives, George Mason University Libraries)

future of the newsletter and website. Following will be several break-out group discussions on topics of interest. See the Section website for details (<http://www.archivists.org/saagroups/cnu>).

#### Electronic Records

The ERS meeting is open to all with an interest in issues concerning electronic records. Following officer elections and a brief business meeting, ERS presents a program led by members of the GeoMAPP Project, an NDIIPP-sponsored project dealing with the preservation of GIS data.

#### Manuscript Repositories

The Section offers a program on the manuscripts marketplace, focusing on issues involved in purchasing manuscripts. Experts in the field deliver presentations from the perspectives of the dealer and the archivist. Then breakout discussions and a brief business meeting announcing election results follow the presentations.

#### Museum Archives

The Museum Archives meeting serves as a forum for discussing the organization and care of records relating to archives in museums. Following the business meeting, a "round robin" features selected members highlighting special projects and initiatives. Time is also allotted for networking and 2011 session ideas.

2:00 PM – 4:00 PM

#### NAGARA Business Meeting

All NAGARA members are invited to attend this annual member business meeting, which features reports, elections, recognition of officers and members for their service, and a briefing on next year's conference in Nashville, Tennessee.

4:00 PM – 4:30 PM

#### Professional Poster Presenters Available for Discussion

Although the Professional Posters will be on display throughout the conference, take this opportunity to have an informal, one-on-one conversation with one or more of the presenters. See pages 35 – 36 for a listing of the Professional Poster presentations.

4:30 PM – 5:30 PM

#### Plenary Session I

5:30 PM – 7:30 PM

#### Exhibit Hall Grand Opening / Happy Hour Graduate Student Poster Presentations (in Exhibit Hall)

See page 37 for a listing of Graduate Student Poster presentations.

7:30 PM – 8:30 PM

#### Academy of Certified Archivists Business Meeting

7:45 PM – 9:45 PM

#### Mixers and Alumni Parties

8:30 PM – 10:00 PM

#### Academy of Certified Archivists Reception

9:00 PM – 10:15 PM

#### Archives in the Movies



The irrepressible Leith Johnson returns in his usual elegant style with "Archives in the Movies 8," an updated program of two dozen wide-ranging film clips that show how archivists, curators, and institutions that preserve the historical record are portrayed – for better or worse – in movies. Come sit in the dark with strangers to watch your "image" on the silver screen!

## FRIDAY, AUGUST 13

7:00 AM – 5:30 PM

#### Registration Open

7:00 AM – 5:00 PM

#### SAA Bookstore Open

#### Networking Café Open

7:00 AM – 8:00 AM

#### SAA Key Contacts Breakfast

## 2010 International Archives and Technology Expo

In the DC 2010 CAPITAL IDEA! Exhibit Hall you'll have an unparalleled opportunity to talk with our industry partners, express your ideas and opinions, and learn about what's new in the field. What products and services do you need to ensure growth and sustainability? Tell our exhibitors!

### Thursday, August 12

5:30 PM – 7:30 PM Grand Opening / Happy Hour

### Friday, August 13

9:30 AM – 4:00 PM Expo Hall Open

11:30 AM – 12:30 PM Brunch

3:00 PM – 4:00 PM Afternoon Break



**"Opportunities for Authors" Breakfast**

Learn about how you can contribute to the professional literature – via a book review, journal article, a book proposal, a newsletter article, or e-content. Join *American Archivist* Editor Mary Jo Pugh, Print and Electronic Publications Editor Peter Wosh, members of their respective Boards, and SAA Publishing Director Teresa Brinati for an informal conversation over a light continental breakfast.

8:00 AM – 9:30 AM

**301 Coping with Downsizings**

The recent economic downturn resulted in numerous job cuts in archives programs around the world. How have program administrators, survivors, and those who have been cut reacted? In this session, individuals who have experienced the consequences of downsizing share their stories and lessons learned.

**Analisa Archer, Chair and Commentator**

National Archives and Records Administration,  
Human Resources Services Division

**Conley L. Edwards**

The Library of Virginia (Retired)  
*Managing Downsizings: Communicating With Those Who Go and Those Who Stay*

**Jill M. Tatem**

Case Western Reserve University,  
University Archives

*Survivor's Syndrome: Coping with the Aftermath of Downsizings*

**Elizabeth W. Adkins**

CSC, Global Records and Information  
Management

*Turning Loss Into Opportunity: How to Grow Personally and Professionally After Losing Your Job*

**302 So, Like, Byte Me: A Critical Response by Records Professionals to Born-Digital Records**

Appraising, capturing, preserving, and providing access to born-digital records has been on records professionals' radar screens for decades. Experts have published scores of articles, best practice reports, case studies, websites, and institutional guidelines that identify what archivists and records managers need to implement electronic records management programs. But globally we

can point to only a limited number of successful implementations of these strategies. Why are we not more successful with born-digital records and what do we do to address this conundrum? Four speakers from three countries address this fundamental professional question.

**Robert Horton, Chair and Commentator**

Minnesota Historical Society, Library, Publications and Collections

**Adrian Cunningham**

National Archives of Australia, Strategic Relations and Personal Records

*Good Digital Records Don't Just "Happen": Embedding Digital Recordkeeping in Business Processes and Systems*

**John McDonald**

Information Management Consulting and Education

*So Near and Yet So Far: Positioning Archivists and Records Administrators in the World of Digital Records*

**Lisa Weber**

National Archives and Records Administration, IT Policy and Administration

*Are We There Yet? Addressing the Gap Between Ideas and Practice*

**303 Privacy, Freedom of Information, Transparency, Accountability, and the Public Record**

Public records hold our government accountable and defend the freedoms on which our democracy depends. The speakers present challenges and opportunities inherent in the management of those public records that foster trust and confidence in government and that encourage public participation in civic and government institutions. Learn about initiatives that are underway to prevent undisclosed and undue influence from special interests and about sustainable policies, procedures, and standards that encourage openness.

**Patrice McDermott, Chair**

OpenTheGovernment.org

**Anne Weismann**

Citizens for Responsibility and Ethics in Washington

**John Wonderlich**

Sunlight Foundation

**Ginger McCall**

Electronic Privacy Information Center

**304 Out of the Classroom and Into the Laboratory: Experimenting with Archives Education 3.0**

Graduate archival education programs are reconfiguring their curricula and developing innovative approaches to respond to and accommodate a rapidly changing technological and global society. This session features several experimental grant-funded initiatives from both history-based and LIS-based programs that address needs for student learning in digital environments. Presenters discuss and demonstrate New York University's Digital History Across the Curriculum project, Simmons College's Virtual Archives Curriculum Laboratory, and international collaborative endeavors between Simmons and Mid-Sweden University.

**Jeannette Allis Bastian, Chair**

Simmons College, Graduate School of Library and Information

**Peter J. Wosh**

New York University, Archives / Public History Program

**Ross Harvey**

Simmons College, GSLIS

**Amanda French****Karen Anderson**

Mid-Sweden University

**305 Gold, Guns, and the Press (or Do as I Say, Not as I Do): Learning When Things Go Wrong**

Collections management, donations, and internal and external relationships can carry with them unintended consequences. Panelists share lessons from their experiences: one archivist almost lost an Olympic gold medal to a bankrupt museum; the second got long-promised institutional funding by auctioning guns; and the third promoted promised material only to learn it had been given away! These incidents offer insights into balancing donor obligations, public relations, and the lack of understanding of archivists' work.

**Michelle DeMartino, Chair**

John F. Kennedy Presidential Library and Museum

**Tamar Chute**

The Ohio State University

*What Do You Mean the Museum Went Bankrupt?*

*What We Learned About Loaning Material*

**Rachel Vagts**

Luther College

*There's Gold in Those Boxes in the Basement: Making the Most of a Cast-off Collection and Actually Getting to Keep the Results!*

**Mark Shelstad**

The University of Texas at San Antonio

*Gone Before We Knew It*

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### 306 Sex, Sports, and Parking: From Documentation Strategy to Documenting Society

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The “documentation strategy” first articulated by Helen Samuels has been revisited recently for its ideal of researching and documenting society and its institutions – actively, systematically, and comprehensively. The speakers explore the thorny concept of “value” around records, from the appraisal value of records to the value added by archivists. They discuss the challenges posed by both legacy collections and born-digital records and reflect on the relevance of documentation strategy in a time of technological change.

**Elisabeth Kaplan, Chair**

University of Minnesota, University Archives

**Nancy Bartlett**

Bentley Historical Library, University Archives and Records Program

*Visualizing Value: Relating Visualization to Archival Practice*

**Brien B. Brothman**

Rhode Island State Archives

*Tricycles and Airplanes: Documentation Strategy in Cyblurspace*

**Gregory Sanford**

Vermont State Archives and Records

Administration

*From Diatribe to Dialogue: The Continuing Value of Public Archives*

**Joan M. Schwartz, Commentator**

Queen's University, Kingston, Ontario, Department of Art (x Geography)

**Terry Cook, Commentator**

University of Manitoba

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### 307 Emerging Archivists Paper Session

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Selected from many strong proposals by graduate students, these emerging archivists' papers represent diverse research interests and methods.

Please attend and support the work of this “next generation.”

**Trond Jacobsen, Chair**

University of Michigan, School of Information – North

**Adam Jansen**

University of British Columbia

*Preliminary Findings of the Digital Records Forensics Project*

**Dharma Akmon and Morgan Daniels**

University of Michigan, School of Information

*A Question of Trust: Credibility and the Reuse of Digital Science Data*

**Sarah Minegar**

Drew University

*From Scratch: Building an Educational Program from the Archives Up*

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### 308 That Was Easy! Making Digital Archives a Pleasure to Use

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Archivists from three diverse repositories – in public broadcasting, visual art, and federal records – present case studies that demonstrate how a focus on user needs helps make their digital materials more accessible and easier to use. You'll be introduced to tools and techniques of user-centered design for the Web: audience research, usability testing, and iterative redesign. Presentation includes video clips from usability test sessions and discussion of how any repository can start improving its interface through user research.

**Sara Snyder, Chair**

Smithsonian Institution, Archives of American Art

**Elizabeth Botten**

Smithsonian Institution, Archives of American Art

*Striving for Simplicity: Toward User-Friendly Digitized Collections*

**Jill Reilly James**

National Archives and Records Administration

*Collecting Researcher Feedback and an Iterative Approach to the U.S. National Archives' Next Generation of Online Public Access*

**Courtney Michael**

WGBH Educational Foundation, Media Library and Archives

*Viewers Like You: Working with Users to Improve Online Access to Public Broadcasting Archives*

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### 309 Minding the Information Gap: Research Outreach Programs in Caribbean Government Archives

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The Caribbean's fragmented colonial history has fostered an information gap in government archives. Researchers seeking to document local history perspectives must fill this gap with narratives and commentary expressed in native voices, but there are access and knowledge barriers to conducting complex research using primary documents. Archivists from three Caribbean nations reveal successful strategies for “minding the gap,” showcasing creative outreach programs to generate increased interest in and local use of government archives by researchers.

**Bergis Jules, Chair**

University of Chicago, Black Metropolis Research Consortium

**Margot Thomas**

National Archives Authority of Saint Lucia

*Highlighting the Work of the National Archives of Saint Lucia Through Innovative Educational and Outreach Activities*

**Dominique Taffin**

National Archives of Martinique

*Reclaiming Memory: What Is the Response from Caribbean Archives?*

**Avril Belfon**

National Archives of Trinidad and Tobago, Ministry of Information

*Outreach: Up Close and Personal*

9:30 AM – 4:00 PM

**Exhibit Hall Open**

10:00 AM – 11:30 AM

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### 401 On the Case with the “History Detectives”: Public Television and Archival Advocacy

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The acclaimed PBS television series “History Detectives” takes viewers down a path of intrigue that connects a puzzling object to a defining moment in history. This panel features participants and video clips from the “Booth Letter” episode (season 7, episode 3), highlighting the collaboration among the media, archivists, and historians which characterizes the series' entertaining and insightful programs. The chair comments on the sources and contexts of public perceptions of archives.

**Aaron D. Purcell, Chair and Commentator**

Virginia Tech, University Libraries

**Tukufu Zuberi**

History Detectives

**Shervin Hess**

History Detectives

**Daniel Feller**

University of Tennessee, Knoxville, Department of History

**Heather R. Wolfe**

Folger Shakespeare Library

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**402 Archivist 2.0: Policies, Partnerships, Predictions, and Possibilities**

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As records and archives shift further toward digital media, the role of the archivist is shifting as well – away from centralized repository custodian toward ... what? Panelists present: a university archives' new role as policy-maker for electronic records; our future imagined through youthful eyes captured by an amateur filmmaker and archivist; and a case study about the complex world of managing digital audio and video as seen through the NDIPP experience.

**Cynthia A. Ghering, Chair**

Michigan State University, University Archives and Historical Collections

**Joanne Kaczmarek**University of Illinois, Urbana-Champaign, Archives  
*From Here to Infinity! The Future of Archives Inspired by the Imagination of Under-Twenty-Somethings***Lisa M. Schmidt**Michigan State University  
*MATRIX***Nan Rubin**Thirteen/WNET New York  
*Preserving Digital Public Television*

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**403 Security Challenges of the 21st Century**

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Security is a challenge for all repositories, big and small. The threat of pilfering historical records by trusted researchers and staff alike has been at the forefront of many recent discussions. The era of electronic records brings additional challenges, with records containing personally identifiable information, medical histories, and other protected



View of Aqueduct Bridge from Georgetown toward Virginia. ca. 1900. (E.B. Thompson Collection, D.C. Public Library)

information. Drawing on their experiences, the presenters discuss measures taken to protect records in all formats from security risks, including theft and privacy invasion.

**Mitch Yockelson, Chair**National Archives and Records Administration,  
Office of the Inspector General**Paul Brachfeld**National Archives and Records Administration,  
Office of the Inspector General**Karl W. Shornagel**

The Library of Congress

**A. Sprightley Ryan**

Smithsonian Institution

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**404 Replevin: What's Mine Is Mine (Unless It's Yours)**

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At the 2009 CoSA-SAA joint annual meeting, two lively sessions focused on the use of replevin to reclaim public records that have escaped custody by government archives through theft or neglect. The presenters explore the legal standing of government repositories to force the return of

alienated public records and report on discussions by representatives of CoSA and The Manuscript Society to find some common ground on this often-contentious issue.

**David A. Haury, Chair**Pennsylvania Historical and Museum Commission,  
Bureau of Archives and History**Menzi L. Behrnd-Klodt**

Klodt &amp; Associates, Madison, Wisconsin

**Karen A. Blum**

North Carolina Department of Justice

**David L. de Lorenzo**

University of California, Berkeley, The Bancroft Library

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**405 Survivor! Archives and Manuscript Repositories: Managing During Economic Crisis**

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Archival institutions everywhere – large and small, rich and poor – have suffered in recent months and years. Panelists from local government, a religious institution, and a private, endowed university discuss how they have managed their

institutions and helped them survive despite financial hardships. Whether caused by major cutbacks or “death by a thousand cuts,” economic conditions have caused these archivists and their institutions to adjust programs, cut staff, and seek additional funds from non-traditional sources.

**Douglas King, Chair**

Sedgwick County (Kansas) Government, Records Management Services

**Margery N. Sly**

Presbyterian Church USA, Presbyterian Historical Society

**Christine Weideman**

Yale University, Manuscripts and Archives

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## 406 E-Discovery and Records Professionals: Overcoming the Digital Tsunami

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Electronic discovery continues to be a serious issue for records professionals. As organizations create and accumulate digital information at exponential rates, risks of spoliation and disclosure of privileged documents also increase. Speakers discuss recent developments in e-discovery as they pertain to North American records professionals as well as cutting-edge tools to help alleviate the e-discovery burden that organizations face during litigation.

**Jason R. Baron, Chair**

National Archives and Records Administration  
*The One Billion E-mail Search: Strategies for Coping with E-Discovery for Lawyers, Archivists, and Records Managers*

**Donald C. Force**

The University of British Columbia,  
Archival Studies  
*E-Discovery and Records Management: Sightings of a Safe Harbor or Perilous Port?*

**Victoria L. Lemieux**

The University of British Columbia,  
Archival Studies  
*Visual Analytics and E-Discovery: Seeing the Big Picture*

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## 407 Trust Me, I'm an Archivist: Transparency, Accountability, and Archival Documentation

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How accountable to future users, external and internal, do archivists need to be regarding the wide variety of decisions we make about



Sunday morning group of gum vendors and news-boys, the youngest of which is 11 years old, Washington, D.C., April 1912. Photographer: Lewis Wickes Hine, 1874-1940. (National Child Labor Committee (U.S.), Library of Congress Prints and Photographs Division)

our holdings? Speakers discuss the capacity of standardized description to provide an account of the records sufficient for presuming their authenticity and demonstrating archival accountability; the evolution of an appropriate level of appraisal documentation in a government repository; and documentation that adequately accounts for the role of the archivist in arrangement and description processes.

**Laura Millar, Chair**

Independent Consultant, New Westminster, British Columbia

**Heather MacNeil**

University of Toronto  
*Trusting Description: Authenticity, Accountability, and Archival Description Standards*

**Catherine A. Bailey**

Library and Archives Canada, Government Records Branch  
*Trust Me, It's All Good Stuff!: Appraisal Documentation*

**Jennifer Meehan**

Yale University, The Beinecke Rare Book and Manuscript Library  
*Trusting Archival Representations: Arrangement and Description Documentation*

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## 408 Archives on Trial: How International Justice Is Served

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Records of human rights violations and peacekeeping efforts can play a significant role in bringing justice and accountability to perpetrators and devastated communities. Archivists, governments, and non-governmental organizations must work together to preserve often precarious documentation. Yet conflicting interests can jeopardize the preservation of these records and access to them. The presenters explore the role of archives and documentation for international justice and the role of archivists in providing access to information.

**David A. Wallace, Chair**

University of Michigan, School of Information

**Tom A. Adami**

United Nations Department of Peacekeeping Operations, United Nations Mission in Sudan (UNMIS)  
*Can Archives Make a Difference? The Case of the United Nations in Sudan*

**Antonio González Quintana**

Archivists Without Borders  
*Records Without Borders for Universal Justice*

**Martha Hunt**

United Nations International Criminal Tribunal for

Rwanda, Arusha, Tanzania, Judicial Records and Archives Unit

*Digitization and Redaction of Audio-Visual Recordings of the Trial Proceedings of the International Criminal Tribunal for Rwanda (ICTR)*

## 409 Nourishing Local Government Archives and Records Centers

Local government archives are underfunded and often undeveloped, yet they hold records that frequently touch the lives of individuals. Citizens rely on these archives to tell the history of their localities and to define their personal rights. Archivists from state archives in different regions of the country discuss how their programs support local government archives with grants, educational initiatives, and consulting services, and demonstrate different ways to help make local government archives thrive.

### Jami Awalt, Chair

Tennessee State Library and Archives

### Geoffrey A. Huth

New York State Archives, Government Records Services

### Pari J. Swift

Ohio Attorney General's Office

## 410 Beyond the Ivory Tower: Archival Collaboration, Community Partnerships, and Access Issues in Building Women's Collections

Archivists are working in greater numbers in complex collaborations with local communities to identify, obtain, and provide access to archival records. Panelists explore three models in which collection development and documentation strategies were merged under the umbrella of community collaboration. They demonstrate how successful projects identified and facilitated access to at-risk materials, especially those related to women's second-wave feminism and to African-American, Latina, and lesbian women.

### Cassandra A. Schmitt

University of Oregon, Special Collections and University Archives

### T-Kay Sangwand

The University of Texas at Austin, Benson Latin American Studies Collection

*Lesbian Longevity: Building Partnerships and Preserving Memory with the Mazer Lesbian Archives*

### L. Rebecca Johnson Melvin

University of Delaware, Manuscripts Unit  
*Let Them Be Heard: Collecting Voices of Afro-Latina Women in Delaware*

### Elizabeth A. Myers

Loyola University Chicago, Women & Leadership Archives

*The Juggling Act: Negotiating Third-Party Collaboration in the Collection of Second-Wave Feminist Materials*

11:30 AM - 12:30 PM

### Exhibit Hall Brunch

#### Graduate Student Poster Presentations (in Exhibit Hall)

See page 37 for a listing of the Graduate Student Poster presentations.

1:00 PM - 3:00 PM

### SAA Section Meetings

Each of SAA's 13 Sections meets at *DC 2010* to conduct business and share information. You must be an SAA member to belong to a Section. (For additional Section meetings, see Thursday, August 12, 1:45 - 3:45 pm.)

#### Acquisition and Appraisal

Presentations by Adriana Cuervo, Chana Kotzin, and Claire Galloway follow the Section business meeting and a report from the Deaccessioning and Reappraisal Development and Review Team. Presenters discuss proactive appraisal strategies they use to select materials that strengthen collections documenting the labor movement, Jewish communities, and performing arts.

#### Description

The Description Section's annual meeting includes reports from Section leaders, committees, liaisons, and related groups; announcements; elections; and a topical program of interest to Section members.

#### Government Records

The Government Records Section elects new officers and discusses updates on initiatives pursued by SAA, CoSA, and NAGARA. Discussion includes intergovernmental collaboration with shared technologies, disaster response, and effects of the fiscal crisis on historical records and re-granting programs. Now more than ever is the time for us to share ideas! Please come and be willing to join in the discussions.

#### Oral History

The business portion of the meeting, led by Chair Mark Cave, includes a report on the SAA

75th Anniversary Oral History Project. The program portion consists of four diverse speakers presenting on oral history and social justice. Scheduled to speak are: Laura Caldwell Anderson, Daniel R. Kerr, T-Kay Sangwand, and Jason Steinhauer.

#### Preservation

This year's Preservation Section meeting examines new developments in traditional preservation - environmental control and paper degradation, with an emphasis on energy efficiency and savings - and in digital preservation with a case study in disaster planning for digital collections.

#### Reference, Access, and Outreach

The RAO meeting includes reports from Section leaders, committees, and related groups and their plans for the future. The meeting is open to all. The program features small group discussions about the R, A, and O in RAO, with an eye toward exploring and clarifying the Section's mission.

#### Visual Materials

This year's meeting features progress reports based on the directions established at the midwinter meeting, liaison reports, consideration of any necessary bylaw amendments, and an announcement of online election results for 2010-2011 leadership, concluding either with breakout sessions on focused topics or a program pertinent to the Section's interests.

3:00 PM - 4:00 PM

### Exhibit Hall Break

4:00 PM - 4:30 PM

#### Professional Poster Presenters Available for Discussion

Although the Professional Posters will be on display throughout the conference, take this opportunity to have an informal, one-on-one conversation with one or more of the presenters. See pages 35 - 36 for a listing of the Professional Poster presentations.

4:30 PM - 5:30 PM

#### Plenary Session II

5:45 PM - 7:00 PM

#### SAA Awards Ceremony

7:30 PM - 9:30 PM

#### All-Attendee Reception

**SATURDAY, AUGUST 14**

7:00 AM - 3:30 PM

**Networking Café Open**

7:00 AM - 1:00 PM

**Registration Open**

7:00 AM - 9:00 AM

**SAA Bookstore Open**

8:00 AM - 9:00 AM

**Special Focus Sessions**

These 60-minute special focus sessions are designed to highlight innovative archives or records management programs, new techniques, and research projects. The presenters encourage audience participation!

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**501 Distributed Custodial Archival Preservation Environments (DCAPE) Project: Status Report and Demonstration**


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The goal of the DCAPE project is to build a distributed production preservation environment that meets the needs of archival repositories for trusted archival preservation services. The preservation environment will include a trusted digital repository infrastructure that is assembled from state-of-the-art rule-based data management systems, commodity storage systems, and sustainable preservation services. This session covers the functional requirements of the service and a demonstration of its capabilities and user interface.

**Mark Conrad, Chair**

National Archives and Records Administration

**Caryn Wojcik**State of Michigan, Records Management Services  
*Functional Requirements of DCAPE***Chien-Yi Hou**University of North Carolina, Chapel Hill, DICE  
Research Group  
*Demonstration of DCAPE***Eliot Wilczek**Tufts University Digital Collections and Archives  
*DCAPE Case Studies*Friday, August 13  
5:45 PM - 7:00 PM**Awards Ceremony**

SAA celebrates the accomplishments of members and friends of the Archives profession. Join your colleagues for this opportunity to learn about innovative projects and publications, applaud young members of the profession receiving their first honors, and acknowledge the many contributions of new SAA Fellows. The chances are good that someone you know is among those being recognized. Please show your support!

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**502 Not on Google? It Doesn't Exist: Findability and Search Engine Optimization for Archives**


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Research often begins in search engines such as Google or Bing. In order to appear in these search results, collection-level, asset-level, and catalog data must be optimized in layout and made available for external indexing. Site design should focus equally on findability of content in search engines and discoverability for visitors to our website home page. Learn search engine optimization techniques for page design, information architecture, and exposure of otherwise hidden Web resources.

**Jeanne Kramer-Smyth, Chair***Building Archives Websites That Google Will Love***Matt Herbison**Independence Seaport Museum  
*Friendly URLs, Spiders, and Robots: Does Google See Your Website?***Mark A. Matienzo**Yale University, Manuscripts and Archives  
*Flotsam and Jetsam in the Deep Web: Practical and Heretical Considerations in Getting Your Data Out There*


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**503 Working Toward Clarity on Copyright Publication for Visual Works**


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Publication is a magic moment in copyright law, but the term's meaning within that legal context is unclear – especially for original documents, art, photographs, slide collections, and film.

A law professor shares insights from her empirical research on judicial precedent, funded by the Andrew W. Mellon Foundation, in order to better understand copyright publication pertaining to visual works. A photo archivist introduces the subject with concrete examples that point toward the researcher's findings.

**Stephen J. Fletcher, Chair**

University of North Carolina, Chapel Hill, North Carolina Collection

**Deborah Gerhardt**

University of North Carolina, Chapel Hill, School of Law

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**504 Building a National Network of State Historical Records Advisory Boards**


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Since the late 1970s, State Historical Records Advisory Boards have been integral to the NHPRC grants program, providing advice to applicants and reviewing grants. Many SHRABs also serve as focal points for statewide collaborative projects, training, and advocacy efforts. The Council of State Archivists is implementing new Web-based collaborative tools that could help SHRABs develop into a truly national network that support archives everywhere. Come share your ideas on the needs and opportunities this presents.

**Jennifer Davis McDaid, Chair**

The Library of Virginia, State Records Advisory Board

**Daniel Cantrall**

Oregon State Archives

**Coy Barefoot**

University of Virginia, Sorenson Institute for Political Leadership

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**505 Archival Grant Making Exposed: Federal, State, and Private Program Officers Tell All!**


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Learn what grant agencies actually do so that you can make better decisions about where to apply and how to prepare proposals. Discover what happens if you do get a grant. Program officers from the NEH, CLIR's Cataloging Hidden Special Collections and Archives Program, the New York State Archives' Documentary Heritage Program, and the NHPRC discuss the process – from the first contact to application preparation, the review process, award notification, and project oversight.

**Lucy Barber, Chair**

National Historical Publications and Records Commission

**C. Raymond LaFever**

New York State Archives, Archival Advisory Services

**Joel F. Wurl**

National Endowment for the Humanities, Division of Preservation and Access

**Christa J. Williford**

Council on Library and Information Resources

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## 506 Lessons Learned: Addressing the Challenges of an ERMS Implementation in King County, Washington, and Washington, D.C.

A too narrowly defined electronic records solution can exacerbate fragmented records management practices, leaving an organization at risk. Ignoring training and education and policy development and failing to cultivate executive office support can further doom a records management system implementation to failure. The speakers take a retrospective look at how these challenges were addressed during implementation of comprehensive electronic records management systems in King County (13,000 employees within seven separately elected agencies) and Washington, D.C. (with 62 agencies and 35,000 employees).

**Val Wood, Chair**

King County Records and Archives

**Mark Mandel**

District of Columbia Office of Public Records  
*Enterprise Records Management in the District of Columbia*

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## 507 The Realities of Authenticity

What can real life and history tell us about the authenticity of records? Three seasoned professionals discuss how authenticating documents works in real life in the processes that create the document cum record, and then how that authentication plays out later when the now record is needed for the purposes of its stakeholders. Bantin discusses the rough-and-tumble of university records, Choksy discusses what history can tell us about the realities of business records, and Decker addresses the records of the vibrant city of Philadelphia.

**Carol E. Choksy, Chair**

Indiana University, Bloomington, School of Library and Information Science

*What History Can Teach Us About Authenticity That Forensics Cannot*

**Phillip C. Bantin**

Indiana University, Bloomington, Office of University Archives and Records Management  
*Authenticity in the University*

**Joan Decker**

Philadelphia City Archives, Department of Records  
*Authenticity in the Big City*

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## 508 Perspectives on Cartoons: Art, Archival Objects, Assets

Cartoons have been used to entertain, persuade, and provide political and social commentary. In the past decade, interest in cartoons has grown. Scholars have begun to use them to gain insight into American culture and this visual genre itself is the subject of inquiry. Each speaker offers a perspective on working with the visual form of cartoons that is unique to their institution, taking into account who their users are.

**Andrew Farago, Chair**

Cartoon Art Museum

**Susan Kline**

Syracuse University, Special Collections Research Center

**Jon Michaud**

*The New Yorker*

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## 509 Working for Freedom: Documenting the Civil Rights Movement

African-American collections are vital to documenting American history, but many currently are hidden and/or unavailable to researchers. Panelists highlight the efforts of four institutions, collaborating under one CLIR grant, to unearth significant collections created by people and organizations of the Civil Rights movement. They discuss the opportunities and challenges of their joint and individual efforts to make these collections available utilizing Web 2.0 technology, Archon/Archivists' Toolkit™, and processing techniques.

**Cheryl Oestreicher, Chair**

Atlanta-Fulton Public Library System, Auburn Avenue Research Library on African American Culture and History

**Courtney E. Chartier**

Atlanta University Center, Morehouse College Martin Luther King, Jr., Collection

**Christopher Harter**

Tulane University, Amistad Research Center

**Sarah Quigley**

Emory University, Manuscript, Archives, and Rare Book Library

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## 510 Walk Out of This Session with a Disaster Plan!

Participants will complete a PReP (Pocket Response Plan) for their institution. This disaster planning document was first developed by the Council of State Archivists to fit into your wallet and be adapted to meet your institution's needs. Workshop leaders introduce PReP and then assist participants in completing their own plans. Participants should bring emergency contact lists to the session if possible.

**Kara M. McClurken, Chair**

University of Virginia, Preservation Services

**Maria S. Holden**

New York State Archives, Archival Services

**Alix Benrud**

LYRASIS, Preservation Services

9:30 AM - 10:30 AM

**Plenary III**

11:00 AM - 12:30 PM

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## 601 Balancing Public Services with Technical Services in the Age of Basic Processing

Basic processing has become a hallmark of modern archival work. Although basic processing results in more collections being described and available to researchers, it requires public services staff to provide access to collections with only basic descriptions. Panelists discuss how they and their repositories have balanced the needs of the patrons they serve with the requirements and processes of technical services to improve access to basically processed collections.

**Gregory J. Kocken, Chair and Commentator**

University of Wyoming, American Heritage Center

**Shannon Bowen Maier**

University of Wyoming, American Heritage Center

**Colleen McFarland**

University of Wisconsin, Eau Claire

**Helice Koffler**

University of Washington Libraries

**Dennis E. Meissner**

Minnesota Historical Society, Collections Management

**602 A Flickr of Hope: Harvesting Social Networking Sites**

In 2009 SAA members learned about leveraging social networking sites like Facebook and Flickr to promote their collections. But the widespread use of social networking sites to further business and political interests has also resulted in a need for archivists to consider how to treat social networking content for archival purposes. The speakers explore the questions raised by social networking sites in terms of selection, appraisal, accession, and access.

**Kelly Eubank, Chair**

North Carolina Department of Cultural Resources, North Carolina State Archives

**Jennifer Ricker**

State Library of North Carolina

**Bonita L. Weddle**

New York State Archives

**Lori Donovan**

Internet Archive

**Judith Cobb**

OCLC

**603 Becoming a Real Player in the Policy Game: Preparing Stewards of Digital Public Information**

Archivists have long recognized the importance of being players in the policy game in order to ensure the proper stewardship of electronic records, but they often have not been prepared to play the game if/when they take part in it. This panel brings together experts representing local, state, and federal government perspectives to explore, along with attendees, the primary challenges and opportunities associated with playing the policy game and implications for professional preparation.

**Lorraine L. Eakin-Richards, Chair**

University of North Carolina, Chapel Hill

**Shannon Tufts**

University of North Carolina, Chapel Hill, Center for Public Technology

**James Corridan**

Indiana Commission on Public Records

**Kenneth F. Thibodeau**

National Archives and Records Administration, National Archives Center for Advanced Systems and Technologies

**604 Bibliographic Control of Archival Materials: The Impact of Library Standards on Archives**

The speakers examine how changes in library standards and systems are affecting archival description. Recent developments in library standards, including the development of Resource Description and Access (RDA) and its implementation of the Functional Requirements of Bibliographic Records (FRBR), are changing how archival materials are described bibliographically. These changes are also affecting automation systems, necessitating changes to library catalogs and discovery layers. These shifts create both challenges and opportunities for archival repositories.

**Cory Nimer, Chair**

Brigham Young University, L. Tom Perry Special Collections

*Testing RDA: Applying Library-Based Content Standards to Archival Materials***John W. Chapman**

OCLC

*Archival Materials and WorldCat: Mixing Metaphors in a Next-Generation Catalog***Robin McElheny**

Harvard University Archives

*Finding Aids in the New University OPAC: MARC, EAD, Integrated Searching, and User Satisfaction***605 Implications of Web-Based Technology in Records Management: ARMA/ANSI Standards Project**

RIM professionals increasingly are seeking guidance in applying generally accepted recordkeeping practices to Web-based records. In response, ARMA International, an ANSI-accredited standards developer, decided to address policies, procedures, change management, training, technology, and metadata as related to the use of Web-based technologies. The final product, an American National Standard, will address social

media including wikis, blogs, miniblogs, mashups, classification sites, and social networking sites. Panelists provide a status report on this project.

**Patricia C. Franks, Chair**

San Jose State University, School of Library and Information Science

*General Information, Recommended Approaches, and Additional Resources***John B. Breeden**

Virginia Department of Transportation

*Overview of Web-Based Technologies***William Manago**

CA, Records Management Practice

*Framework: Recordkeeping and Characteristics of a Record***Don Burke**

Central Intelligence Agency

*Framework: Implications and Program Components***606 The Good, the Bad, and the Ugly: Working with Dirty or Hazardous Collections and Your Health**

Other professions have active occupational health programs, but archivists have no guidance (other than use of gloves and masks) regarding how to protect themselves from hazards that sometimes accompany dirty collections. Two archivists discuss their work with dirty collections, an industrial hygienist shares safety standards in the cultural resources field, and a commentator speaks about establishing dialogues in our institutions and professional organizations to create a greater awareness of occupational health and safety.

**Renna E. Tuten, Chair**

University of Georgia, Richard B. Russell Library for Political Research and Studies

**Sara J. Holmes**

National Archives and Records Administration

**Debra Griffith**

Wisconsin Historical Society

**Dennis Ertel**

Sandler Occupational Medicine Associates, Gaithersburg, Maryland

**Jane Klinger, Commentator**

U.S. Holocaust Memorial Museum



## 607 “But He’s Really Rich!” Selection, Appraisal, and Fundraising Campaigns

Appraisal, or selection, is central to our identity as archivists. We choose what will and what will not be the raw material of future scholarship. But what happens when the goals of the development office collide with those of the archivist? Session panelists, including archivists and a fundraising officer, offer tips on getting the most out of our donors while preserving the integrity of our collections.

### Sean Quimby, Chair

Syracuse University, Special Collections

### Meredith Evans Raiford

The George Washington University, Melvin Gelman Library

*What Development Should Do for You*

### Steven Mandeville-Gamble

The George Washington University, Melvin Gelman Library

*Building Trust, Collecting Legacies: Doing Right by Your Donors ... and Your Scholars*

### David Murray

Syracuse University, Bird Library, Advancement Office

*Lessons from a Billion-Dollar Fundraising Campaign*

## 608 Labor Records...and So Much More: New Directions in Acquisition, Access, and Outreach for Labor Collections

Labor records, often so extensive that they pose accessioning, processing, and storage problems, can and must be appraised, selected, and described in ways that make for maximum research value. Three archivists who work or have worked with labor collections speak about their current practice – including tips on how to “sell” the importance of labor collections to hard-pressed university administrators and how to attract a body of users far more diverse than traditional labor historians alone.

### William Jordan Patty, Chair

George Mason University, Special Collections and Archives

### Gail Malmgreen

New York University, Robert F. Wagner Labor Archives  
*Beyond Labor History: Expanding Research Use of Labor Records - From Art to Zoology*

### Nancy E.A. Williams

*Anything But Business As Usual: Accessioning the Eclectic Collections at the Highlander Center*

### Laura K. Starratt

Athens-Clarke County Library

*Anything But Business As Usual: Accessioning the Eclectic Collections at the Highlander Center*

### Traci JoLeigh Drummond

Georgia State University, Southern Labor Archives  
*Appraisal for Content, Space, and Outreach in the Southern Labor Archives*

## 609 High-Risk Disaster Preparedness and Response: Lessons for Us All

Hurricanes, volcanoes, tsunamis.... Most archivists don’t worry about them. But archivists who work in high-risk zones have seen or anticipated the worst. Even if your next disaster doesn’t involve a lava flow, you can learn from repositories that live on the edge. Panelists discuss steps that you can take to reduce or prevent loss and the role of collaboration and communication in preparing archives and records repositories for the next disaster, big or small.

### Thomas F. R. Clareson, Chair

LYRASIS

### C. Preston Huff

National Archives and Records Administration, Southwest Region

### Cheryl Morales-Polataivao

Feleti Barstow Public Library, Pago Pago, American Samoa

### F. Gerald Handfield

Washington State Archives

### Julia Marks Young, Commentator

Mississippi Department of Archives and History, Archives and Records Services Division

12:30 PM - 1:45 PM

## State Historical Records Advisory Boards (SHRAB) Brown Bag Lunch

CoSA welcomes all SHRAB members to this opportunity to meet your counterparts in other states and discuss issues of common interest. Bring your own lunch; we’ll supply the beverages. No registration necessary.

12:30 PM - 1:30 PM

## Lunch on Your Own

12:45 PM - 1:45 PM

## SAA Annual Membership Meeting

2:00 PM - 3:30 PM

## SAA Council Meeting

## 701 The Art of Archival Judgment: Applying More Product Less Process (MPLP)

The speakers present brief case studies of applying MPLP to specific collections, laying out 1) what full processing is understood to be in each of their repositories, 2) how MPLP was applied, 3) their considerations for modifying MPLP, and 4) why modifications were necessary. The session focuses on specific decisions and discussion of how judgment is exercised in the application of MPLP. Audience participation is encouraged.

### Kathleen Cruikshank, Chair

Indiana University, Bloomington, Modern Political Papers

### Maija Anderson

University of Chicago, Special Collections Research Center

### Barbara E. Austen

The Connecticut Historical Society

## SAA Annual Membership (Business) Meeting

Saturday, August 14, 12:45 PM - 1:45 PM

All members are welcome to attend the Annual Membership Meeting, which features reports by officers and the executive director as well as other business brought before the membership. SAA bylaws stipulate that any resolutions brought before the meeting for action must be submitted to the Council Resolutions Committee no later than noon of the day preceding the meeting (i.e., noon on Friday, August 13). The 2010 Council Resolutions Committee members are Scott Cline, Tom Frusciano, and Deborah Richardson. Resolutions from the floor may be considered by majority vote. For more information: <http://www.archivists.org/governance/handbook/section1.asp>.

**Elizabeth Cassidy West**

University of South Carolina Archives

**Jennifer Wright**

Smithsonian Institution Archives

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**702 The Archivist Is STILL the Interface: The Ongoing Role of Mediation in Archives**

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After years of studies of online finding aids, metadata, interfaces, and digitization, as well as use and users, this session refocuses on the beauty of reference and the critical role of human mediation for many new and experienced users of archival materials. Archivists will continue to facilitate research, especially research with “minimally processed” collections. The speakers bring experience in public libraries, government repositories, historical societies, and academic settings to accentuate invaluable human interactions in guiding users of primary source materials.

**Jennifer Schaffner, Chair**

OCLC Research

**Greg Eow**

Yale University, Sterling Memorial Library  
*Promoting Archives as a Librarian: An Outsider's View of Mediated Access to Special Collections*

**Kathy Marquis**

Albany County Public Library, Laramie, Wyoming  
*Speaking to a Human: The Archivist's Mediating Role in Successful Research by Users*

**William Stingone**

New York Public Library, Manuscripts and Archives Division

*Focus on Research and Reference: Beyond "Exposing Hidden Collections"*

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**703 Tools and Processes for Trustworthy and Scalable Electronic Accessioning**

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In order to effectively manage and preserve electronic records, archives must have an accessioning process that establishes effective control over transferred records, is scalable, and can demonstrate trustworthiness. The presenters share the tools and techniques developed by three institutions to support the effective, scalable, and trustworthy accessioning of electronic records, and they explore strategies that can maximize the effectiveness of these tools and techniques.

**Krista Ferrante, Chair**

Tufts University, Digital Collections and Archives  
*Systematizing Transfers Through Submission Agreements: Deliverables from TAPER, an NHPRC-Supported Project*

**Leslie Johnston**

The Library of Congress  
*Moving Data Around: Transfer Tools from the Library of Congress*

**Mark J. Myers**

Kentucky Department for Libraries and Archives, Technology Analysis and Support Branch, Public Records Division

*One Way or Another: Using dSpace for Government Records*

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**704 Online Graduate Archival Education: Can We Do It? Yes, We Can!**

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The speakers – experienced practitioners in online graduate archival education and participants in a successful collaborative distance education model in information science (WISE, <http://www.wiseeducation.org/>) – provide an overview of currently employed distance education technology and pedagogical techniques as applicable to archival education. Their intent? To introduce to archivists the current options for graduate-level distance learning and to dispel perceptions of lack of quality and effectiveness.

**Lori Ann Lindberg, Chair**

San Jose State University, School of Library and Information Science

*The San Jose Solution: Building the First Fully Online Master's Degree in Archives and Records Administration (MARA)*

**Amy Cooper Cary**

University of Wisconsin, Milwaukee, School of Information Studies

*The Potential of Distance Education to Influence Diversity in the Archives Profession*

**Erin R. Lawrimore**

North Carolina State University, Special Collections Research Center

*Presenting the Practical: Challenges and Opportunities in Addressing the Practical Skill Set Through Distance Learning*

**Chatham Ewing**

University of Illinois, Urbana-Champaign, Rare Book and Manuscript Library

*WISE (Web-based Information Science Education): A Collaboration Model for Future Online Archival Education?*

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**705 The Real Reference Revolution**

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This session is about innovation in the archival reference process. Like their colleagues who focus on collection processing or description, many archivists who perform reference services have been asked to do more with less. However, professional discussion of improving and streamlining archival processes has largely bypassed the reading room. The speakers share their experiences meeting challenging reference demands, and suggest tools to help other archivists meet their own reference challenges.

**Christie S. Peterson, Chair**

Bates College, Muskie Archives and Special Collections

**Lisa Grimm**

Drexel University College of Medicine, The Legacy Center, Archives and Special Collections  
*Reference Solutions for the Perpetually Understaffed Archives*

**James W. Gerencser**

Dickinson College, Library and Information Services  
*I'll Have What She's Having: Encouraging Discovery by Blogging Reference Questions*

**Chela Scott Weber**

Brooklyn Historical Society  
*From Free Beer to Free Kittens: Rethinking Patron Responsibilities and Expectations in the Reference Process*

**Rachel Donahue**

University of Maryland, Maryland Institute for Technology in the Humanities/iSchool  
*Reading the Reading Room: Proactive Tools and Techniques for Efficient Reference Services*

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**706 Challenges and Success Stories from the National Digital Newspaper Project**

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The National Endowment for the Humanities and the Library of Congress have awarded grants to 22 states for the National Digital Newspaper Program to date. The speakers share the experiences of three diverse grantees in the project, including the preparation involved and the results they have seen so far. (Kentucky is the only state thus far to digitize microfilm in house.)

Attendees will have the opportunity to assess how their experience compares with the states using vendors.

**Mary Molinaro, Chair**

University of Kentucky, Preservation and Digital Programs

**Molly Kruckenberg**

Montana Historical Society, Research Center

**Helen C. Agüera**

National Endowment for the Humanities

**Gerald Hirsch**

The State Historical Society of Missouri

**707 Preserving and Digitizing Records in the Developing World: Trust, Accountability, and International Cooperation**

The panelists discuss a number of issues related to international efforts to preserve and digitize culturally and/or politically sensitive archival records in a world marked by economic disparity, political instability, and the digital divide. By exploring current archives projects in West Africa, Southeast Asia, and American human rights repositories, they shed light on the social, political, and economic negotiations that enable international archival collaborations, as well as their implications for trust and accountability.

**Lorraine Dong, Chair**

The University of Texas at Austin, School of Information

*The Timbuktu Manuscripts Project: A Decade of Global-Local Collaboration*

**Michelle Caswell**

University of Wisconsin, Madison, School of Library and Information Studies

*Preserving Khmer Rouge Archives: International Cooperation and Accountability in Cambodia*

**Joanna Steele**

University of Michigan, School of Information  
*The University as a Human Rights Archives*

**708 The World at Our Doorstep: Digitizing Historical Maps**

Many of us are now working with our historical maps to create digital projects that take advantage of new technologies to make these maps more accessible than ever. Historical maps may present special problems and complications (involving

their selection, handling, and digital presentation), but they also invite interesting possibilities (involving geo-referencing, GIS, and satellite imaging). The speakers discuss their collections and the special circumstances that made their projects challenging – and successful.

**Laura Katz Smith, Chair**

University of Connecticut, Thomas J. Dodd Research Center

*Not Just Rail Fans: Metadata for Digital Railroad Maps That Suits Any Type of Researcher*

**Maren Read**

Department of Defense

*Mapping Communities: Digitizing Maps in Local History Collections*

**Nicholas Graham**

University of North Carolina, Chapel Hill, North Carolina Digital Heritage Center

*Moving from Digitized Maps to Digital Maps: Historic Map Digitization Projects and GIS*

**709 Insular Records for the Unincorporated: Archiving the Historical Record of U.S. Territories**

Ownership, custodianship, care, and access issues are core considerations for territorial recordkeepers of the U.S. Virgin Islands, Puerto Rico, and the former Panama Canal Zone. Strategically located in regions of acute political interest, these possessions have a subsumed cultural patrimony that is undervalued and underutilized by researchers and often ignored by officials. Federal, territorial, and cultural heritage professionals share the unique and often daunting challenges of locating, identifying, and managing archival records of U.S. Territories.

**Basil C. Ottley, Chair and Commentator**

U.S. Department of the Interior, Office of Insular Affairs

**V. Paul Rood**

National Archives and Records Administration, National Declassification Center

*The Records of the U.S. Virgin Islands in the National Archives (US)*

**Thomas F. Cotter**

National Archives and Records Administration  
*Federal or Local? Repatriating the Records of the Former Panama Canal Zone*

**Milagros Pepin-Rivera**

General Archive of Puerto Rico, Institute of Puerto Rican Culture

*The General Archive of Puerto Rico: Resources and Challenges*

3:45 PM – 4:45 PM

**Plenary Session IV**

**SUNDAY, AUGUST 15**

9:00 AM – Noon

**SAA Technical Subcommittee on Encoded Archival Description**

NOON – 3:00 PM

**Encoded Archival Context Working Group**

**Please help us plan our space at DC 2010!**

Go to <http://www.archivists.org/surveys.asp> and complete a brief survey indicating which session in each time block you are most likely to attend. You are not required to attend these sessions, and your selections do not guarantee your seat. **Thank you!**

# GET IN ON THESE CAPITAL GAINS

Swing by the SAA BOOKSTORE to purchase the latest titles, to learn more about SAA's role as both a publisher and leading clearinghouse for archives resources, or to chat about your book or article ideas with Peter Wosh (Editor of Print and Electronic Publications), Mary Jo Pugh (*American Archivist* Editor), and Teresa Brinati (Director of Publishing).

## New at DC 2010!

- ★ Limited quantities of books for sale onsite.
- ★ More than 75 titles—from how-to manuals to writings on archives.
- ★ Discounts on most every book.
- ★ First-come, first served.



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*by Mary Lynn Ritzenthaler*
- ★ **The Ethical Archivist**  
*by Elena Danielson*
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### Hours of operation:

|                             |                   |
|-----------------------------|-------------------|
| <b>Wednesday, August 11</b> | Noon – 5:00 pm    |
| <b>Thursday, August 12</b>  | 7:00 am – 5:00 pm |
| <b>Friday, August 13</b>    | 7:00 am – 5:00 pm |
| <b>Saturday, August 14</b>  | 7:00 am – 9:00 am |

\* There is no half-price sale on display copies this year because all books are being sold on a first-come, first-served basis.

### Opportunities for Authors Breakfast

#### Friday, August 13, 7:00 am – 8:00 am

Learn about how you can contribute to the professional literature – via a book review, journal article, book proposal, newsletter article, or e-content. Join *American Archivist* Editor Mary Jo Pugh, Print and Electronic Publications Editor Peter Wosh, members of their respective Boards, and SAA Publishing Director Teresa Brinati for an informal conversation over a light continental breakfast.

# Professional Poster Presentations

The 2010 Program Committee encouraged submission of professional poster presentations in order to broaden the ways in which presenters can share their work. This format gives you the chance to view posters on your own schedule and have an informal, one-on-one conversation with the presenters during a set time. Be sure to take this opportunity to see what your colleagues are doing in their repositories around the country! Presenters will be available to discuss their posters on Thursday, August 12, and Friday, August 13, from 4:00 to 4:30 pm.

## **P1 A Second Chance: Digitizing and Providing Access to Damaged Acetate Negatives**

**Laura Capell** / *University of Southern Mississippi*

The Waller Photograph Collection documents the history, social customs, and material culture of southern Mississippi during the mid-twentieth century. A selection of highly damaged acetate negatives was discovered in the collection, and digitization proved to be the best option to preserve the images, despite the shortcomings of digital preservation. The negatives were digitized according to national guidelines with outstanding results. The subject of each image was clearly visible and the evidence of damage was minimal.

## **P2 Digitization and Accessibility Challenges for an Oil Shale Repository**

**Julie Carmen** / *Arthur Lakes Library, Golden, Colorado*

The presenter addresses the challenges of enabling digital access to a rare oil shale repository. The issues addressed include: copyright release, weeding, digital processing standards and interoperability, funding and cost-saving initiatives, preservation of primary sources, and advocacy. Copyright release includes time constraints involved in the location of authors and the collection of signed release forms in order for digital items to be accessible via a website.

## **P3 Accessioning 2.0: Documenting Institutional Outreach in the 21st Century**

**Lynda Schmitz Fuhrig** / *Smithsonian Institution Archives*

Although it began capturing institutional websites in the late 1990s, the Smithsonian Institution Archives initiated a project in 2009 to capture the explosion of more than 200 public websites and dozens of social media instances maintained by its many museums, research centers, and programs. The project required staff to rethink processes and procedures for communication, appraisal, capture, and accessioning. This presentation highlights document decisions that were made and chronicles the use of Heritrix.

## **P4 Providing Access to Minimally Processed Collections While Maintaining Privacy**

**Jose Javier Garza** / *University of Texas MD Anderson Cancer Center*

The presentation shows how the University of Texas MD Anderson Cancer Center Historical Resources Center provides access to minimally processed collections while ensuring patient privacy as dictated by the Health Information Portability and Accountability Act (HIPAA). The crux of the solution is to identify potential files with patient information during accessioning. In order to save time during processing, redactions are made only when researchers request the files.

## **P5 The History and Process of the Colorado Fuel and Iron Company Archives**

**Tim Hawkins, M'lissa Morgan** / *Bessemer Historical Society, Pueblo, Colorado*

As the first vertically integrated steel mill west of the Mississippi, the Colorado Fuel and Iron Company (CF&I), founded in 1872, included operating mines, railroads, the steel mill, and other subsidiaries. CF&I filed for bankruptcy in 1990, and its archives were donated to the Bessemer Historical Society in 2002. This presentation illustrates the history of CF&I, as well as the history and methodology of developing the CF&I Archives.

## **P6 If You Build It, They Will Come: Collaborative Project Planning for Digital Repository Access**

**Kyle Henke, Phil Seibel** / *University of Denver*

The University of Denver Penrose Library partnered with University Communications to manage the university photographer's images in the digital repository. Communications saw value in the library's ability to take metadata in their digital objects and utilize it to make the images available in a scalable, sustainable, and user-friendly way. This session demonstrates successful collaborative project planning, defined deliverables with practical value to stakeholders, and how this project can serve as a model for other archives.

## **P7 Would You Like That Supersized? Storage and Housing Strategies for Oversized Collections at the Library of Congress**

**Jennifer Lewis, Ashley Greek, Benjamin Bahlmann** / *Library of Congress*

The presentation focuses on recent Library of Congress projects to stabilize and house collections of oversized materials for long-term storage. The presenters highlight the range of options that address the complex issues related to handling, arranging, and housing oversized collection materials, such as maps, charts, posters, architectural drawings, textiles, bound volumes, and ephemera. Discussion includes design and material specifications for each housing option.

## **P8 State Historical Records Advisory Board (SHRAB) Poster Session**

Do you know what a SHRAB is? Do you wonder what your state's SHRAB does? Do you know who serves on your SHRAB? State SHRABs prepare posters highlighting the mission, goals, and current activities in their state. Stop by the SHRAB Poster Session to learn more about the Historical Records Advisory Board that plans for your state's historical records – or to look for ideas from your neighbors.

*(Continued on next page.)*

# Professional Poster Presentations (Continued)

Organizing data for eloquent presentation!



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## P9 Maintaining the Papers of Ulysses S. Grant Collection

Ryan P. Semmes / Mississippi State University Libraries

With the transfer of the Papers of Ulysses S. Grant publication project to Mississippi State University, archives staff were met with the challenge of providing access to more than 14,000 linear feet of research materials still in use by project editors. Through an extraordinary effort utilizing library archives, cataloging, and facilities staff, the materials were arranged by series, an online database was created, and more than 4,000 volumes were cataloged in less than four months.

## P10 Putting Archival Practices in Balance with Nature: Responding to the Converging Crises of Global Climate Change and Peak Oil

Mark Wolfe / University at Albany, SUNY

Archives institutions will be greatly affected by their attempts to mitigate their carbon footprint and meet the challenges of rising energy costs. Once our practices are put into proper ecological perspective, we may see that some are not sustainable given the current situation. This presentation depicts how adopting limits to growth in our analog and digital collections may aid our institutions' ability to thrive in the future. Alternatives to our increasingly energy-dependent buildings and digital infrastructures are broadly sketched out.

## P11 The Chinatown Library Archival Project: A Story of Community, Memory, and Technology

Vivian Wong / UCLA Graduate School of Education and Information Studies

The Chinatown Library Archival Project demonstrates how one community-based organization is engaging digital technologies in collaboration with its members to create an "archive" that will give "voice" and make "visible" the memories of the founders of the Friends of the Chinatown Library (FOCL) organization. The early community history of the Los Angeles Chinatown Library helps tell the story of a community in solidarity and collaboration that built a "home" for itself as a gathering place for Asians in America.

Please help us plan our space at DC 2010!

Go to <http://www.archivists.org/surveys.asp> and complete a brief survey indicating which session in each time block you are most likely to attend. You are not required to attend these sessions, and your selections do not guarantee your seat.

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# Graduate Student Poster Presentations

Student posters highlight the research activities of graduate students in archives and records management programs, as well as projects and activities of SAA Student Chapters. Posters will be on display in the Exhibit Hall on Thursday, August 12, from 5:30 to 7:30 pm and on Friday, August 13, from 9:30 am to 4:00 pm. Students will be present to discuss their posters with attendees on Thursday from 5:30 to 7:30 pm and on Friday from 11:30 am to 12:30 pm.

- 1. Henry and Elizabeth Baird Papers Digitization Project**  
Samuel Rudin / University of Wisconsin, Madison
- 2. Going Solo from Day One**  
Nicole Frisone, Laura Panos / University of Minnesota, Rutgers University
- 3. Going Digital: Assessing Digital Readiness in Cultural Institutions**  
Magia Krause / University of Michigan
- 4. Processing the Hawaii Macadamia Nut Association Records**  
Susan Hammer / University of Wisconsin, Milwaukee
- 5. Hematological History: Seeking Methods for the Preservation of Blood in Collections**  
Lauren Algee / University of Texas, Austin
- 6. Archiving the Obsolete**  
Christina M. Thompson, Timothy Gladson / Simmons College
- 7. Qualitative Corporate Knowledge Capture Via a Wordpress.com Site**  
Lorette Weldon / Argosy University, Phoenix
- 8. Protocols for Native American Archival Materials: Case Studies**  
Keara Duggan / New York University
- 9. Creating and Managing Digital Collections for Small Repositories**  
Maureen Kerwin / University of Michigan
- 10. Podcasts in the Archives? Preserving Podcasting Content at the University of Michigan**  
Alexis A. Antracoli / University of Michigan
- 11. Economic Impact of Archives in Local Communities**  
Ayoung Hoon, Ricardo Punzalan, Amber L. Cushing / University of Michigan, University of Michigan, University of North Carolina, Chapel Hill
- 12. How Do You Preserve Digital Records in a Million-Dollar Organization When Everyone Has a Million Other Things to Worry About?**  
Corinne Rogers, Elizabeth Shaffer / University of British Columbia
- 13. Trusty, Tried, and True: Proving Institutional Reliability with OAIS Compliance and Policy Development**  
Angellina Zaytsev / University of Michigan
- 14. Mapping the Past: Connecting Pre-1910 Images to Their Modern-day Locations**  
Christiane Evaskis / University of Michigan
- 15. Documenting Feminist History: Practical, Historical, and Theoretical Perspectives**  
Virginia Corvid / University of Wisconsin, Madison
- 16. Scrapbooking the Cultural Memory of the American Civil War**  
Elizabeth Fox-Corbett / University of Wisconsin, Madison
- 17. From Lesson Plans to Literature: Do Archivists Reach Out to Homeschoolers?**  
Kara Blue / University of Wisconsin, Madison
- 18. The Philadelphia Area Consortium of Special Collection Libraries Processing Project: Revealing the Hidden Collections of the Philadelphia Area**  
Leslie O'Neill / Drexel University
- 19. Looking for a Web Archivist? Check Out Your Local Schools**  
Lori Donovan / University of Michigan
- 20. Lights, Camera, Action: A Survey of Audio and Moving Image Material from the Robert Altman Archive**  
Brian Wilson, David Quick / University of Michigan
- 21. The Civil War and the Southernmost State: Highlights from the P.K. Yonge Florida History Collection**  
Nicole Jeanne Milano / New York University
- 22. The Recital Recording Archive at the Aaron Copland School of Music (ACSM)**  
Nathan Coy / Queens College, The City University of New York
- 23. The Case Studies and Generalized Scenarios Behind the Blue Ribbon Task Force on Sustainable Digital Preservation and Access' Final Report**  
Elizabeth Bedford / University of Michigan
- 24. Who Was Irma Harding? The Role of Oral Histories in Understanding Larger Collections**  
Danielle Taylor / University of Wisconsin, Madison
- 25. Implementing EAD at the University of South Carolina's Moving Image Research Collection: A Feasibility Study**  
Ashley Knox / University of South Carolina
- 26. Studying Preservation Practices in the Geological Sciences**  
Sarah Ramdeen / University of North Carolina, Chapel Hill
- 27. Voices of Our Town: Creating a Best-Practice Archive for Local Radio News**  
Emilia Askari / University of Michigan
- 28. Best Practices in Preservation and Digitization of 78 Rpm Discs and Cylinder Recordings**  
Aaron Rosenblum / McGill University, Montreal
- 29. UW-Madison's SAA Student Chapter Creates Computer Confluence**  
Samuel Rudin / SAA Student Chapter, University of Wisconsin-Madison
- 30. Student Archivists at Maryland**  
Josephine Romeo / SAA Student Chapter, University of Maryland
- 31. Student Chapter of the Society of American Archivists at Simmons College**  
Marti Verso / SAA Student Chapter, Simmons College
- 32. Coming Together: Student Chapters and the New Traditional Student**  
Natalie Mitchell / SAA Student Chapter, University of Denver
- 33. SUNY Albany MSIS Students**  
Ashley Tuerfts / SAA Student Chapter, SUNY Albany
- 34. Making an Impact Through Blogging: UW-Madison's Archives Month Blog 2009**  
Sloan Komissarov / SAA Student Chapter, University of Wisconsin-Madison
- 35. University of Texas School of Information's Chapter of the Society of American Archivists**  
Kathryn Brooks / SAA Student Chapter, University of Texas
- 36. University of North Carolina at Chapel Hill SAA Student Chapter**  
Francesca Perez / SAA Student Chapter, University of North Carolina, Chapel Hill

# Preliminary Program SCHEDULE-AT-A-GLANCE

Plan your attendance at *DC 2010* using this comprehensive listing of meetings, forums, education sessions, social events, and more!

For the most complete and up-to-date information about the program – and to register! – see the “Conference Schedule” on the conference website at [www.archivists.org](http://www.archivists.org).

## SUNDAY, AUGUST 8

9:00 AM – 5:00 PM

- P** Understanding Archives: Introduction to Archival Principles and Practices (Day 1 of 2)
- P** Managing Architectural Design and Construction Records (Day 1 of 2)
- P** Planning New and Remodeled Archival Facilities (Day 1 of 2)

## MONDAY, AUGUST 9

8:00 AM – 5:00 PM

- G** Society of American Archivists Council Meeting

8:30 AM – NOON

- P** Introduction to Basic Imaging: How to Do a Small Digitization Project

9:00 AM – 5:00 PM

- P** Managing Electronic Records in Archives and Special Collections (Day 1 of 2)
- P** Copyright: The Archivist and the Law (Day 1 of 2)
- P** Emergency Management for Archives (Day 1 of 2)
- P** A Guide to Balancing Legal Issues in Photographic Collections
- P** Understanding Archives: Introduction to Archival Principles and Practices (Day 2 of 2)
- P** Managing Architectural Design and Construction Records (Day 2 of 2)
- P** Planning New and Remodeled Archival Facilities (Day 2 of 2)

1:00 AM – 4:30 PM

- P** Introduction to Basic Imaging: How to Do a Small Digitization Project

## TUESDAY, AUGUST 10

8:00 AM – 4:00 PM

Registration Open

8:30 AM – NOON

- P** Producing It Online

9:00 AM – 5:00 PM

- E** Advocating for Archives
- P** Managing Electronic Records in Archives and Special Collections (Day 2 of 2)
- P** Copyright: The Archivist and the Law (Day 2 of 2)
- P** Emergency Management for Archives (Day 2 of 2)
- G** SAA Standards Committee
- E** 2010 Research Forum: “Foundations and Innovations”

10:00 AM – 1:00 PM

- G** SAA Diversity Committee

1:00 PM – 5:00 PM

- G** SAA Committee on Ethics and Professional Conduct

1:00 AM – 4:30 PM

- P** When It’s All About the Money: Maximizing Your Economic Impact

2:00 PM – 6:00 PM

- G** SAA 75th Anniversary Task Force

2:00 PM – 5:00 PM

- G** SAA Membership Committee

2:00 PM – 4:00 PM

- G** SAA Awards Committee

3:00 PM – 9:00 PM

- G** Council of State Archivists Board of Directors

3:00 PM – 5:00 PM

- G** SAA Finance Committee

5:00 PM – 8:00 PM

- G** SAA *American Archivist* Editorial Board / Publications Board Joint Meeting
- G** CoSA, NAGARA, SAA: PAHR Joint Task Force
- O** National Coalition for History Policy Board

## WEDNESDAY, AUGUST 11

8:00 AM – 7:00 PM

Registration Open

8:00 AM – 5:00 PM

- G** NAGARA Board of Directors

8:00 AM – NOON

- G** *American Archivist* Editorial Board
- G** SAA Committee on Education
- G** SAA Government Affairs Working Group
- G** SAA Standards Committee (continued)

8:00 AM – 11:00 AM

- G** CoSA Board of Directors

8:30 AM – 12:30 PM

- O** Academy of Certified Archivists Certification Examination

9:00 AM – 5:00 PM

Group Tours, Repository Open Houses, On Your Own Explorations

9:00 AM – 4:00 PM

- O** Academy of Certified Archivists Board of Directors

9:00 AM – NOON

- G** ALA/SAA/AAM Joint Committee

9:00 AM – 11:30 AM

- G** SAA Intellectual Property Working Group
- G** SAA Cultural Property Working Group

9:00 AM – 10:30 AM

- G** *DC 2010* Program Committee



**10:30 AM – NOON**

- G SAA 2011 Program Committee

**11:30 AM – 2:30 PM**

- G SAA Publications Board

**11:30 AM – 12:30 PM**

- G SAA Native American Protocols Forum Planning Group

**NOON – 5:00 PM**

- SAA Bookstore Open
- SAA Networking Café Open

**NOON – 6:00 PM**

- G Council of State Archivists Work Session

**1:00 PM – 5:00 PM**

- ◆ SAA Business Archives Section Colloquium

**1:00 PM – 3:00 PM**

- G SAA Roundtable Meetings
  - Architectural Records
  - Archivists and Archives of Color
  - Archivists' Toolkit™
  - Congressional Papers
  - Human Rights Archives ★ **NEW!** ★
  - Labor Archives
  - Performing Arts
  - Records Management
  - Women Archivists

**3:15 PM – 5:15 PM**

- G SAA Roundtable Meetings
  - Archival History
  - Encoded Archival Description
  - Issues and Advocacy
  - Latin American and Caribbean Cultural Heritage Archives
  - Native American Archives
  - Privacy and Confidentiality
  - Public Library Archives / Special Collections ★ **NEW!** ★
  - Recorded Sound
  - Women's Collections

**5:30 PM – 7:30 PM**

- G Roundtable Meetings
  - Archival Educators
  - Archives Management
  - International Archival Affairs
  - Lesbian and Gay Archives
  - Local Government Records
  - Lone Arrangers
  - Metadata and Digital Object
  - Research Libraries Group

- Science, Technology, and Health Care
- Security
- Visual Materials Cataloging and Access

**5:30 PM – 7:30 PM**

- ◆ SAA Archivists of Religious Collections Section Reception
- See (<http://www.saa-arcs.org>) for details.

**7:00 PM – 9:00 PM**

- ◆ Reception at the National Archives Rotunda and Public Vaults

**THURSDAY, AUGUST 12**

**7:00 AM – 5:30 PM**

Registration Open

**7:00 AM – 5:00 PM**

SAA Bookstore Open  
Networking Café Open

**7:00 AM – 8:00 AM**

- ◆ New Member / First-Timer Breakfast and Orientation

**8:00 AM – 8:30 AM**

Mentoring Program Meet-and-Greet

**8:30 AM – 10:00 AM**

- E **101** Taking on the Big Issues in Government That Affect Us All / *David W. Carmicheal, Adrienne Thomas, Matthew Dunlap, Doug Robinson, Jacqueline Byers*
- E **102** Structured Data Is Essential for Effective Archival Description and Discovery: True or False? / *Jackie M. Dooley, Michael J. Fox, Barbara Aikens, Noah G. Huffman*
- E **103** Western Trailblazing: The Movement Toward State and Regional Collaboration / *Gabriele G. Carey, James D. Fox, Linda A. Whitaker, Peter Michel, Jeffrey M. Kintop, Gregory C. Thompson*
- E **104** Taking Scale Seriously: Practical Metadata Strategies for Very Large Digital Collections / *Megan E. Phillips, Kathleen Dillon McClure, Seth Shaw, Rachel Taketa*
- E **105** After the Ice Age: Collection Recovery After the "Recovery" Is Over / *Mark Greek, Andrew Robb, Lynn Ann Davis*
- E **106** Archival Training on a Shoestring / *Tracey J. Berezansky, Shugana C. Williams, Lisa Holzenthal Lewis, Martin T. Olliff*

- E **107** Real-World Digitizing for Humble Shops Undertaking Hefty Digitization Projects / *Andrea Ellis Weddle, Alexis Braun-Marks, Holly Stevens, Kim Schroeder*
- E **108** Achieving Positive Diversity Outcomes / *V. Chapman-Smith*
- E **109** Current Archives and Research Issues from Indian Country / *Allison Krebs, Ann M. Massmann, Diane Bird, Jennifer R. O'Neal*

**9:00 AM – NOON**

- Ⓞ Academy of Certified Archivists Item-Writing Workshop

**10:30 AM – NOON**

- E **201** Intellectual Property Legislation and Litigation Update / *Heather Briston, Peter Jaszi, Peter B. Hirtle, William J. Maher*
- E **202** Content in the Cloud: Opportunity or New Risk for Records Managers? / *Mary Beth Herkert, Robert Ballard, Mark Giguere*
- E **203** Providing Web Access to Medical and Health-Related Visual Materials for Diverse Users / *Timothy Wisniewski, Ginny Roth, Polina Ilieva*
- E **204** Braving the "New Archives World": Updating the Skills of a New Generation of Mid-Career Archivists and Records Professionals / *Laura Drake Davis, Kevin L. Glick, Peter Botticelli, Susan E. Davis*
- E **205** Emergency Preparedness: Different States, Different Responses / *Nichole Doub, Nancy E. Kraft, Glenn Cook*
- E **206** Is EAD Too Complex? Breaking Down Barriers to EAD Implementation / *Jacquelyn Ferry, Merrilee Proffitt, Jay Gaidmore, Prudence Backman*
- E **207** Developing a Model Statute for Access to and Ownership of Governors' Records / *Patricia Michaelis, Thomas M. Susman, Timothy H. Ingram, Christopher LaPlante*
- E **208** The Federal Agencies Digitization Guidelines Initiative: Case Studies of the Guidelines at Work / *Riccardo A. Ferrante, Carl Fleischhauer, Stephanie Christensen, Kate Murray, Michael Stelmach*
- E **209** Archivist or Educator? Meet Your Institution's Goals by Being Both / *Dorothy Dougherty, Mark E. Harvey, Danna C. Bell-Russel, Julie Daniels*

**NOON – 1:30 PM**

- Lunch on Your Own
- G CoSA Business Meeting

12:15 PM – 1:30 PM

- Ⓞ Progressive Archivists Caucus  
Brown Bag Lunch
- 🔗 Open Forum: SAA Code of Ethics
- 🔗 Open Forum: *Protocols for Native American Archival Materials*
- 🔗 Archival Accessibility for All: An Awareness Forum / *Mark Greene, Patrick Timony, Venetia V. Demson, Daria D'Arienzo*

1:30 PM – 2:00 PM

- Ⓞ Joint Meeting of Government Archivists

1:45 PM – 3:45 PM

- Ⓞ SAA Section Meetings
  - Archivists of Religious Collections
  - Business Archives
  - College and University Archives
  - Electronic Records
  - Manuscript Repositories
  - Museum Archives

2:00 PM – 4:00 PM

- Ⓞ NAGARA Business Meeting

4:00 PM – 4:30 PM

- Ⓞ Professional Poster Presenters Available for Discussion

4:30 PM – 5:30 PM

- Ⓞ Plenary Session I

5:30 PM – 7:30 PM

Exhibit Hall Grand Opening / Happy Hour

- Ⓞ Graduate Student Poster Presentations

7:30 PM – 8:30 PM

- Ⓞ Academy of Certified Archivists Business Meeting

7:45 PM – 9:45 PM

Mixers and Alumni Parties

8:30 PM – 10:00 PM

- Ⓞ Academy of Certified Archivists Reception

9:00 PM – 10:15 PM

- 🔗 Archives in the Movies

## FRIDAY, AUGUST 13

7:00 AM – 5:30 PM

Registration Open

7:00 AM – 5:00 PM

SAA Bookstore Open

Networking Café Open

7:00 AM – 8:00 AM

- Ⓞ SAA Key Contacts Breakfast
- 🔗 Opportunities for Authors Breakfast

8:00 AM – 9:30 AM

- Ⓞ **301** Coping with Downsizings / *Analisa Archer, Conley L. Edwards, Jill M. Tatem, Elizabeth W. Adkins*
- Ⓞ **302** So, Like, Byte Me: A Critical Response by Records Professionals to Born-Digital Records / *Robert Horton, Adrian Cunningham, John McDonald, Lisa Weber*
- Ⓞ **303** Privacy, Freedom of Information, Transparency, Accountability, and the Public Record / *Patrice McDermott, Anne Weismann, John Wonderlich, Ginger McCall*
- Ⓞ **304** Out of the Classroom and Into the Laboratory: Experimenting with Archives Education 3.0 / *Jeannette Allis Bastian, Peter J. Wosh, Ross Harvey, Amanda French, Karen Anderson*
- Ⓞ **305** Gold, Guns, and the Press (or Do as I Say, Not as I Do): Learning When Things Go Wrong / *Michelle DeMartino, Tamar Chute, Rachel Vagts, Mark Shelstad*
- Ⓞ **306** Sex, Sports, and Parking: From Documentation Strategy to Documenting Society / *Elisabeth Kaplan, Nancy Bartlett, Brien B. Brothman, Gregory Sanford, Joan M. Schwartz, Terry Cook*
- Ⓞ **307** Emerging Archivists Paper Session / *Trond Jacobsen, Adam Jansen, Dharma Akmon, Morgan Daniels, Sarah Minegar*
- Ⓞ **308** That Was Easy! Making Digital Archives a Pleasure to Use / *Sara Snyder, Elizabeth Botten, Jill Reilly James, Courtney Michael*
- Ⓞ **309** Minding the Information Gap: Research Outreach Programs in Caribbean Government Archives / *Bergis Jules, Margot Thomas, Dominique Taffin, Avril Belfon*

9:30 AM – 4:00 PM

Exhibit Hall Open

10:00 AM – 11:30 AM

- Ⓞ **401** On the Case with the "History Detectives": Public Television and Archival Advocacy / *Aaron D. Purcell, Tukufu Zuberi, Shervin Hess, Daniel Feller, Heather R. Wolfe*
- Ⓞ **402** Archivist 2.0: Policies, Partnerships, Predictions, and Possibilities / *Cynthia A. Ghering, Joanne Kaczmarek, Lisa M. Schmidt, Nan Rubin*

- Ⓞ **403** Security Challenges of the 21st Century / *Mitch Yockelson, Paul Brachfeld, Karl W. Shornagel, A. Sprightley Ryan*

- Ⓞ **404** Replevin: What's Mine Is Mine (Unless It's Yours) / *David A. Haurly, Menzi L. Behrmd-Klodt, Karen A. Blum, David L. de Lorenzo*

- Ⓞ **405** Survivor! Archives and Manuscript Repositories: Managing During Economic Crisis / *Douglas King, Margery N. Sly, Christine Weideman*

- Ⓞ **406** E-Discovery and Records Professionals: Overcoming the Digital Tsunami / *Jason R. Baron, Donald C. Force, Victoria L. Lemieux*

- Ⓞ **407** Trust Me, I'm an Archivist: Transparency, Accountability, and Archival Documentation / *Laura Millar, Heather MacNeil, Catherine A. Bailey, Jennifer Meehan*

- Ⓞ **408** Archives on Trial: How International Justice Is Served / *David A. Wallace, Tom A. Adami, Antonio González Quintana, Martha Hunt*

- Ⓞ **409** Nourishing Local Government Archives and Records Centers / *Jami Awalt, Geoffrey A. Huth, Pari J. Swift*

- Ⓞ **410** Beyond the Ivory Tower: Archival Collaboration, Community Partnerships, and Access Issues in Building Women's Collections / *Cassandra A. Schmitt, T-Kay Sangwand, L. Rebecca Johnson Melvin, Elizabeth A. Myers*

11:30 AM – 12:30 PM

Exhibit Hall Brunch

- Ⓞ Graduate Student Poster Presentations

1:00 PM – 3:00 PM

- Ⓞ SAA Section Meetings
  - Acquisition and Appraisal
  - Description
  - Government Records
  - Oral History
  - Preservation
  - Reference, Access, and Outreach
  - Visual Materials

3:00 PM – 4:00 PM

Exhibit Hall Break

4:00 PM – 4:30 PM

- Ⓞ Professional Poster Presenters Available for Discussion

4:30 PM – 5:30 PM

- Ⓞ Plenary Session II

5:45 PM – 7:00 PM

📍 SAA Awards Ceremony

7:30 PM – 9:30 PM

📍 All-Attendee Reception

## SATURDAY, AUGUST 14

7:00 AM – 3:30 PM

Networking Café Open

7:00 AM – 1:00 PM

Registration Open

7:00 AM – 9:00 AM

SAA Bookstore Open

8:00 AM – 9:00 AM

- E 501** Distributed Custodial Archival Preservation Environments (DCAPE) Project: Status Report and Demonstration / *Mark Conrad, Caryn Wojcik, Chien-Yi Hou, Eliot Wilczek*
- E 502** Not on Google? It Doesn't Exist: Findability and Search Engine Optimization for Archives / *Jeanne Kramer-Smyth, Matt Herbison, Mark A. Matienzo*
- E 503** Working Toward Clarity on Copyright Publication for Visual Works / *Stephen J. Fletcher, Deborah Gerhardt*
- E 504** Building a National Network of State Historical Records Advisory Boards / *Jennifer Davis McDaid, Daniel Cantrall, Coy Barefoot*
- E 505** Archival Grant Making Exposed: Federal, State, and Private Program Officers Tell All! / *Lucy Barber, C. Raymond LaFever, Joel F. Wurl, Christa J. Williford*
- E 506** Lessons Learned: Addressing the Challenges of an ERMS Implementation in King County, Washington, and Washington, D.C. / *Val Wood, Mark Mandel*
- E 507** The Realities of Authenticity / *Carol E. Choksy, Philip C. Bantin, Joan Decker*
- E 508** Perspectives on Cartoons: Art, Archival Objects, Assets / *Andrew Farago, Susan Kline, Jon Michaud*
- E 509** Working for Freedom: Documenting the Civil Rights Movement / *Cheryl Oestreicher, Courtney E. Chartier, Christopher Harter, Sarah Quigley*
- E 510** Walk Out of This Session with a Disaster Plan! / *Kara M. McClurken, Maria S. Holden, Alix Benrud*

9:30 AM – 10:30 AM

**E** Plenary III

11:00 AM – 12:30 PM

- E 601** Balancing Public Services with Technical Services in the Age of Basic Processing / *Gregory J. Kocken, Shannon Bowen Maier, Colleen McFarland, Helice Koffler, Dennis E. Meissner*
  - E 602** A Flicker of Hope: Harvesting Social Networking Sites / *Kelly Eubank, Jennifer Ricker, Bonita L. Weddle, Lori Donovan, Judith Cobb*
  - E 603** Becoming a Real Player in the Policy Game: Preparing Stewards of Digital Public Information / *Lorraine L. Eakin-Richards, Shannon Tufts, James Corridan, Kenneth F. Thibodeau*
  - E 604** Bibliographic Control of Archival Materials: The Impact of Library Standards on Archives / *Cory Nimer, John W. Chapman, Robin McElheny*
  - E 605** Implications of Web-Based Technology in Records Management: ARMA/ANSI Standards Project / *Patricia C. Franks, John B. Breeden, William Manago, Don Burke*
  - E 606** The Good, the Bad, and the Ugly: Working with Dirty or Hazardous Collections and Your Health / *Renna E. Tuten, Sara J. Holmes, Debra Griffith, Dennis Ertel, Jane Klingler*
  - E 607** "But He's Really Rich!" Selection, Appraisal, and Fundraising Campaigns / *Sean Quimby, Meredith Evans Raiford, Steven Mandeville-Gamble, David Murray*
  - E 608** Labor Records...and So Much More: New Directions in Acquisition, Access, and Outreach for Labor Collections / *William Jordan Patty, Gail Malmgreen, Nancy E.A. Williams, Laura K. Starratt, Traci JoLeigh Drummond*
  - E 609** High-Risk Disaster Preparedness and Response: Lessons for Us All / *Thomas F. R. Clareson, C. Preston Huff, Cheryl Morales-Polataivao, F. Gerald Handfield, Julia Marks Young*
- 12:30 PM – 1:45 PM
- 🕒 State Historical Records Advisory Boards (SHRAB) Brown Bag Lunch

12:30 PM – 1:30 PM

Lunch on Your Own

12:45 PM – 1:45 PM

📍 SAA Annual Membership Meeting

2:00 PM – 3:30 PM

- 📍 SAA Council Meeting
- E 701** The Art of Archival Judgment: Applying More Product Less Process (MPLP) / *Kathleen Cruikshank, Maija Anderson, Barbara E. Austen, Elizabeth Cassidy West, Jennifer Wright*
- E 702** The Archivist Is STILL the Interface: The Ongoing Role of Mediation in Archives / *Jennifer Schaffner, Greg Eow, Kathy Marquis, William Stingone*
- E 703** Tools and Processes for Trustworthy and Scalable Electronic Accessioning / *Krista Ferrante, Leslie Johnston, Mark J. Myers*
- E 704** Online Graduate Archival Education: Can We Do It? Yes, We Can! / *Lori Ann Lindberg, Amy Cooper Cary, Erin R. Lawrimore, Chatham Ewing*
- E 705** The Real Reference Revolution / *Christie S. Peterson, Lisa Grimm, James W. Gerencser, Chela Scott Weber, Rachel Donahue*
- E 706** Challenges and Success Stories from the National Digital Newspaper Project / *Mary Molinaro, Molly Kruckenberg, Helen C. Agüera, Gerald Hirsch*
- E 707** Preserving and Digitizing Records in the Developing World: Trust, Accountability, and International Cooperation / *Lorraine Dong, Michelle Caswell, Joanna Steele*
- E 708** The World at Our Doorstep: Digitizing Historical Maps / *Laura Katz Smith, Maren Read, Nicholas Graham*
- E 709** Insular Records for the Unincorporated: Archiving the Historical Record of U.S. Territories / *Basil C. Ottley, V. Paul Rood, Thomas F. Cotter, Milagros Pepin-Rivera*

3:45 PM – 4:45 PM

**E** Plenary Session IV

## SUNDAY, AUGUST 15

9:00 AM – NOON

📍 SAA Technical Subcommittee on Encoded Archival Description

NOON – 3:00 PM

🕒 Encoded Archival Context Working Group

# Getting to *DC 2010* Is as Easy as 1 – 2 – 3!

## 1. REGISTER



### INTERNET

Register online using our secure *DC 2010* registration form at [www.archivists.org/conference](http://www.archivists.org/conference).



### FAX

Fax your completed registration form, with credit card information, to 312-606-0728, Attn: *DC 2010* Registration. Do not fax your registration if you are paying by check.



### MAIL

Send your completed registration form, with credit card information or check made payable to SAA, to:

Society of American Archivists  
Attn: *DC 2010* Registration  
17 North State Street, Suite 1425  
Chicago, IL 60602

### Payment and Registration Deadlines

Registrations are processed on a first-come, first-served basis. Please complete the entire form to speed your registration. To avoid being double-billed, do not send your registration via both fax and mail.

Full payment must accompany your registration. Registrations not accompanied by payment will be placed on hold until payment is received. SAA accepts checks made payable to SAA, as well as credit cards issued by VISA, MasterCard, American Express, or Discover. Payment must be made in U.S. funds. No purchase orders or vouchers can be accepted. If payment is by credit card, we recommend that you submit your completed registration form, including credit card information, to SAA via Internet or fax.

**Early-Bird Registration:** Register by July 6 and save at least \$50 off Advance registration rates and \$110 off On-site rates.

**Advance Registration:** Register by July 13 to save at least \$60 off On-site rates.

**Late Registration:** Registrations received after July 13 will be returned to sender. After July 13 you must register on site at the Registration Desk located in the Washington Marriott Wardman Park Hotel, 2660 Woodley Road, NW, Washington, DC 20008. Those registering after July 13 may not appear in the conference attendee roster.

Advance registrations for Pre-conference Programs ONLY will be accepted until July 6. After this date, individuals may register onsite pending availability of seats in the program.

**Cancellations and Refunds:** If for any reason you must cancel your registration, your written request must be received before July 6, 2010, to receive a full refund. A \$50 handling charge will be assessed for written cancellations postmarked between July 7 and July 13. No refunds will be issued after July 13.

**Guest Option:** This option (designed especially for spouses and children of conference attendees) allows the guest to attend the Plenary Sessions, the All-Attendee Reception, and the Exhibit Hall. Guest registrations must accompany the conference attendee's registration. When registering a guest, please be sure to include full names on the registration form.

SAA Full members are not eligible for the SAA Student member rate. Student nonmembers are required to fax a copy of valid student ID or other proof of enrollment to the conference office (312-606-0728) to qualify for the student discount.

|                            | Member* | Employee of SAA<br>Member Institution | Nonmember |
|----------------------------|---------|---------------------------------------|-----------|
| <b>Early-Bird (by 7/6)</b> | \$319   | \$369                                 | \$429     |
| <b>Advance (by 7/13)</b>   | \$369   | \$419                                 | \$489     |
| <b>Onsite (after 7/13)</b> | \$429   | \$479                                 | \$549     |
| <b>One-Day</b>             | \$179   | N/A                                   | \$219     |
| <b>Student</b>             | \$139   | N/A                                   | \$199     |
| <b>One-Day Student</b>     | \$119   | N/A                                   | \$149     |
| <b>Guest</b>               | \$99    | N/A                                   | \$129     |

\*The member rate applies to members of CoSA, NAGARA, and/or SAA.

### SAA/ARMA Reciprocal Registration Fees:

The SAA and ARMA International governing bodies have approved a resolution that permits the members of each organization to attend the other's annual conference at member rates. The resolution is intended to encourage expansion of educational opportunities for both professions.

### Confirmation

You will receive written confirmation of your registration via email. This notice will verify that your registration has been processed and will serve as confirmation of your *DC 2010* registration. Please allow up to three business

days to receive your confirmation, and take a moment to review it upon receipt. If you have a question, please contact the conference office toll-free at 866-722-7858 immediately.

### Registration Desk Hours

Pre-registrants may pick up their packets at the Pre-registration Desk in the Washington Marriott Wardman Park. Your registration packet will include a name badge and an on-site program that lists times and locations for all sessions and events, as well as descriptions of all education sessions. You must have a name badge to gain admission to all sessions and events.

**Tuesday, August 10:** 8:00 am – 4:00 pm

**Wednesday, August 11:** 8:00 am – 7:00 pm

**Thursday, August 12:** 7:00 am – 5:30 pm

**Friday, August 13:** 7:00 am – 5:30 pm

**Saturday, August 14:** 7:00 am – 1:00 pm

## 2. RESERVE YOUR HOTEL

The Washington Marriott Wardman Park (2660 Woodley Avenue, NW, Washington, DC 20008) will serve as the *DC 2010* Joint Annual Meeting Headquarters Hotel.

The conference organizers have negotiated the special discounted conference rates listed below. Room rates include complimentary high-speed Internet access in guest rooms. These rates are available until **July 16 OR until our room block has been met, whichever comes first**. After this date – or the date on which the room block has been met – we can no longer guarantee

rates and availability. We advise you to make your room reservations as soon as possible to ensure availability and the discounted rate.

### To make your hotel reservation:

From the conference website at [www.archivists.org](http://www.archivists.org), click on the conference logo and then on "Reserve a Room."

Or call the hotel directly at 800-266-9432. The conference is listed under "Archives" or "Records" or "*DC 2010*."

Rates do not include applicable taxes, currently 14.5% occupancy tax per room per night. A credit

card as a guarantee is required for all reservations. Cancellations must be made 72 hours in advance of scheduled arrival.

**Room rates:**

- \$185 Single/Double (\$30 each additional person)
- \$215 Triple (\$30 each additional person)
- \$245 Quad (\$30 each additional person)

 The Washington Marriott Wardman Park is in compliance with the Americans with Disabilities Act.

### 3. GET TO – AND AROUND – DC

#### By Air

The Washington, DC, Metropolitan Area has three airports:

**Ronald Reagan Washington National Airport** ([www.metwashairports.com/reagan](http://www.metwashairports.com/reagan)) (National / DCA) is 9 miles, or about 20 minutes, from the hotel.

**Washington Dulles International Airport** ([www.metwashairports.com/dulles](http://www.metwashairports.com/dulles)) (Dulles / IAD) is 25 miles, or about 40 minutes, from the hotel.

**Baltimore-Washington International Thurgood Marshall Airport** ([www.bwiairport.com/](http://www.bwiairport.com/)) (BWI) is 33 miles, or about 1 hour, from the hotel.

Nearly every air carrier flies into one of these three airports. For your convenience, listed below are the major carriers that service Ronald Reagan Washington National Airport.

#### Air Canada

888-247-2262 / [www.aircanada.com](http://www.aircanada.com)

#### Air Tran

800-AIR-TRAN (247-8726) / [www.airtran.com](http://www.airtran.com)

#### American Airlines

800-433-7300 / [www.aa.com](http://www.aa.com)

#### Delta Airlines

800.221.1212 / [www.delta.com](http://www.delta.com)

#### Frontier Airlines

800-432-1359 / [www.frontierairlines.com](http://www.frontierairlines.com)

#### United

800-864-8331 / [www.united.com](http://www.united.com)

#### USAirways

800.428.4322 / [www.usairways.com](http://www.usairways.com)

You may also contact SAA's official travel agent for assistance in arranging your air travel:

#### Phil Marks, Travel Too

800-235-1309 / 650-553-9600 (San Francisco)  
[phil@traveltoo.com](mailto:phil@traveltoo.com)

### Ground Transportation

A variety of transportation options are available from each airport to the Washington Marriott Wardman Park. Click on the Maps & Transportation link on the hotel home page (<http://www.marriott.com/hotels/maps/travel/wasdt-washington-marriott-wardman-park/>) for maps and detailed driving directions from each of the airports. Click on the Driving Directions submenu to generate specific directions if you are local and plan to drive to the hotel. Hotel parking is \$17 hourly, \$32 daily, or \$37 for daily valet.

#### Ronald Reagan National Airport Ground Transportation

(<http://www.metwashairports.com/reagan/227.htm>)

- ★ **Metrorail** ([www.wmata.com](http://www.wmata.com)): Take the Yellow Line toward Fort Totten. Transfer at Gallery Place / Chinatown to the Red Line toward Shady Grove. Exit at Woodley Park/Zoo. Use the Metrorail Trip Planner (first link under Rider Tools) for detailed instructions. Fare: \$1.45 to \$2.65, depending on the time of day. The Washington Marriott Wardman Park is a 5-minute walk uphill from the Woodley Park/Zoo Metro station.
- ★ **Super Shuttle** ([www.supershuttle.com](http://www.supershuttle.com)): Call 1-800-BLUE VAN (258-3826) or 202/296-6662. Cost: \$10-\$14, depending on the number of riders.
- ★ **Taxi service** from the airport to the hotel is approximately \$17 one way. Fares are determined by zone rather than distance.

#### Dulles Ground Transportation

([www.metwashairports.com/dulles/184.htm](http://www.metwashairports.com/dulles/184.htm))

- ★ **Super Shuttle** ([www.supershuttle.com](http://www.supershuttle.com)): Call 1-800-BLUE VAN (258-3826) or 202/296-6662. Cost: \$10-\$29, depending on the number of riders.
- ★ **Washington Flyer Coach** ([www.washfly.com](http://www.washfly.com)) to Metrorail: The Washington Flyer offers motor coach service from the airport to the West Falls Church Metro station (Orange Line). Buses leave every half hour and the trip takes 20-30 minutes. Cost: \$10 one way, \$18 round trip. Upon arriving at the Metro station, take the Orange Line toward New Carrollton. Transfer to the Red Line at Metro Center (toward Shady Grove). Exit at Woodley Park/ Zoo. Fare: \$1.95 to \$3.45, depending on the time of day. The Washington Marriott Wardman Park is a 5-minute walk uphill from the Woodley Park/Zoo Metro station.

- ★ **Taxi service** is available for a cost of approximately \$65 one way.

### BWI Ground Transportation

([www.bwiairport.com](http://www.bwiairport.com))

- ★ **Super Shuttle** ([www.supershuttle.com](http://www.supershuttle.com)): Call 1-800-BLUE VAN (258-3826) or 202/296-6662. Cost: \$12-\$37, depending on the number of riders.
- ★ **MARC Trains / Amtrak Service**: Amtrak ([www.amtrak.com](http://www.amtrak.com)) and MARC ([www.mta.maryland.gov/services/marc](http://www.mta.maryland.gov/services/marc)) trains run the same route; Amtrak is more expensive (\$13-\$34), but the trip is quicker with fewer stops. MARC fare is \$6. Take the shuttle bus from the airport to the BWI rail station. Upon arriving at Union Station ([www.unionstationdc.com](http://www.unionstationdc.com)), take a taxi to the hotel (taxi stand out front) or take the Metro's Red Line toward Shady Grove and exit at Woodley Park/Zoo (fare: \$1.45 one way). The Washington Marriott Wardman Park is a 5-minute walk uphill from the Woodley Park/ Zoo Metro station.
- ★ **Taxi service** is available for a cost of approximately \$90 one way.

### Trains and Buses

- ★ **Amtrak** ([www.amtrak.com](http://www.amtrak.com)) trains arrive at Washington's historic Union Station ([www.unionstationdc.com/](http://www.unionstationdc.com/)). Upon arriving, take a taxi to the hotel (taxi stand out front) or take the Metro's Red Line toward Shady Grove and exit at Woodley Park/Zoo (fare: \$1.45 one way). The Washington Marriott Wardman Park is a 5-minute walk uphill from the station. For reservations or information, call 1-800-USA-RAIL (1-800-872-7245).
- ★ **Greyhound** ([www.greyhound.com](http://www.greyhound.com)) buses arrive at the Greyhound terminal (1005 1st Street, NE, Washington, DC 20002; 202/289-5120) behind Union Station. From Union Station, take a taxi to the hotel (taxi stand out front) or take the Metro's Red Line toward Shady Grove and exit at Woodley Park/Zoo (fare: \$1.45 one way). The Washington Marriott Wardman Park is a 5-minute walk uphill from the station. For reservations or information, call 1-800-231-2222.

# Exploring America's Capital City

Washington, D.C., is like a second home to many archivists, who are familiar from childhood (or 8th grade field trips!) with the museums and monuments that decorate our Capital City. We encourage you to visit those favorite places again before, during, and after *DC 2010*. But we hope you'll also take the opportunity to explore our neighborhoods and check out what's new in town. Our city streets have something for everyone!

## The Neighborhoods

Situated on 16 garden acres in **Woodley Park**, the Washington Marriott Wardman Park (our *DC 2010* headquarters) is the capital's largest hotel. It's nestled in a lively residential area whose tree-lined streets are flanked by friendly boutiques, coffee shops, and sidewalk cafes featuring cuisines from around the world. To the east sits Rock Creek Park, a vast urban green space (larger than New York City's Central Park!) that sports walking, running, and bicycling trails and that is home to the Smithsonian's National Zoo.

Explore the neighborhood: Get to know the stone gargoyles (including one shaped like Darth Vader) carved into the façade of the stunning Washington National Cathedral. Marvel at Marjorie Merriwether Post's impressive collection of Russian imperial art at Hillwood Museum and Gardens. Take the kids to meet giant pandas Tian Tian (t-YEN t-YEN) and Mei Xiang (may-SHONG) at the Zoo. And feast on renowned Mediterranean fare at Lebanese Taverna – a short walk from the hotel. At the foot of the hill on which the Marriott Wardman Park sits is the Woodley Park/Zoo Metro station (Red Line) – your connection to all that our Capital City has to offer. (*Where: Connecticut Avenue north of Dupont Circle, east of Rock Creek Park*)

Across the Taft Bridge to the south, **Dupont Circle/Kalorama** is an urban neighborhood that features cafés and restaurants, boutiques, and a significant arts and culture scene, including the Phillips Collection (America's first modern art museum), the Textile Museum, and the National Geographic Museum. The largest concentration of international embassies sits just northwest of the Circle, giving the neighborhood an extra dash of global flavor. Try the popcorn shrimp and fried clams at Hank's Oyster Bar or choose from "the world's largest selection of beers" at The Brickskeller. (*Where: Connecticut, Massachusetts, and New Hampshire Avenues, at P and 19th Streets*)

Heading farther south: Long home to immigrant communities from Africa, Asia, and South and Central America, **Adams Morgan** is a global village in the heart of the city where restaurants serve cuisines from around the world and residents go to let their hair down. You can catch live music most nights of the week throughout the neighborhood and find cheap eats and white tablecloth restaurants to suit your mood and budget. Many locally owned shopping gems feature unique clothing, jewelry, art, furniture, and household goods. (*Where: 18th Street NW between Florida Avenue and Columbia Road; and Columbia Road between 16th Street and Wyoming*)

Other neighborhoods of interest: **Anacostia** (D.C.'s first planned suburb and home of Frederick Douglass's beautiful Cedar Hill estate and the Smithsonian's Anacostia Community Museum); **Brookland/Northeast** (home to more than 60 Catholic institutions and the U.S. National Arboretum); **Capitol Hill/Capitol**



Section Through Dome of U.S. Capitol by Thomas U. Walter. (Architect of The Capitol)

**Riverfront** (Victorian rowhouses and tree-lined streets are joined by the Library of Congress, the Folger Shakespeare Library, the Supreme Court building, the National Postal Museum, and Union Station); **Foggy Bottom** (of Watergate fame); **Georgetown** (for Dumbarton Oaks, Oak Hill Cemetery, the Kreeger Museum, and a seemingly endless supply of boutiques and coffeehouses); and **U Street/Shaw** (birthplace of Duke Ellington and site of D.C.'s "Black Broadway" and the African American Civil War Memorial).

And if you're up for an adventure: Take a peek at the landmarks and locations featured in best-selling author Dan Brown's thriller *The Lost Symbol*. Perhaps you could track down the secret side of the nation's capital through the book's symbology and iconology...

## What's New in Town?

Since our last Joint Annual Meeting in Washington (in 2006), the **National Museum of American History** has undergone extensive renovation, with major architectural enhancements to the interior, update of the building's infrastructure, and construction of a state-of-the-art gallery for the Star Spangled Banner. Be sure to make some time to see Michelle Obama's inaugural gown, Julia Child's kitchen, "Abraham Lincoln: An Extraordinary Life," and "Price of Freedom: Americans at War," which explores the ways in which wars have been defining episodes in American history. (*Where: On the National Mall, 14th Street and Constitution Avenue NW*)

Completed in 2008, the long-awaited **Newseum** offers visitors an experience that blends five centuries of news history with up-to-the-second technology and hands-on exhibits. The Newseum's collections include more than 35,000 historic newspaper front pages dating back nearly 500 years, 3,800 images on display in the galleries and walkways, 1,063 press passes, the Berlin Wall Gallery (the largest display of sections of the Berlin Wall outside of Germany), and the Today's Front Pages Gallery (with daily front pages from more than 80 international newspapers). Two dozen interactive programs are available on 130 interactive stations. The exterior's unique architectural features include a 74-foot-high marble engraving of the First Amendment and an immense front wall of glass. (*Where: Pennsylvania Avenue and 6th Street, NW*)

The **National Archives** invites *DC 2010* attendees to a private reception on Wednesday, August 11, that will give us special access to the Rotunda and Charters of Freedom and the Public Vaults exhibits. The National Archives' new traveling exhibit, "Discovering the Civil War" – which features the most extensive display ever assembled from the National Archives' incomparable Civil War holdings as well as exciting interactive experiences – will also be open for tour. And there will be hands-on demonstrations of new classroom tools for primary sources in the Learning Center. We hope you can join us for this complimentary reception – and make additional time to visit the Archives during the conference week. (*Where: Constitution Avenue between 7th and 9th Streets NW; researcher entrance: 700 Pennsylvania Avenue NW*)

Whether *DC 2010* is your first or fiftieth trip to our Capital City, we hope you'll take advantage of the chance to be an urban explorer. From neighborhoods to iconic monuments – with lots of Starbucks and one-of-a-kind cafés along the way – walk the streets and find out why unearthing a bit of history during each visit is inevitable!

★ *DC 2010 Host Committee*

Be sure to check out the *DC 2010* website ([www.archivists.org/conference](http://www.archivists.org/conference)) for the latest conference updates.

**Many thanks to the *DC 2010*  
Host Committee members for  
their hard work and enthusiasm!**

**Sharmila Bhatia, Co-Chair**

*National Archives and Records Administration*

**Jim Corbus, Co-Chair**

*Architect of the Capitol*

**Rita Cacas**

*National Archives and Records Administration*

**William Carpenter**

*National Archives and Records Administration*

**Patrice Davis**

*Defense Logistics Agency*

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*American University*

**David McMillen**

*National Archives and Records Administration*

**William Jordan Patty**

*George Mason University*

**Rachael Woody**

*Smithsonian Institution*

**Nora Yeh**

*Library of Congress*



# Archives ★ Records

## ANNUAL MEETING REGISTRATION FORM

To register online using our secure DC 2010 registration form, go to [www.archivists.org/conference](http://www.archivists.org/conference).

### 1. REGISTRATION

One registrant per form. Please type or print clearly.

|   |                                |         |                    |
|---|--------------------------------|---------|--------------------|
| LAST NAME   | FIRST NAME                     | MI      | NICKNAME FOR BADGE |
| INSTITUTION NAME  |                                |         |                    |
| MAILING ADDRESS   |                                |         |                    |
| STREET OR PO BOX  |                                |         |                    |
| CITY  | STATE/PROVINCE ZIP/POSTAL CODE | COUNTRY |                    |
| THIS ADDRESS IS FOR MY <input type="checkbox"/> HOME <input type="checkbox"/> BUSINESS <input type="checkbox"/> OTHER |                                |         |                    |
| <input type="checkbox"/> USE THIS AS MY PREFERRED MAILING ADDRESS FOR ALL SAA BUSINESS.                               |                                |         |                    |
| IF STUDENT, NAME OF SCHOOL  |                                |         |                    |
| ( )   | ( )                            | ( )     |                    |
| PHONE   | HOME PHONE                     | FAX     |                    |
| E-MAIL ADDRESS  |                                |         |                    |

### 2. CONFERENCE REGISTRATION FEES

Weekly registration includes all Plenary and Education Sessions and Exhibit Hall. Registration fee does not include Pre-conference Programs or Special Ticketed Events. (See reverse.)

|   | MEMBERS*                       | EMPLOYEES OF SAA MEMBER INSTITUTIONS | NONMEMBERS                     |
|---|--------------------------------|--------------------------------------|--------------------------------|
| <b>Please check appropriate box:</b>  |                                |                                      |                                |
| <b>Early-Bird</b> (by 7/6) .....  | <input type="checkbox"/> \$319 | <input type="checkbox"/> \$369       | <input type="checkbox"/> \$429 |
| <b>Advance</b> (by 7/13) .....  | <input type="checkbox"/> \$369 | <input type="checkbox"/> \$419       | <input type="checkbox"/> \$489 |
| <b>On-Site</b> (after 7/13).....  | <input type="checkbox"/> \$429 | <input type="checkbox"/> \$479       | <input type="checkbox"/> \$549 |
| <b>One-Day</b>  |                                |                                      |                                |
| <input type="checkbox"/> Wednesday 8/11 <input type="checkbox"/> Thursday 8/12 <input type="checkbox"/> Friday 8/13 <input type="checkbox"/> Saturday 8/14..... | <input type="checkbox"/> \$179 | N/A                                  | <input type="checkbox"/> \$219 |
| <b>Student</b> .....  | <input type="checkbox"/> \$139 | N/A                                  | <input type="checkbox"/> \$199 |
| <b>Student One-Day (any one day)</b>  |                                |                                      |                                |
| <input type="checkbox"/> Wednesday 8/11 <input type="checkbox"/> Thursday 8/12 <input type="checkbox"/> Friday 8/13 <input type="checkbox"/> Saturday 8/14..... | <input type="checkbox"/> \$119 | N/A                                  | <input type="checkbox"/> \$149 |
| <b>Guest†</b> .....   | <input type="checkbox"/> \$99  | N/A                                  | <input type="checkbox"/> \$129 |

**Subtotal Conference Fees \$** \_\_\_\_\_

\*CoSA / NAGARA / SAA Member

#### Are you a CoSA Member?

No  Yes

#### Are you a NAGARA Member/Subscriber?

No  Yes

#### Is your employer an Institutional Member of SAA?

No  Yes

Nonmembers employed by SAA member institutions are eligible to receive partial discounts on SAA event registration.

#### SAA/ARMA Reciprocal Rate:

No  Yes

ARMA ID#: \_\_\_\_\_

Check here if you have any special needs in order to participate fully in this event. The conference staff will contact you.



† **Guest Registration:** Designed especially for spouses, partners, and children of conference attendees, guest registration allows the guest to attend the Plenary Sessions, the All-Attendee Reception, and the Exhibit Hall. Guest registrations must accompany the conference attendee's registration. When registering a guest, please be sure to provide full names below.

\_\_\_\_\_  
\*GUEST NAME

\_\_\_\_\_  
\*GUEST NAME

#### DC 2010 SESSION ATTENDANCE FORM

Visit [archivists.org/surveys.asp](http://archivists.org/surveys.asp) and select the one session per time slot that you are most likely to attend. The information will be used for room-planning purposes only. You are not required to attend these sessions, and your selection does not guarantee your seat. Thank you!



### 3. PRE-CONFERENCE PROGRAM FEES

|   | Members<br>(Advance/Regular)†                 | Employees of SAA<br>Member Institutions<br>(Advance/Regular)* | Nonmembers<br>(Advance/Regular)*              |
|---|---|---|---|
| 1107 <b>Managing Architectural, Design &amp; Construction Records</b> (8/8-9) .....         | <input type="checkbox"/> <b>\$289</b> / \$339 | <input type="checkbox"/> <b>\$329</b> / \$379                 | <input type="checkbox"/> <b>\$369</b> / \$419 |
| 1108 <b>Understanding Archives: Intro to Principles &amp; Practices</b> (8/8-9).....        | <input type="checkbox"/> <b>\$289</b> / \$339 | <input type="checkbox"/> <b>\$329</b> / \$379                 | <input type="checkbox"/> <b>\$369</b> / \$419 |
| 1109 <b>Planning New &amp; Remodeled Archival Facilities</b> (8/8-9).....                   | <input type="checkbox"/> <b>\$289</b> / \$339 | <input type="checkbox"/> <b>\$329</b> / \$379                 | <input type="checkbox"/> <b>\$369</b> / \$419 |
| 1110 <b>Managing Electronic Records in Archives &amp; Special Collections</b> (8/9-10)..... | <input type="checkbox"/> <b>\$289</b> / \$339 | <input type="checkbox"/> <b>\$329</b> / \$379                 | <input type="checkbox"/> <b>\$369</b> / \$419 |
| 1111 <b>Copyright: The Archivist &amp; the Law</b> (8/9-10) .....                           | <input type="checkbox"/> <b>\$289</b> / \$339 | <input type="checkbox"/> <b>\$329</b> / \$379                 | <input type="checkbox"/> <b>\$369</b> / \$419 |
| 1118 <b>Emergency Management for Archives</b> (8/9-10) .....                                | <input type="checkbox"/> <b>\$289</b> / \$339 | <input type="checkbox"/> <b>\$329</b> / \$379                 | <input type="checkbox"/> <b>\$369</b> / \$419 |
| 1112 <b>Balancing Legal Issues in Photo Collections</b> (8/9) .....                         | <input type="checkbox"/> <b>\$189</b> / \$239 | <input type="checkbox"/> <b>\$214</b> / \$264                 | <input type="checkbox"/> <b>\$239</b> / \$289 |
| 1113 <b>Intro to Basic Imaging: Small Digitization Projects</b> (8/9 AM) .....              | <input type="checkbox"/> <b>\$95</b> / \$145  | <input type="checkbox"/> <b>\$120</b> / \$170                 | <input type="checkbox"/> <b>\$145</b> / \$195 |
| 1114 <b>Intro to Basic Imaging: Small Digitization Projects</b> (8/9 PM) .....              | <input type="checkbox"/> <b>\$95</b> / \$145  | <input type="checkbox"/> <b>\$120</b> / \$170                 | <input type="checkbox"/> <b>\$145</b> / \$195 |
| 1116 <b>Producing It Online: Planning/Expanding Your Exhibitions</b> (8/10) .....           | <input type="checkbox"/> <b>\$95</b> / \$145  | <input type="checkbox"/> <b>\$120</b> / \$170                 | <input type="checkbox"/> <b>\$145</b> / \$195 |
| 1117 <b>When It's All About the \$: Leveraging Your Economic Impact</b> (8/10) .....        | <input type="checkbox"/> <b>\$95</b> / \$145  | <input type="checkbox"/> <b>\$120</b> / \$170                 | <input type="checkbox"/> <b>\$145</b> / \$195 |
| <b>Subtotal Pre-Conference Fees</b>   | <b>\$</b> _____                               | <b>\$</b> _____   | <b>\$</b> _____                               |

\*The Advance deadline is July 6. Regular rates apply after that date.  
†CoSA / NAGARA / SAA Member

### 4. TICKETED SPECIAL EVENTS

Please indicate if you plan to attend – even if the event is free to registrants – so that we may have an accurate estimate of attendance.

|  | # Tickets        |  |
|--|------------------|--|
| <b>SAA Research Forum (8/10)</b>                               | _____            | Free to registrants; \$50 / \$25 (students) for those not registered for DC 2010 |
| <b>Advocating for Archives (8/10)</b>                          | _____            | Free to registrants; \$50 for those not registered for DC 2010                   |
| <b>Reception at Archives I (8/11)</b>                          | _____            | Free to registrants  |
| <b>ACA Annual Business Meeting and Member Reception (8/12)</b> | _____            | Free to ACA Members  |
| <b>All-Attendee Reception (8/13)</b>                           | 1                | Free to registrants  |
| <b>Guest Ticket to All-Attendee Reception (8/13)</b>           | ADULT      CHILD | \$40 Adult / \$10 Children 12 and under  |
| <b>Subtotal Special Event Fees</b> \$ _____                    |                  |  |

### 5. METHOD OF PAYMENT

All registration must be accompanied by payment, and all payments must be made in U.S. funds. The conference office accepts checks, VISA, MasterCard, American Express, and Discover. Please make checks payable to SAA. Do not send cash.

Total: \$ \_\_\_\_\_  Check # \_\_\_\_\_ Checks must include name(s) of registrant(s).  
 VISA     MasterCard     American Express     Discover

CREDIT CARD # \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_ CVV \_\_\_\_\_

NAME ON CARD (PLEASE PRINT) \_\_\_\_\_ TELEPHONE NUMBER IF NAME ON CARD DIFFERS FROM ATTENDEE. \_\_\_\_\_

CARDHOLDER'S SIGNATURE \_\_\_\_\_

For faster service:  
Register online at [www.archivists.org/conference](http://www.archivists.org/conference)

Or submit via fax  
(with credit card information) to:  
**312-606-0728**

Or send completed form with payment to:  
**Society of American Archivists**  
Attn: **DC 2010 Registrar**  
17 North State Street, Suite 1425  
Chicago, IL 60602-3315

Questions? **312-606-0722**  
**866-722-7858 (toll-free)**

Please do not submit registration  
via more than one method.

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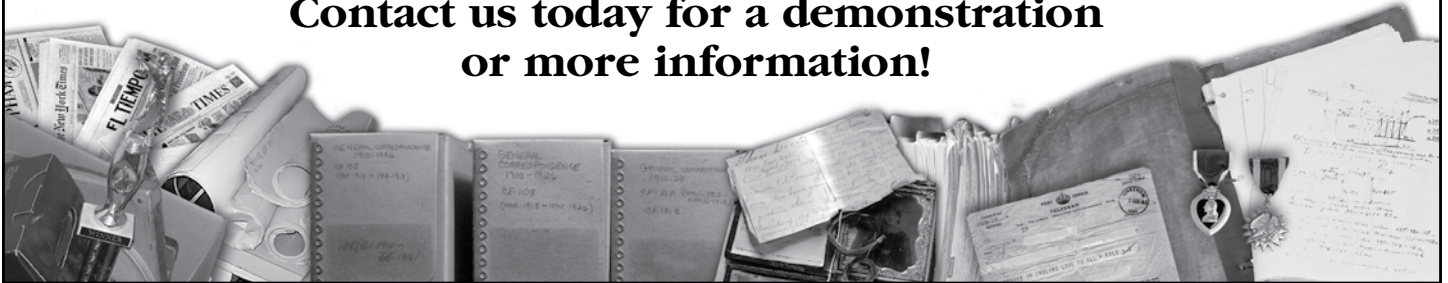
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